

**GUILDERLAND CENTER FIRE DISTRICT**  
30 SCHOOL ROAD, P.O. BOX 141  
GUILDERLAND CENTER, NEW YORK 12085

**Meeting May 20, 2024**

Minutes of the monthly meeting of the Board of Fire Commissioners of the Guilderland Center Fire District held in the District Office of the Fire Station on Monday, May 20, 2024. Meeting called to order at 6:03pm, by Chairman William Dvorscak.

In Attendance; Commissioners - D. Efaw, R. Purzycki, W. Dvorscak, D. Joy, J. Joy; Chief D. Dodge (6:25pm); Secretary/Treasurer K. Dodge and guest Ralph Lemme (left at 6:30pm).

**APPROVAL OF MINUTES**

- A motion was made by D. Joy to approve the regular meeting minutes of April 15, 2024 with a second by D. Efaw and carried by a vote of 5 to 0.

Commissioner Efaw – Yes                      Commissioner Dvorscak – Yes  
Commissioner J. Joy – Yes                      Commissioner D. Joy – Yes                      Commissioner Purzycki – Yes

- A motion was made by D. Joy to approve the special meeting minutes of May 4, 2024 with a second by D. Efaw and carried by a vote of 5 to 0.

Commissioner Efaw – Yes                      Commissioner Dvorscak – Yes  
Commissioner J. Joy – Yes                      Commissioner D. Joy – Yes                      Commissioner Purzycki – Yes

**BIDS**

- No bids were received for the sale of the utility trailer.
- A motion was made by D. Joy to readvertise the sale of the trailer with a second by J. Joy and carried by a vote of 5 to 0.

Commissioner Efaw – Yes                      Commissioner Dvorscak – Yes  
Commissioner J. Joy – Yes                      Commissioner D. Joy – Yes                      Commissioner Purzycki – Yes

**RESOLUTIONS**

- A motion was made by D. Efaw to approve resolution # 2024 4.0 to dispose of surplus equipment (utility trailer) with a second by D. Joy and carried by a vote of 5 to 0.

Commissioner Efaw – Yes                      Commissioner Dvorscak – Yes  
Commissioner J. Joy – Yes                      Commissioner D. Joy – Yes                      Commissioner Purzycki – Yes

- 

**TREASURERS REPORT**

- D. Joy performed a reconciliation of the April 2024 bank statement prior to the meeting, including verifying all checks written. A motion was made by J. Joy, with a second by D. Efaw, to accept the Treasurer's Report including all transfers noted on the report. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes                      Commissioner Dvorscak – Yes  
Commissioner J. Joy – Yes                      Commissioner D. Joy – Yes                      Commissioner Purzycki – Yes

- A motion was made by D. Joy to approve all check requests and vouchers as signed with a second by r. Purzycki and carried by a vote of 5 to 0.

Commissioner Efaw – Yes  
Commissioner J. Joy – Yes

Commissioner Dvorscak – Yes  
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

### **REQUISITIONS BY THE DISTRICT**

- A motion was made by J. Joy with a second by D. Joy to purchase the newest edition of the Fire Service Law Book. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes  
Commissioner J. Joy – Yes

Commissioner Dvorscak – Yes  
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

### **CHIEFS REPORT**

- A motion was made by J. Joy with a second by D. Efaw to accept the Chief’s Report. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes  
Commissioner J. Joy – Yes

Commissioner Dvorscak – Yes  
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

### **REQUISITIONS BY THE CHIEF**

- A motion was made by J. Joy with a second by D. Efaw to approve the requisitions as submitted by the Chief to purchase 50 flashlights as an incentive item, 100 stylus pens, 1 gas detector, O2 Sensor replacements, 1 each of a Sawzall & hackzall with batteries and funds for a team building activity. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes  
Commissioner J. Joy – Yes

Commissioner Dvorscak – Yes  
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

### **EQUIPMENT, SUPPLY & APPARATUS REQUEST BY THE CHIEF**

- A motion was made by J. Joy to approve the apparatus requests by the chief for various Memorial Day parades and Girls Softball Family Night with a second by D. Efaw and carried by a vote of 5 to 0.

