

Business Name :	QLS Logistics	Address :	398-418 Hammond Road , DANDENONG SOUTH, VIC, 3175		
Emergency Contact :	Michael Fabre	Phone :	03 9706 5966	After Hours :	
Emergency Contact :	Amir Memar	Phone :	0397065966	After Hours :	0426714799

DETAILS

Name :	Poly Machine VIC	Asset /Equipment ID:	VPoly
Asset/equipment type :	Poly Machine	Asset/equipment sub-type:	
Make :	GreenMax	Model :	MARS C300
Colour :	Green	Barcode :	AAHFW-9775
Project:		Status :	Active
Location :	QLS Victoria 398-418 HAMMOND RD, DANDENONG SOUTH, VIC, 3175	Specific location details :	
Division :	QLS Victoria	Department :	
Linked Asset/Equipment :	* PPE > PPER-5 - Protective eye wear		
Registration number / State :	/ VIC	Registration expiry date :	
Machine ID numbers (MT DATA/ Fatigue / CML / HML) :		Noise level in dba or LAeq	85

REQUIREMENTS

Asset/equipment is a hazard?	Yes		
PPE required to operate?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	PPE (s) :	* Protective eye wear
Requires regular testing ?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Testing frequency:	Weekly by Kurtca Isa
Require regular servicing :	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Servicing frequency:	Semi-Annual by Marc Wrobel
Relevant Policies :		Relevant Procedures:	* E Cycle Machine Operating Instruction * E-Cycle Machine - How to oil GREENMAX Hot Melt Machines * E-Cycle Machine - MARS C300 Instruction Manual * E-Cycle Machine - Operating Instructions * E-Cycle Machine PPE * E-Cycle Machine VoC

RESPONSIBILITIES AND APPROVAL

Person Responsible :	Marc Wrobel	Checked By:	
Authorised By :		Approved By/ Dt :	No

TEST HISTORY								
Test Date	Result	Next Test Date	Tag ID	Test Type	Tested By	Cost	Details and Comments	Actions
28/03/2024	Pass		PETST-7247	Poly Machine Weekly/Monthly Checklist	Kurtca Isa			

27/12/2023	Pass	31/01/2024	PETST-5990	Poly Machine Weekly/Monthly Checklist	Kurtca Isa		Item(s) Tested: - are all protective casings on moving parts (extruder, crusher blade) in place and secure? - has lubricant been added to all grease nipples, including bearings, motors, crusher blade and conveyor belt? - has the inside of the crusher been checked for plastic bags or other debris that may become wrapped around the blade? - have you function tested for all emergency stops, including crusher door interlock emergency stop? - have you visually inspected that both control panels are clean and are fully operational? - have you visually inspected the machine for any blockages in moving parts (extruder, crusher blade)?	
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31/10/2023	Pass		PETST-5081	Poly Machine Weekly/Monthly Checklist	Kurtca Isa		Item(s) Tested: - are all protective casings on moving parts (extruder, crusher blade) in place and secure? - has lubricant been added to all grease nipples, including bearings, motors, crusher blade and conveyor belt? - has the inside of the crusher been checked for plastic bags or other debris that may become wrapped around the blade? - have you function tested for all emergency stops, including crusher door interlock emergency stop? - have you visually inspected that both control panels are clean and are fully operational? - have you visually inspected the machine for any blockages in moving parts (extruder, crusher blade)?	
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28/09/2023	Pass		PETST-4685	Poly Machine Weekly/Monthly Checklist	Kurtca Isa		Item(s) Tested: - are all protective casings on moving parts (extruder, crusher blade) in place and secure? - has lubricant been added to all grease nipples, including bearings, motors, crusher blade and conveyor belt? - has the inside of the crusher been checked for plastic bags or other debris that may become wrapped around the blade? - have you function tested for all emergency stops, including crusher door interlock emergency stop? - have you visually inspected that both control panels are clean and are fully operational? - have you visually inspected the machine for any blockages in moving parts (extruder, crusher blade)?	
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27/03/2023	Pass	30/04/2023	PETST-2713	Poly Machine Weekly/Monthly Checklist	Kurtca Isa	\$0.00	Item(s) Tested: - are all protective casings on moving parts (extruder, crusher blade) in place and secure? - has lubricant been added to all grease nipples, including bearings, motors, crusher blade and conveyor belt? - has the inside of the crusher been checked for plastic bags or other debris that may become wrapped around the blade? - have you function tested for all emergency stops, including crusher door interlock emergency stop? - have you visually inspected that both control panels are clean and are fully operational? - have you visually inspected the machine for any blockages in moving parts (extruder, crusher blade)?	
27/02/2023	Pass	31/03/2023	PETST-2679	Poly Machine Weekly/Monthly Checklist	Kurtca Isa	\$0.00		

