

**GUILDERLAND CENTER FIRE DISTRICT**  
30 SCHOOL ROAD, P.O. BOX 141  
GUILDERLAND CENTER, NEW YORK 12085

**Meeting May 18, 2026**

The regularly scheduled monthly meeting of the Board of Fire Commissioners of the Guilderland Center Fire District held in the District Office of the Fire Station on Monday, May 18, 2026. Meeting called to order at 6:36pm, by Chairman William Dvorscak.

In Attendance: Commissioners – Edward Ash, William. Dvorscak, Douglas. Efaw, Debra. Joy, and John. Joy; Chief Christopher. Dvorscak, and Secretary/Treasurer Kelly Dodge.

Guests: NA

Absent: Asst. Chief Jonathan Riemenschneider

**APPROVAL OF MINUTES**

- A motion was made by J. Joy to approve the regular monthly meeting minutes of April 20, 2026 with a second by D. Efaw. The motion was carried by a vote of 5 to 0.  
Commissioner Ash – Yes                      Commissioner Dvorscak – Yes                      Commissioner D. Joy – Yes  
Commissioner J. Joy –Yes                      Commissioner Efaw – Yes

**BIDS**

- A motion was made by E. Ash with a second by D. Joy to approve the quote submitted by Prestige Sealcoating in the amount of \$7350. The motion was carried by a vote of 5 to 0.  
Commissioner Ash – Yes                      Commissioner Dvorscak – Yes                      Commissioner D. Joy – Yes  
Commissioner J. Joy –Yes                      Commissioner Efaw – Yes
- All other parking lot sealing & striping quotes received are on file and notification of bid award to be posted and mailed.

**RESOLUTIONS**

**TREASURERS REPORT**

- D. Joy performed a reconciliation of the April 2026 bank statement prior to the meeting, including verifying all checks written. A motion was made by D. Joy, with a second by D. Efaw, to accept the Treasurer's Report including all transfers noted on the report, if applicable. The motion was carried by a vote of 5 to 0.  
Commissioner Ash – Yes                      Commissioner Dvorscak – Yes                      Commissioner D. Joy – Yes  
Commissioner J. Joy –Yes                      Commissioner Efaw – Yes
- A motion was made by E. Ash to approve all check requests and vouchers as signed with a second by D. Efaw. The motion was carried by a vote of 5 to 0.  
Commissioner Ash – Yes                      Commissioner Dvorscak – Yes                      Commissioner D. Joy – Yes  
Commissioner J. Joy –Yes                      Commissioner Efaw – Yes

## **REQUISITIONS BY THE DISTRICT**

### **CHIEFS REPORT**

- A Chiefs report was submitted and reviewed.

### **REQUISITIONS BY THE CHIEF**

- A motion was made by J. Joy with a second by E. Ash to proceed with the requisitions as submitted by the Chief for: 15 Bail Out Systems, 4 each Red 5' & 7' Jump Bags, 2 each Red 5' & 7' Rigging Bags, 6 each Black 4' & 6' Anchor Strap Sleeves, 6 White Rope Rescue Helmets with installed Light, 2 Foldable Traffic Cones, 2 Hi-Vis Parka's and 4 each H2S & Oxygen Sensors for QRAE3. Estimated total of \$21,000. The motion was carried by a vote of 5 to 0.

Commissioner Ash – Yes

Commissioner Dvorscak – Yes

Commissioner D. Joy – Yes

Commissioner J. Joy – Yes

Commissioner Efaw – Yes

### **EQUIPMENT, SUPPLY & APPARATUS REQUEST BY THE CHIEF**

### **OTHER REQUESTS/INFO BY THE CHIEF**

- Discussion ongoing regarding inventory tags
- Firefighters Mark Dean, Nick Merrill & Joanna Meyers have completed EVOC

### **NEW BUSINESS**

#### **\*\*REPORTS OF COMMITTEES\*\***

#### **\*CAPITAL IMPROVEMENTS**

- Building Committee – Next Meeting TBD.

#### **\*BUILDING & GROUNDS**

- The plymo vent has been repaired.
- The siren needs to be adjusted.

