GUILDERLAND CENTER FIRE DISTRICT

30 SCHOOL ROAD, P.O. BOX 141 GUILDERLAND CENTER, NEW YORK 12085

Meeting November 18, 2024

The regularly scheduled monthly meeting of the Board of Fire Commissioners of the Guilderland Center Fire District held in the District Office of the Fire Station on Monday, November 18, 2024. Meeting called to order at 6:34pm, by Chairman William Dvorscak.

In Attendance: Commissioners - D. Efaw, R. Purzycki, W. Dvorscak, D. Joy; Chief D. Dodge, Asst. Chief C. Dvorscak and Secretary/Treasurer K. Dodge.

Guests: NA

Absent: Commissioner J. Joy

APPROVAL OF MINUTES

A motion was made by D. Joy to approve the regular monthly meeting minutes of October 21, 2024 with a second by D. Efaw. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Absent

Commissioner D. Joy - Yes

Commissioner Purzycki - Yes

BIDS

A motion was made by D. Joy with a second by R. Purzycki to reject the bid received for the utility trailer from the Guilderland Center Fire Department. The motion was carried by a vote of 4 to 0.

Commissioner Efaw - Yes

Commissioner Dvorscak - Yes

Commissioner J. Joy – Absent

Commissioner D. Joy - Yes

Commissioner Purzycki - Yes

A motion was made by D. Joy with a second by D. Efaw to list the utility trailer on eBay through an established third-party vendor. A no fee statement to be sent to seller. The motion was carried by a vote of 4 to 0.

Commissioner Efaw - Yes

Commissioner Dvorscak - Yes

Commissioner J. Joy – Absent

Commissioner D. Joy - Yes

Commissioner Purzycki - Yes

RESOLUTIONS

A motion was made by R. Purzycki to approve Resolution No. 2024-8.0 Dispose of Surplus Equipment with a second by D. Joy. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak - Yes

Commissioner J. Joy – Absent

Commissioner D. Joy - Yes

Commissioner Purzycki - Yes

A motion was made by D. Joy to approve Resolution No. 2024-9.0 NYClass Municipal Cooperation with a second by R. Purzycki. The motion was carried by a vote of 4 to 0.

Commissioner Efaw - Yes

Commissioner Dvorscak - Yes

Commissioner J. Joy – Absent

Commissioner D. Joy - Yes

Commissioner Purzycki – Yes

TREASURERS REPORT

• R. Purzycki performed a reconciliation of the October 2024 bank statement prior to the meeting, including verifying all checks written. A motion was made by D. Joy, with a second by D. Efaw, to accept the Treasurer's Report including all transfers noted on the report, if applicable. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak - Yes

Commissioner J. Joy - Absent

Commissioner D. Joy – Yes

Commissioner Purzycki - Yes

 A motion was made by D. Joy to approve all check requests and vouchers as signed with a second by R. Purzycki. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak - Yes

Commissioner J. Joy – Absent

Commissioner D. Joy - Yes

Commissioner Purzycki – Yes

REQUISITIONS BY THE DISTRICT

• A motion was made by D. Joy with a second by R. Purzycki to purchase 14 custom gear locker name plates estimated at \$250.00 The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak - Yes

Commissioner J. Joy – Absent

Commissioner D. Joy - Yes

Commissioner Purzycki - Yes

 A motion was made by D. Joy with a second by R. Purzycki to renew the zoom subscription for 1 year for 1 user for \$150.00. The motion was carried by a vote of 4 to 0.

Commissioner Efaw - Yes

Commissioner Dvorscak - Yes

Commissioner J. Joy – Absent

Commissioner D. Joy - Yes

Commissioner Purzycki - Yes

• A motion was made by D. Joy with a second by R. Purzycki to renew the NFPA membership subscription for 1 year for \$225.00. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak - Yes

Commissioner J. Joy - Absent

Commissioner D. Joy - Yes

Commissioner Purzycki – Yes

CHIEFS REPORT

• A motion was made by D. Efaw with a second by D. Joy to accept the Chief's Report. The motion was carried by a vote of 4 to 0.

