

Three Oaks Water Supply Corp.
6907 F M 541
Floresville, Texas 78114

Job Title: System Manager-Operator

Type of Position: Full Time

Job Qualifications:

Minimum 5 years water system operation experience and possess a valid Class C Groundwater License. Should have a general understanding of budgets, contracts, State (TCEQ) and Federal (EPA) reporting and regulations for water supply corporation systems. Must be able to maintain a positive relationship, demonstrating courteous and cooperative behavior when interacting with members, citizens, visitors, and outside agency staff.

Specific Duties:

Maintain mid size water system to ensure safe potable water for all customers meeting safety standards as determined by regulatory agencies. Checks equipment and meters to verify proper operating conditions and recognizes abnormal conditions, maintains records of services performed to return to normal operation. Continually provides documentation of system changes to insure complete updated records exits for maintenance, operation and or replacement of existing system assets. Maintains an updated system map.

Collect water samples as required by regulatory agencies and ensures delivery of samples to testing laboratory.

Repair water leaks to prevent water outages to customers and prevent water loss.

Coordinate new construction projects with contractors and engineers as required.

Ensure reporting requirements are met as required by regulatory agencies

Supervises and trains less experienced operators.

Complete continuing education, including training seminars, classes as required or identified for development purposes and maintaining of water operator license. Course Fees are reimbursed by the corporation.

Minimum Qualifications:

Should have the necessary construction skills, maintenance skills, and equipment operation skills (backhoe) to enable work to be performed in an efficient manner and insure that safe potable water is delivered to the general public.

Physical Demands and Working Environment: Must be in good physical condition and capable of handling the laborious task normally associated with construction underground pipe repair, and general earthwork.

Beneficial to have a working knowledge of the use and application of office business software including Microsoft Word and Excel.

Work Schedule: Normal work hours for routine operations. Water plants must be checked daily. Must be able to respond to emergencies as required.

Minimum Education Requirements: High School Degree or GED. Some College Preferred.

Location is Wilson County, Texas. System is located in Southwest Wilson County and Northwest Karnes County. Company transportation provided for work activity.

Salary commensurate with experience. Employee health insurance allowance is provided and 401K Simple available.

Must live in the district. Relocation expense negotiable.

Submit confidential resume to Three Oaks WSC, Board President 10834 FM 1344, Floresville, Texas 78114 or use our "Contact Us" feature at www.threeoakswsc.com