#### **\*PERSONNEL**

- Physicals – Needed by D. Goldman
- Annual Physicals scheduled for October 28<sup>th</sup>.

#### **\*EQUIPMENT/APPARATUS/INVENTORY**

- The recall on L49 auto-level system has been completed.
- L49 Annual Ladder Test is scheduled for June 8<sup>th</sup>.
- Hose & Ladder Testing with Safety First is scheduled for August 17<sup>th</sup>.

#### **\*BENEFITS & INSURANCE**

- LOSAP Investment –
  - The April 2026 monthly statement was reviewed. An increase was noted.
  - The annual LOSAP report has been received and is on file. Statements have been sent to participates.

#### **\*RULES & REGULATIONS/POLICIES**

- There are several members who still need to conduct sexual harassment, workplace violence, computer

network & email policy and cybersecurity training.

- A motion was made by E. Ash with a second by D. Efaw to approve the revisions to policy # 30 Key Fob Issuance. The motion was carried by a vote of 5 to 0.

Commissioner Ash – Yes

Commissioner Dvorscak – Yes

Commissioner D. Joy – Yes

Commissioner J. Joy –Yes

Commissioner Efaw – Yes

**\*AUDIT & BUDGET**

**\*COMPUTERS & TECHNOLOGY**

**\*HEALTH & SAFETY**

**\*LIAISON TO TOWN, SCHOOL & DEPARTMENT**

**UNFINISHED BUSINESS**

- Spectrum bundle vs Verizon. Discussion and pricing pending.

**ASSOCIATION ITEMS**

- District Training/Meetings –
  - Next regular meeting – June 15, 2026 @ 6:30pm
- Town Chiefs/Commissioners – July 2, 2026 7pm @ Training Tower
- Rural Chiefs – May 21, 2026, 7:30pm @ GCFD
- Other –

**GOOD OF THE ORGANIZATION**

**COMMUNICATIONS**

- Email communications on file –
  - Approval for printer for executive office.

**OTHER**

**ADJOURNMENT**

- A motion was made by D. Efaw with a second by J. Joy to adjourn the meeting at 8:27pm. The motion was carried by a vote of 5 to 0.

Commissioner Ash – Yes

Commissioner Dvorscak – Yes

Commissioner D. Joy – Yes

Commissioner J. Joy –Yes

Commissioner Efaw – Yes

Respectfully Submitted,

*Kelly Dodge*

Kelly Dodge, Secretary/Treasurer

May 22, 2026

\*\*\*Please note, these minutes have not yet been approved by the board of fire commissioners and are subject to change\*

**GUILDERLAND CENTER FIRE DISTRICT**  
**30 School Road, P.O. Box 141**  
**Guilderland Center, New York 12085**

**TREASURER'S REPORT**

**May 18, 2026**

\*\*\*\*\* Review of Fund Account Balances  
 1st National Bank of Scotia

			Interest
General Fund Checking	\$ 569,877.97	\$	15.22
Reserve - Apparatus & Equipment Checking	\$ 140,838.96	\$	3.76
Reserve - Building & Repair Checking	\$ 78,964.14	\$	2.31
Reserve - NFPA Checking	\$ 86,667.89	\$	3.76
Reserve - NYCLASS Building & Repair	\$ 1,763,275.81	\$	5,096.36
Reserve - NYLCASS Appt/Equipment	\$ 1,236,644.10	\$	3,574.24
Total	\$ 3,876,268.87	\$	8,695.65

\*\*\*\*\* Review and Approve Bank Account Reconciliation month of APRIL 2026

\*\*\*\*\* Review and Approve Check requests / voucher Approval

Check Requests / Voucher Approval		
Checks Paid Prior to Meeting	\$ 46,153.77	
Check Requests / Voucher Approval Pending	\$ 26,952.99	
Outstanding Checks (Checks written but not cleared)	\$ 4,391.89	
Total	\$ 77,498.65	