Commissioner Efaw - Yes

Commissioner Dvorscak - Yes

Commissioner J. Joy – Absent

Commissioner D. Joy - Yes

Commissioner Purzycki - Yes

REQUISITIONS BY THE CHIEF

• A motion was made by D. Efaw with a second by D. Joy to accept the requisitions submitted by the chief for 60 gear hangers \$865), 6 APX 4000 portable batteries (\$421), 5 APX 7000 portable radio batteries (\$426), 1 multi-unit 6 bank APX portable radio charger (\$488), 1 multi-unit 6 bank APX 7000 portable radio charger (\$1177), 40 brass swivel trigger nap clips with ring (\$180) and M12/M18 batteries (\$995). The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak - Yes

Commissioner J. Joy - Absent

Commissioner D. Joy - Yes

Commissioner Purzycki – Yes

EQUIPMENT, SUPPLY & APPARATUS REQUEST BY THE CHIEF

OTHER REQUESTS/INFO BY THE CHIEF

REPORTS OF COMMITTEES

*CAPITAL IMPROVEMENTS

• Building committee to meet on Tuesday, December 3rd at 5:30pm for a presentation from h2m and a tentative presentation at 6:30pm from C2 Design Group.

*BUILDING & GROUNDS

- Electrical NA
- Heating/Cooling
 - o Family Danz scheduled for 11/25/24 for service to heaters in bay.
- Parcel 3
 - O Commissioner Purzycki to get pricing for a new lock & labor for the bathroom door.
- Station A motion was made by w. Dvorscak with a second by D. Joy to purchase 12 exit lights. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak - Yes

Commissioner J. Joy – Absent

Commissioner D. Joy - Yes

Commissioner Purzycki - Yes

- New
 - Sprinkler system has a leak in the bay, it has been patched for now, permanent repairs to be completed sometime in December.
 - The urinal in the members room bathroom cracked and was leaking. Plumber was called and urinal was replaced. Email communication from 11/20/24 is on file
- Old Suppression system has been repaired. Inspection summary on file.

*PERSONNEL

- Disciplinary/Dept Status Change –
- Members In/Out of Service –
- Firematic Training Classes Posted
- LENS On file
- New Members –
- Physicals Scheduled for Wednesday, December 11 starting at 6pm.

*EQUIPMENT/APPARATUS/INVENTORY

- Radios Email communication from 11/13/24 on file regarding programming of new portables and for wiring of enclosed trailer related to radios.
- PPE/SCBA –
- Apparatus
 - E47 is back in service from pump repairs.
 - o E47 has an AC issue that has been recalled. Recall can not be fixed until the spring.
- Equipment –
- Inventory –
- Other Pressure washers have been received and installed.

*BENEFITS & INSURANCE

LOSAP Investment – The October 2024 monthly statement was reviewed. A decrease was noted.

- LOSAP -
- Life / Auto / Liability / Property/ Cancer Insurance
 - o End of year enhanced cancer forms to be submitted by December 1, 2024.
 - o A notice of policy conditional renewal for liability & property insurance is on file.
- Workers Comp –
- A&H/EAP -

*RULES & REGULATIONS/POLICIES

*AUDIT & BUDGET

*COMPUTERS & TECHNOLOGY

• Quote to upgrade several district computers was requested.

*HEALTH & SAFETY

*LIAISON TO TOWN, SCHOOL & DEPARTMENT

UNFINISHED BUSINESS

ASSOCIATION ITEMS

- District Training/Meetings
 - o District Elections December 10th 6pm-9pm
 - o Next regular meeting December 10th @ 6:30pm
- Town Chiefs/Commissioners
 - Next meeting scheduled for December 12th @ 6pm at GFD. This is the annual meeting/holiday party.
- Rural Chiefs Next meeting scheduled for December 19th.
- Other –

GOOD OF THE ORGANIZATION

 A motion was made by J. Joy with a second by R. Purzycki to accept the community hall request for Nick LaPlante for the purpose of a birthday party for December 7th, Insurance received on 11/22/24. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Absent

