## SammyJDance Studio Policies

#### My Responsibilities

I will teach your child dance in a fun and safe environment. My studio has a positive and enthusiastic environment. I will tailor the curriculum to match your child's specific learning needs.

#### **Student and Family Responsibilities**

Students agree to arrive at each lesson punctually, well-prepared.

Students agree to behave in a manner that will not stop other students from learning. Be financially responsible. Pay tuition on time.

If something is happening at home or school that is affecting your child please let me know. Please err on the side of letting me know more so I can be sensitive to the needs of your child. A quick text on the way to lesson can make the difference between a great lesson and a difficult one.

Be helpful, interested and supportive!

#### **Dress Code**

No jeans allowed, No dresses without shorts or leggings underneath Please sent children in comfortable clothing that they can move in. Children will dance in socks or bare feet You are welcome to buy ballet shoes, tutus and fun dance clothing but it is not required.

# Missed & Make Up Classes

If I miss a class I will provide an extra week of class to make up class for students. If you miss 1 class you are able to join the other age group for 1 week If you miss 2 or more classes we will be unable to make up more then 1 class.

# **Payment and Refunds**

Tuition is due the first day of class. If payment is not received by the first day of class the child will not be able to attend. Class spots will go to the first 12 people to submit payments. To insure your spot in the class please submit payment with registration.

Full refunds will not be issued past the second week of classes. If you choose to withdraw your student from classes after that date, any payments that have been made to the account may be applied as a credit towards the next semester. Please notify Business Director in writing (email is sufficient) if you are withdrawing your student from classes.

# **Safety and Injuries**

If a child is putting their safety, other students safety or my safety in danger I reserve the right to remove the workshop. You will be refunded 50% of the remaining cost of your classes.

## **Start/End Times**

Classes are booked back to back, please be at the studio when your childs class is scheduled to end and arrive at the studio 10-15 mins before the start of your class.

- NO gum, food, or drinks other than water permitted in the studio.
- NO parents/caregivers/siblings in the studio while class is in session.
- NO loud noise allowed in the waiting area when class is in session.

Signature / Responsible Party	Date