Deposit

Total	\$	-
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Balance on Books (GFC)	\$	565,486.08
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Total of Reserve Accounts on Hand	\$	3,306,390.90
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*****Total on Hand After Checkwriting	\$	3,844,923.99
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Review of Funds Movement

Following Account(s) need adjustments:

\*\*\*\*\*AUDIT

\*\*\*\*\*ADDITIONAL NOTES

5:12 PM

05/19/26

Accrual Basis

**Guilderland Center Fire District**  
**Checks Paid List prior to meeting**  
**April 20 through May 18, 2026**

Type	Date	Num	Name	Memo	Amount
<b>1st Natl Bk Scotia - Checking</b>					
Liability Check	04/20/2026	EFTNY...	NYS Employment Taxes	NYS WH Tax Qtr1 2026	-66.36
Liability Check	04/20/2026	EFTFE...	United States Treasury	FED PR TAX Q1 2026	-2,046.94
Bill Pmt -Ch...	04/20/2026	6184	Adirondack Pest Control, Inc.	April Pest Services	-38.00
Bill Pmt -Ch...	04/20/2026	6185	Albany Fire Extinguisher	Suppression System Repair	-515.00
Bill Pmt -Ch...	04/20/2026	6186	Aibany Times Union	Legal Notice for Sealing & Striping Bid	-107.34
Bill Pmt -Ch...	04/20/2026	6187	All Seasons Equipment	Repairs to Honda water Pump	-217.10
Bill Pmt -Ch...	04/20/2026	6188	BST	2025 Audit Progress Bill #1	-4,800.00
Bill Pmt -Ch...	04/20/2026	6189	Citizens Bank	April 2026	-994.34
Bill Pmt -Ch...	04/20/2026	6190	Firematic Supply Co., Inc	S43 Repair to D/S Brow Light	-450.28
Bill Pmt -Ch...	04/20/2026	6191	Grainger	Batteries	-211.60
Bill Pmt -Ch...	04/20/2026	6192	H2M architects & engineers	Services through 2/27/26 for Feasibility s...	-1,985.00
Bill Pmt -Ch...	04/20/2026	6193	Matthews Sprinkler LLC	Repairs to leak in sprinkler pipe	-1,913.25
Bill Pmt -Ch...	04/20/2026	6194	Mitchell Test & Safety Inc	Hotsticks	-3,014.55
Bill Pmt -Ch...	04/20/2026	6195	Paiges Cleaning Service	March Cleaning Services	-400.00
Bill Pmt -Ch...	04/20/2026	6196	Phillips Hardware	Toilet Bowi Cleaner	-31.96
Bill Pmt -Ch...	04/20/2026	6197	Pinsky Law Group, PLLC	For Professional Services Rendered on ...	-60.00
Bill Pmt -Ch...	04/20/2026	6198	Regal Custom Services	March Computer Related Services	-240.00
Bill Pmt -Ch...	04/20/2026	6199	Rescue Essentials	Compact First Responder Kits	-2,455.74
Bill Pmt -Ch...	04/20/2026	6200	Spectrum Enterprise-Internet	Internet Service 4/12/26-5/11/26	-230.00
Bill Pmt -Ch...	04/20/2026	6201	Town of Guilderland-Highway	March Fuel	-368.66
Bill Pmt -Ch...	04/20/2026	6202	UBS Financial Services	2025 Contribution & Q1 Adivorsy Fee	-21,567.72
Bill Pmt -Ch...	04/20/2026	6203	VFIS	Increase to Crime Bond	-85.00
Bill Pmt -Ch...	04/20/2026	6204	Vinnie's Lawn & Landscape	Final Snowplow & Landscape install 1 of 8	-1,308.75
Paycheck	04/20/2026	6183	Kelly S Dodge	PR 4/6/26-4/19/26	-1,248.67
Bill Pmt -Ch...	04/29/2026	6205	Christopher Dvorscak	District Elections -12/09/25	-70.00
Paycheck	05/04/2026	6206	Kelly S Dodge	PR 4/20/26-5/3/26	-1,248.67
Liability Check	05/07/2026	EFTNY...	NYS Employment Taxes	NYS PR TAX 3/23/26-5/4/26	-132.72
Bill Pmt -Ch...	05/07/2026	EFT162...	National Grid	Gas & Electric 28 School Road from 3/3...	-162.13
Bill Pmt -Ch...	05/08/2026	6207	Spectrum Enterprise-Voice	Voice Service 4/23/26-5/22/26	-183.57
Total 1st Natl Bk Scotia - Checking					-46,153.77
<b>TOTAL</b>					<b>-46,153.77</b>