Commissioner D. Joy - Yes

Commissioner Purzycki - Yes

COMMUNICATIONS

- The following correspondences were received and are on file:
 - Message from Mark Grimm
 - NYS Public Safety Group 497 grant
 - o Mental Health First Aid training

OTHER

ADJOURNMENT

• D. Joy made a motion to adjourn the meeting at 8:32pm with a second by R. Purzycki. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes Commissioner J. Joy – Absent $\begin{array}{c} Commissioner\ Dvorscak-Yes \\ Commissioner\ D.\ Joy-Yes \end{array}$

Commissioner Purzycki – Ye

Respectfully Submitted,

Kelly Dodge

Kelly Dodge, Secretary/Treasurer November 25, 2024

***Please note, these minutes have not yet been approved by the board of fire commissioners and are subject to change**

GUILDERLAND CENTER FIRE DISTRICT 30 School Road, P.O. Box 141 Guilderland Center, New York 12085

TREASURER'S REPORT

November 18, 2024

***** Review of Fund Account Balances 1st National Bank of Scotia				Interest
General Fund Checking	\$	217,214.90	\$	
Reserve - Apparatus & Equipment Checking	\$	995,654.34		
Reserve - Building & Repair Checking	\$	1,523,698.66	\$	\$ 41.90
Reserve - NFPA Checking	\$	83,629.28	\$	\$ 2.30
11000110				
Total	\$	2,820,197.18	\$	\$ 77.68
****** Review and Approve Bank Account Reconcili	ation mo	nth of OCTOBER	20	2024
****** Review and Approve Check requests / vouch	er Appro	val		
Check Requests / Voucher Approval				34
Checks Paid Prior to Meeting	\$	21,140.44		
Check Requests / Voucher Approval Pending	\$	23,331.96		
Outstanding Checks (Checks written but not cleared		4,930.31		
Outstanding Offecks (Offecks Witten but not steamen	,			
Total	\$	49,402.71		
Total	2 5 01	2001 St.		
Democit				
Deposit	\$	595.00	(Glatfelter Insurance Group Refund for removing EA48 from policy
	\$	35.00	(CASH Barb Jager Defensive Driving Class
	\$	35.00	C	Check Jackie Ash Defensive Driving Class
	Ψ	00.00		
Total	\$	665.00)	
Balance on Books (GFC)	\$	212,949.59	9	
- The contract Contra				
Total of Reserve Accounts on Hand	\$	2,602,982.28	3	
Total of Model to Model the				
	_	0 700 500 04		
*****Total on Hand After Checkwritng	\$	2,792,599.91	1	
Review of Funds Movement				
Following Account(s) need adjustments:				