25/01/2023	Pass	28/02/2023	PETST-2648	Poly Machine Weekly/Monthly Checklist	Kurtca Isa	\$0.00	Item(s) Tested: - are all protective casings on moving parts (extruder, crusher blade) in place and secure? - has lubricant been added to all grease nipples, including bearings, motors, crusher blade and conveyor belt? - has the inside of the crusher been checked for plastic bags or other debris that may become wrapped around the blade? - have you function tested for all emergency stops, including crusher door interlock emergency stop? - have you visually inspected that both control panels are clean and are fully operational? - have you visually inspected the machine for any blockages in moving parts (extruder, crusher blade)?	
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29/12/2022	Pass	31/01/2023	PETST-2630	Poly Machine Weekly/Monthly Checklist	Kurtca Isa	\$0.00	Item(s) Tested: - are all protective casings on moving parts (extruder, crusher blade) in place and secure? - has lubricant been added to all grease nipples, including bearings, motors, crusher blade and conveyor belt? - has the inside of the crusher been checked for plastic bags or other debris that may become wrapped around the blade? - have you function tested for all emergency stops, including crusher door interlock emergency stop? - have you visually inspected that both control panels are clean and are fully operational? - have you visually inspected the machine for any blockages in moving parts (extruder, crusher blade)?	
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29/11/2022	Pass	31/12/2022	PETST-2602	Poly Machine Weekly/Monthly Checklist	Kurtca Isa	\$0.00	Item(s) Tested: - are all protective casings on moving parts (extruder, crusher blade) in place and secure? - has lubricant been added to all grease nipples, including bearings, motors, crusher blade and conveyor belt? - has the inside of the crusher been checked for plastic bags or other debris that may become wrapped around the blade? - have you function tested for all emergency stops, including crusher door interlock emergency stop? - have you visually inspected that both control panels are clean and are fully operational? - have you visually inspected the machine for any blockages in moving parts (extruder, crusher blade)?	
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24/10/2022	Pass	30/11/2022	PETST-2522	Poly Machine Weekly/Monthl y Checklist	Kurtca Isa	\$0.00	Item(s) Tested: - are all protective casings on moving parts (extruder, crusher blade) in place and secure? - has lubricant been added to all grease nipples, including bearings, motors, crusher blade and conveyor belt? - has the inside of the crusher been checked for plastic bags or other debris that may become wrapped around the blade? - have you function tested for all emergency stops, including crusher door interlock emergency stop? - have you visually inspected that both control panels are clean and are fully operational? - have you visually inspected the machine for any blockages in moving parts (extruder, crusher blade)?	
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26/09/2022	Pass	31/10/2022	PETST-2395	Poly Machine Weekly/Monthly Checklist	Kurtca Isa	\$0.00	Item(s) Tested: - are all protective casings on moving parts (extruder, crusher blade) in place and secure? - has lubricant been added to all grease nipples, including bearings, motors, crusher blade and conveyor belt? - has the inside of the crusher been checked for plastic bags or other debris that may become wrapped around the blade? - have you function tested for all emergency stops, including crusher door interlock emergency stop? - have you visually inspected that both control panels are clean and are fully operational? - have you visually inspected the machine for any blockages in moving parts (extruder, crusher blade)?	
24/08/2022	Pass	30/09/2022	PETST-2205	Poly Machine Weekly/Monthly Checklist	Kurtca Isa	\$0.00		