**Guiderland Center Fire District  
Abstract of Unpaid Bills  
As of May 18, 2026**

Type	Date	Num	Memo	Due Date	Split	Amount
<b>Adirondack Pest Control, Inc.</b>						
Bill	05/14/2026	207298	May Pest Control Services	05/18/2026	413 · Building Maintenance	38.00
Total Adirondack Pest Control, Inc.						38.00
<b>Doyle Security Systems</b>						
Bill	05/07/2026	2008491	30 School Rd Station Monitoring 5/1...	05/18/2026	413 · Building Maintenance	86.52
Total Doyle Security Systems						86.52
<b>Firefly</b>						
Bill	05/18/2026	5011	2026 Annual Balance & 1099's	05/18/2026	9025.2 · Fees	1,680.00
Total Firefly						1,680.00
<b>Firematic Supply Co., Inc</b>						
Bill	05/05/2026	INSTAL11602	Ground Light Issue	05/18/2026	415.3 · S-43	175.00
Total Firematic Supply Co., Inc						175.00
<b>H2M architects &amp; engineers</b>						
Bill	05/05/2026	293693	For Services Rendered through 3/27...	05/18/2026	420.3 · Consultants	3,970.00
Bill	05/05/2026	294094	Feasibility Study Services through 4/...	05/18/2026	420.3 · Consultants	2,779.00
Total H2M architects & engineers						6,749.00
<b>Lion</b>						
Bill	05/05/2026	30246793	GasTrainer & Leaking Propane Tan...	05/18/2026	210 · Education/Training	7,825.00
Total Lion						7,825.00
<b>McNeil and Company, Inc.</b>						
Bill	05/12/2026	7529234	A&H Renewal & EAP	05/18/2026	9055 · A & H - Disability	1,209.00
Total McNeil and Company, Inc.						1,209.00
<b>Northeast Refrigeration</b>						
Bill	05/18/2026	2026-27 PM	2026-2027 PM Agreement	05/18/2026	413 · Building Maintenance	961.01
Total Northeast Refrigeration						961.01
<b>Paiges Cleaning Service</b>						
Bill	05/05/2026	1227	April Cleaning Service	05/18/2026	413 · Building Maintenance	400.00
Total Paiges Cleaning Service						400.00
<b>R. Santorelli Electric, Inc.</b>						
Bill	05/14/2026	10318	Repairs to Plymovent Fan	05/18/2026	411 · Building Repair	645.00
Total R. Santorelli Electric, Inc.						645.00
<b>Regal Custom Services</b>						
Bill	05/05/2026	191148	April 2026 Computer Services	05/18/2026	418 · Internet & Computer...	200.00
Total Regal Custom Services						200.00
<b>Spectrum Enterprise-Internet</b>						
Bill	05/14/2026	141961201050726	Internet Service 5/12/26-6/11/26	05/18/2026	418 · Internet & Computer...	230.00
Total Spectrum Enterprise-Internet						230.00
<b>Town of Guiderland-Highway</b>						
Bill	05/12/2026	04-26	April Fuel	05/18/2026	-SPLIT-	555.88
Total Town of Guiderland-Highway						555.88
<b>Verizon Wireless</b>						
Bill	05/12/2026	6142558082	Mobile Service 4/2/26-5/1/26	05/18/2026	419 · Telephone	214.58
Total Verizon Wireless						214.58