*****AUDIT

*****ADDITIONAL NOTES

Guilderland Center Fire District 1

Checks Paid Prior to Meeting - copy

October 21-November 18, 2024

ACCOUNT	DATE	TRANSACTION TYPE	NUM	NAME	MEMO/DESCRIPTION	AMOUNT
st Natl Bk Scotia - Checking						-\$266.81
1st Natl Bk Scotia - Checking	10/22/2024	Bill Payment (Check)	5792	Phillips Hardware		***************************************
1st Natl Bk Scotia - Checking	10/22/2024	Bill Payment (Check)	5784	Adirondack Pest Control, Inc.		-\$80.00
1st Natl Bk Scotia - Checking	10/22/2024	Bill Payment (Check)	5785	Albany Fire Extinguisher		-\$217.55
1st Natl Bk Scotia - Checking	10/22/2024	Bill Payment (Check)	5786	Ernie's Radio Repair		-\$250.00
1st Natl Bk Scotia - Checking	10/22/2024	Bill Payment (Check)	5787	Greg's Towing & Repair		-\$484.16
1st Natl Bk Scotia - Checking	10/22/2024	Bill Payment (Check)	5788	Guilderland Center Fire Department		-\$186.20
1st Natl Bk Scotia - Checking	10/22/2024	Bill Payment (Check)	5789	Halo Branded Solutions, Inc		-\$253.58
1st Natl Bk Scotia - Checking	10/22/2024	Bill Payment (Check)	5783	Kelly Dodge		-\$1,211.06
1st Natl Bk Scotia - Checking	10/22/2024	Bill Payment (Check)	5790	MES, Inc.		-\$5,175.00
1st Natl Bk Scotia - Checking	10/22/2024	Bill Payment (Check)	5791	Paiges Cleaning Service		-\$400.00
1st Natl Bk Scotia - Checking	10/22/2024	Bill Payment (Check)	5793	Regal Custom Services		-\$210.00
1st Natl Bk Scotia - Checking	10/22/2024	Bill Payment (Check)	5794	River Valley Radio, Inc.		-\$13.55
1st Natl Bk Scotia - Checking	10/22/2024	Bill Payment (Check)	5795	Schenectady Unit Parts		-\$489.62
1st Natl Bk Scotia - Checking	10/22/2024	Bill Payment (Check)	5796	Spectrum Enterprise-Internet		-\$229.98
1st Nati Bk Scotia - Checking	10/22/2024	Bill Payment (Check)	5797	The Altamont Enterprise		-\$12.64
1st Natl Bk Scotia - Checking	10/22/2024	Bill Payment (Check)	5798	Town of Guilderland - Highway Fund		-\$307.44
1st Natl Bk Scotia - Checking	10/22/2024	Bill Payment (Check)	5799	Van Buren Enterprises Inc.		-\$3,927.00
1st Natl Bk Scotia - Checking	10/22/2024	Bill Payment (Check)	5800	Verizon Wireless		-\$417.89
1st Natl Bk Scotia - Checking	10/22/2024	Bill Payment (Check)	5801	Vinnie's Lawn & Landscape		-\$562.5
1st Natl Bk Scotia - Checking		Bill Payment (Check)	5802	Workfit Medical		-\$339.0
1st Natl Bk Scotia - Checking		Bill Payment (Check)	EFT10262024	NYs Income Tax		-\$65.50
1st Natl Bk Scotia - Checking		Bill Payment (Check)	EFT10252024	United States Treasury		-\$2,198.2
1st Natl Bk Scotia - Checking	00.000	Bill Payment (Check)	EFT10222024	NYs Income Tax		-\$65.5
1st Natl Bk Scotia - Checking		Deposit	INTEREST		Interest Earned	\$6.1
1st Natl Bk Scotia - Checking		Bill Payment (Check)	5803	Kelly Dodge		-\$1,211.0
1st Natl Bk Scotia - Checking		Bill Payment (Check)	EFT11042024	NYs Income Tax		-\$65.5
1st Natl Bk Scotia - Checking		Bill Payment (Check)		Citizens Bank		-\$1,084.4
1st Natl Bk Scotia - Checking		Bill Payment (Check)	5804	Hopmeier Evans Gage Agency		-\$315.0
1st Natl Bk Scotia - Checking	11/14/2024	Bill Payment (Check)	5805	National Grid		-\$902.0
		NE:	5806	Spectrum Enterprise-Voice		-\$205.2
1st Natl Bk Scotia - Checking Total for 1st Natl Bk Scotia -		Dill Payment (Oneck)	3000	- F		-\$21,140.4
TOTAL TOT 181 MAIL DK SCOULA						-\$21,140.4