Commissioner Efaw – Yes  
Commissioner J. Joy – Yes

Commissioner Dvorscak – Yes  
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

### **OTHER REQUESTS/INFO BY THE CHIEF**

#### **NEW BUSINESS**

- Policy #22 is under review
- Policy # 38 for Substance Abuse under review. District’s legal counsel to be contacted for assistance.
- A motion was made by R. Purzycki to look for new legal representation with a second by D. Joy and carried by a vote of 3 to 2.

Commissioner Efaw – No Response  
Commissioner J. Joy – Yes

Commissioner Dvorscak – No Response  
Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

### **\*\*REPORTS OF COMMITTEES\*\***

#### **CAPITAL IMPROVEMENTS**

- Building committee to schedule next meeting for the 2<sup>nd</sup> or 3<sup>rd</sup> week in August.

#### **BUILDING & GROUNDS**

- Electrical –

- Heating –
  - A motion was made by J. Joy to approve the proposal received from Northeast Heating & Cooling to repair the air handler with a second by R. Purzycki and carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- Parcel 3 –
  - A motion was made by D. Efaw to approve pest control services to eliminate the carpenter bees with a second by D. Joy and carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- Station –
- New – Bids for the aluminum trailer will be accepted until 6pm on June 17<sup>th</sup> to be opened at 7pm on June 17<sup>th</sup>.
- Old – Annual sprinkler system test has been completed.

## PERSONNEL

- Members In/Out of Service – VanAlstyne needs physical.
- Physicals –
- Firematic Training Classes –
  - Posted
  - J Meyers needs to take her full gear, SCBA and 3-4 cylinders to her hands-on training classes in June.
- Other –

## EQUIPMENT

- Apparatus –
  - Ladder test for L49 is scheduled for June 5<sup>th</sup>.
  - Hose and ladder testing is scheduled for 8/21/24 with Safety First.
- Radios – Knox boxes have been programmed. Waiting for Ernie to install them.
- SCBA – Need to have vendor come out to fit for new masks.
- Other –

## BENEFITS & INSURANCE

- LOSAP Investment –
  - The April 2024 monthly statement was reviewed. A decrease was noted.
  - A motion was made by J. Joy to proceed with the suggested investment recommendations by Ralph Lemme of UBS with a second by D. Efaw. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- LOSAP –
- Life / Auto / Liability / Property/ Cancer Insurance –
- Workers Comp –

## RULES AND REGULATIONS/ASSOCIATION ITEMS

- Town Chiefs/Commissioners –
  - Next meeting scheduled for July 11th @ The Tower.

- Town Wide proposed OSHA changes meeting scheduled for May 23<sup>rd</sup> @ GFD 7pm will be attended by Commissioner J. Joy and Captain E. Ash.
- District Training/Meetings –
  - Next regular meeting – June 17 @ 6:30pm
  - Review of LOSAP’s with Tony Hill of Firefly – June 17th @ 6:00pm
- Rural Chiefs – Next meeting scheduled for June 21st @ Slingerlands FD.
- Other –
  - Feedback on the proposed OSHA 1910.156 regulation change has been extended to June 21, 2024.
  - J. Meyers received the Chief Neil McNeight Hands-On Training Award.
  - A room and tickets are available for the NYS AFC convention in Syracuse June 14-16.

**COMPUTERS & TECHNOLOGY**

- Cameras at Parcel 3 to be installed.

**HEALTH & SAFETY**

**TOWN, SCHOOL & DEPARTMENT**

**UNFINISHED BUSINESS**

- A police report for the missing items from Parcel 3 is pending.

**OLD BUSINESS**

**GOOD OF THE ORGANIZATION**

**COMMUNICATIONS**

- Fort Hunter FD received permission to borrow a portable gear locker for a few weeks.

**OTHER**

- An email communication was sent on 5/30/24 stating that the digital sign’s wireless antenna system had water damage and was not working and needed repair. Approval to repair the sign as per quote provided by Regal Custom Services is on file.
- It is to be noted that payroll checks should not be written consecutively and should be written every two weeks.

**ADJOURNMENT**

- J. Joy made a motion to adjourn the meeting at 8:16 pm with a second by D. Joy. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

Respectfully Submitted,

*Kelly Dodge*

Kelly Dodge, Secretary/Treasurer

May 30, 2024

\*\*\*Please note, these minutes have not yet been approved by the board of fire commissioners and are subject to change\*\*\*