5:12 PM  
05/19/26

Guilderland Center Fire District  
Abstract of Unpaid Bills  
As of May 18, 2026

Type	Date	Num	Memo	Due Date	Split	Amount
<b>VFIS</b>						
Bill	05/12/2026	17620134	Auto Policy Install 2 of 4	05/18/2026	450.1 · Liability/Building	2,350.00
Bill	05/12/2026	17523134	Liability Policy Install 2 of 4	05/18/2026	450.1 · Liability/Building	2,701.00
Total VFIS						5,051.00
<b>Vinnie's Lawn &amp; Landscape</b>						
Bill	05/12/2026	5878	2026 Landscape Install 2 of 8	05/18/2026	413 · Building Maintenance	600.00
Total Vinnie's Lawn & Landscape						600.00
<b>Workfit Medical</b>						
Bill	05/05/2026	00210072-00	Steven Silver Physical	05/18/2026	422 · Fire Physicals	333.00
Total Workfit Medical						333.00
<b>TOTAL</b>						<b>26,952.99</b>

# Guilderland Center Fire Department

## Chief's Report May 2026

### Incident Report for April 2026

<u>Call #</u>	<u>Date</u>	<u>Type</u>	<u>Signal</u>
26-37	4/5	Hazardous Condition @ Grant Hill & Wormer Rd	20
26-38	4/5	Possible Structure Fire @ 4934 Western Tpke	15
26-39	4/9	Mutual Aid Structure Fire W/ AFD @ 102 Severson Rd	30
26-40	4/9	Mutual Aid W G.F.D @ 131 Rte 146	20
26-41	4/20	Mutual Aid W/ F.H.F.D @ 300 Millingstone Wy	15
26-42	4/21	Hazardous Condition @ 20 Upper Wedgewood Dr	15
26-43	4/22	Possible Structure Fire @ 2 Van Buren Blvd	15
26-44	4/23	Possible Structure Fire @ 8 School Rd	15
26-45	4/23	Possible Structure Fire @ 8 Lenann Dr	15
26-46	4/26	Mutual Aid W/ G.F.D @ 25 W. Hite Court	20
26-47	4/28	Possible Structure Fire @ 216 Wormer Rd	15
26-48	4/29	Hazardous Condition @ 6517 Rte 158	20

Possible Structure Fire	- 5
Structure Fire	- 0
Outdoor Fire	- 0
Mutual Aid	- 3
Mutual Aid Structure Fire	- 1
Rescue	- 0
Hazardous Condition	- 3
Hazardous Material	- 0
Vehicle Fire	- 0
PIAA	- 0
Standby	- 0

**Totals**                      **Calls for the month of April: 12**

## **Maintenance**

- **C401** - Going to Denooyer 5/21 for trunk light.
- **C402** - No Report
- **M42** - No Report.
- **S43** - No Report.
- **E45** - No Report.
- **E46** - No Report.
- **E47** - No Report.
- **L49** - No Report.
- **Trailer** - No Report
- **ATV's** - No Report.
- **UTV** - No Report.
- **Station** - Roof repairs in progress (Still leaking in members room).
- **Portable Equipment** - Portable radio out of 49 is having screen issues. Joanna's gear needs to be sent out.

## **Training & Drill Program:**

Drills for the month of May

6th - Truck night

13th - Haz Condition Response

20th - Rope Rescue

27th - Station night / Officers meeting

**Personnel:** None Reported

**Equipment and Supply Request:** See req's

**Apparatus Request:** L49 for Water Shuttle drill W/ New Salem on June 27th

**Fire Schools:** Classes have been posted.

EVOC class completed.

- Mark Dean, Nick Merrill, Joanna Meyers

Awarded Rescue Tech Basic (Moved to Westmere FD)

- May 12th, 14th, 21st, 26th, 28th, 30th (Tawasentha), June 2nd
- Mark Dean, Nick Merrill

**Town Chiefs:** Next meeting is at July at the Training Tower

**Rural Chiefs:** Next meeting is on 5/31 @ GCFD

**Grants:** No Report

**Other:**

- In progress of setting up a meeting to re-train on the ID system.
- Inventory tags from ID Solutions came in. Don't believe they will hold us to what we are looking for.

**Upcoming Events:** Memorial Day Parades

Respectfully submitted

Chris Dvorscak  
Chief