Guilderland Center Fire District 1

Unpaid Bills Report

As of November 18, 2024

VENDOR		TRANSACTION TYPE	NUM	DUE DATE	PAST DUE	AMOUNT	OPEN BALANCE
Access Health Systems			0.4050	44/40/0004	0	¢265.00	\$265.00
Access Health Systems		Bill	31959	11/18/2024	0	\$265.00 \$265.00	\$265.00
Access Health Systems	et 2000000 00000000000000000000000000000	Bill	31963	11/18/2024	U	\$265.00 \$530.00	\$530.00
Total for Access Health Sys	tems					\$550.00	\$550.00
Adirondack Pest Control, Inc. Adirondack Pest Control,	11/12/2024	Bill	130428	11/18/2024	0	\$38.00	\$38.00
Inc.						¢20.00	\$38.00
Total for Adirondack Pest C	ontrol, Inc.		All the second s		-	\$38.00	\$30.00
Albany Fire Extinguisher				4440/0004	0	C40 57	¢640.67
Albany Fire Extinguisher	VARIABLE TO DESIGN OF	Bill	AFE207187	11/18/2024	0	\$640.57	\$640.57
Total for Albany Fire Exting	uisher					\$640.57	\$640.57
Doyle Security Systems							
Doyle Security Systems	11/04/2024	Bill	1723212	11/18/2024	0	\$75.57	\$75.57
Total for Doyle Security Sys	items					\$75.57	\$75.57
Ernie's Radio Repair							WORD DOES ASSESS
Ernie's Radio Repair	11/18/2024	Bill	GCF11241	11/18/2024	0	\$240.00	\$240.00
Total for Ernie's Radio Repa	air					\$240.00	\$240.00
Firematic Supply Co., Inc		A Division of the Control of the Con					
Firematic Supply Co., Inc	11/04/2024	Bill	INUS005572	11/18/2024	0	\$2,630.43	\$2,630.43
Firematic Supply Co., Inc	11/12/2024	Bill	INUS005600	11/18/2024	0	\$181.70	\$181.70
Total for Firematic Supply	Co., Inc					\$2,812.13	\$2,812.13
GearGrid						1809	
GearGrid	11/04/2024	Bill	0025086-IN	11/18/2024	0	\$9,768.00	\$9,768.00
Total for GearGrid						\$9,768.00	\$9,768.00
Motorola						0.170.10	6470.40
Motorola	11/14/2024	Bill	8282004795	11/18/2024	0	\$170.40	\$170.40
Total for Motorola						\$170.40	\$170.40
Northeast Refrigeration							4000.00
Northeast Refrigeration	11/04/2024	Bill	121358	11/18/2024	0	\$933.02	\$933.02
Total for Northeast Refrige	ration					\$933.02	\$933.02
Paiges Cleaning Service						W 00000 0000	
Paiges Cleaning Service	11/12/2024	Bill	1009	11/18/2024	0	\$400.00	\$400.00
Total for Paiges Cleaning S	Service					\$400.00	\$400.00
Phillips Hardware	-79						. A
Phillips Hardware	11/14/2024	Bill	367558	11/18/2024		\$7.16	\$7.16
Phillips Hardware	11/14/2024	Bill	367541	11/18/2024		\$19.99	\$19.99
Phillips Hardware	11/04/2024	Bill	367389	11/18/2024		\$31.27	\$31.27
Phillips Hardware	11/04/2024	Bill	367328	11/18/2024		\$69.97	\$69.97
Phillips Hardware	11/04/2024	Bill	367397	11/18/2024	. 0	\$3.50	\$3.50
Total for Phillips Hardware	1					\$131.89	\$131.89
Pinsky Law Group, PLLC			90.200			4000	****
Pinsky Law Group, PLLC	09/10/2024	Vendor Credit	18475			-\$360.00	-\$360.00
Total for Pinsky Law Grou	- DLLC					-\$360.00	-\$360.00

VENDOR	DATE	TRANSACTION TYPE	NUM	DUE DATE	PAST DUE	AMOUNT	OPEN BALANCE
Regal Custom Services		The state of the s					
Regal Custom Services	11/04/2024	Bill	191119	11/18/2024	0	\$180.00	\$180.00
Total for Regal Custom Serv	rices	,,-,				\$180.00	\$180.00
Spectrum Enterprise-Internet							
Spectrum Enterprise- Internet	11/18/2024	Bill	141961201110724	11/18/2024	0	\$229.98	\$229.98
Total for Spectrum Enterpris	se-Internet					\$229.98	\$229.98
The Altamont Enterprise							
The Altamont Enterprise	11/04/2024	Bill	4514	11/18/2024	0	\$21.33	\$21.33
Total for The Altamont Enter	rprise					\$21.33	\$21.33
Town of Guilderland - Highwa	y Fund						
Town of Guilderland - Highway Fund	11/18/2024	Bill	10-24	11/18/2024	0	\$281.62	\$281.62
Total for Town of Guilderlan	d - Highway I	Fund	A in the Control of the	*****	-	\$281.62	\$281.62
UBS Financial Services		W.S					
UBS Financial Services	11/14/2024	Bill	2024-4	11/18/2024	0	\$1,227.79	\$1,227.79
Total for UBS Financial Serv	/ices					\$1,227.79	\$1,227.79
Verizon Wireless							
Verizon Wireless	11/18/2024	Bill	9977738036	11/18/2024	0	\$354.16	\$354.16
Total for Verizon Wireless						\$354.16	\$354.16
VFIS	and the second						
VFIS	11/12/2024	Bill	263839129	11/18/2024	0	\$4,776.00	\$4,776.00
Total for VFIS						\$4,776.00	\$4,776.00
Vinnie's Lawn & Landscape				· · · · · · · · · · · · · · · · · · ·			
Vinnie's Lawn & Landscape	11/12/2024	Bill	4926	11/18/2024	0	\$562.50	\$562.50
Total for Vinnie's Lawn & La	andscape					\$562.50	\$562.50
Workfit Medical					COST		
Workfit Medical	11/12/2024	Bill	00186161-00	11/18/2024	0	\$319.00	\$319.00
Total for Workfit Medical						\$319.00	\$319.00
					- COOL -	\$23,331.96	\$23,331.96

Guilderland Center Fire Department

Chief's Report November 2024

Incident Reports for October 2024:

Call #	Date	Туре			Signal
24-139 24-140 24-141 24-142 24-143 24-144 24-145 24-146 24-147 24-148	10/08 10/08 10/09 10/10 10/14 10/15 10/22 10/24	Possible Structure Fire/435 Route 146 MA Possible Structure Fire (AFD)/142 Main St Hazardous Condition/461 Route 146 apt 101 Bldg 5 Hazardous Condition/461 Route 146 apt 101 Bldg 5 MA Possible Structure Fire (AFD/117 Grand Street MA Possible Structure Fire (FHFD)/2563 Western Ar Possible Structure Fire/Guilderland HS MA Possible Structure Fire (GFD)/Western Turnpike MA Possible Structure Fire (FHFD)/1440 Rocco Dr Possible Structure Fire/180 Wormer Road		15 15 15 15 15 20 15 15 20 15	
		Structure Fire Possible Structure Fire Unknown Fire Outdoor Fire Mutual Aid Rescue Hazardous Condition Hazardous Material Vehicle Fire PIAA Stand By	-	0 3 0 0 5 0 2 0 0 0	

Total: Calls for the month of October -10 Calls for 2024 - 160

Maintenance:

- C401 No Report
- **C402** No Report
- **M42** No Report
- **S-43** No Report

- E-45 No Report
- E-47 -
 - Out of Service complete repair to water pump
- E-46 No Report
- L-49 No Report
- ATV's No Report
- UTV No Report
- Enclosed Trailer No Report
- Station No Report
- Portable Equipment No Report
- Flatbed Trailer For Sale

Training & Drill Program:

Drills for the month of November;

11/6 - Truck Night & Ticket Sales

11/13 - Chimney Fires

11/20 - Ticket Sales & Game Party Prep

11/27 – NO Drill – Enjoy your Holiday!

Personnel:

Equipment & Supply Request:

• See attached Requisitions.

Apparatus Request:

• Santa visit – December 14th

Fire Schools:

Schedule printed and posted.

Town Chiefs & Commissioners: November 7th @ GCFD

Rural Chiefs: November 21st

Grant(s):

Other:

- Portable radios have been programmed. Waiting on mic chargers so Ernie can finish install.
- Physicals scheduled for Wednesday, December 11th.

Upcoming Events:

Respectfully Submitted,

Chief David Dodge