28/07/2022	Pass	31/08/2022	PETST-1999	Poly Machine Weekly/Monthly Checklist	Kurtca Isa	\$0.00	Item(s) Tested: - are all protective casings on moving parts (extruder, crusher blade) in place and secure? - has lubricant been added to all grease nipples, including bearings, motors, crusher blade and conveyor belt? - has the inside of the crusher been checked for plastic bags or other debris that may become wrapped around the blade? - have you function tested for all emergency stops, including crusher door interlock emergency stop? - have you visually inspected that both control panels are clean and are fully operational? - have you visually inspected the machine for any blockages in moving parts (extruder, crusher blade)?	
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30/06/2022	Pass	31/07/2022	PETST-1807	Poly Machine Weekly/Monthly Checklist	Kurtca Isa	\$0.00	Item(s) Tested: - are all protective casings on moving parts (extruder, crusher blade) in place and secure? - has lubricant been added to all grease nipples, including bearings, motors, crusher blade and conveyor belt? - has the inside of the crusher been checked for plastic bags or other debris that may become wrapped around the blade? - have you function tested for all emergency stops, including crusher door interlock emergency stop? - have you visually inspected that both control panels are clean and are fully operational? - have you visually inspected the machine for any blockages in moving parts (extruder, crusher blade)?	
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31/05/2022	Pass	30/06/2022	PETST-1631	Poly Machine Weekly/Monthly Checklist	Harry Jelecevic	\$0.00	Item(s) Tested: - are all protective casings on moving parts (extruder, crusher blade) in place and secure? - has lubricant been added to all grease nipples, including bearings, motors, crusher blade and conveyor belt? - has the inside of the crusher been checked for plastic bags or other debris that may become wrapped around the blade? - have you function tested for all emergency stops, including crusher door interlock emergency stop? - have you visually inspected that both control panels are clean and are fully operational? - have you visually inspected the machine for any blockages in moving parts (extruder, crusher blade)?	
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29/04/2022	Pass	31/05/2022	PETST-1529	Poly Machine Weekly/Monthl y Checklist	Harry Jelecevic	\$0.00	Item(s) Tested: - are all protective casings on moving parts (extruder, crusher blade) in place and secure? - has lubricant been added to all grease nipples, including bearings, motors, crusher blade and conveyor belt? - has the inside of the crusher been checked for plastic bags or other debris that may become wrapped around the blade? - have you function tested for all emergency stops, including crusher door interlock emergency stop? - have you visually inspected that both control panels are clean and are fully operational? - have you visually inspected the machine for any blockages in moving parts (extruder, crusher blade)?	
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31/03/2022	Pass	30/04/2022	PETST-1415	Poly Machine Weekly/Monthly Checklist	Harry Jelecevic	\$0.00	Item(s) Tested: - are all protective casings on moving parts (extruder, crusher blade) in place and secure? - has lubricant been added to all grease nipples, including bearings, motors, crusher blade and conveyor belt? - has the inside of the crusher been checked for plastic bags or other debris that may become wrapped around the blade? - have you function tested for all emergency stops, including crusher door interlock emergency stop? - have you visually inspected that both control panels are clean and are fully operational? - have you visually inspected the machine for any blockages in moving parts (extruder, crusher blade)?	
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28/02/2022	Pass	31/03/2022	PETST-1234	Poly Machine Weekly/Monthl y Checklist	Harry Jelecevic	\$0.00	Item(s) Tested: - are all protective casings on moving parts (extruder, crusher blade) in place and secure? - has lubricant been added to all grease nipples, including bearings, motors, crusher blade and conveyor belt? - has the inside of the crusher been checked for plastic bags or other debris that may become wrapped around the blade? - have you function tested for all emergency stops, including crusher door interlock emergency stop? - have you visually inspected that both control panels are clean and are fully operational? - have you visually inspected the machine for any blockages in moving parts (extruder, crusher blade)?	
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25/01/2022	Pass	28/02/2022	PETST-1067	Poly Machine Weekly/Monthly Checklist	Harry Jelecevic	\$0.00	Item(s) Tested: - are all protective casings on moving parts (extruder, crusher blade) in place and secure? - has lubricant been added to all grease nipples, including bearings, motors, crusher blade and conveyor belt? - has the inside of the crusher been checked for plastic bags or other debris that may become wrapped around the blade? - have you function tested for all emergency stops, including crusher door interlock emergency stop? - have you visually inspected that both control panels are clean and are fully operational? - have you visually inspected the machine for any blockages in moving parts (extruder, crusher blade)?	
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23/12/2021	Pass	31/01/2022	PETST-927	Poly Machine Weekly/Monthly Checklist	Harry Jelecevic	\$0.00	Item(s) Tested: - are all protective casings on moving parts (extruder, crusher blade) in place and secure? - has lubricant been added to all grease nipples, including bearings, motors, crusher blade and conveyor belt? - has the inside of the crusher been checked for plastic bags or other debris that may become wrapped around the blade? - have you function tested for all emergency stops, including crusher door interlock emergency stop? - have you visually inspected that both control panels are clean and are fully operational? - have you visually inspected the machine for any blockages in moving parts (extruder, crusher blade)?	
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30/11/2021	Pass		PETST-740	Poly Machine Weekly/Monthly Checklist	Harry Jelecevic		Item(s) Tested: - are all protective casings on moving parts (extruder, crusher blade) in place and secure? - has lubricant been added to all grease nipples, including bearings, motors, crusher blade and conveyor belt? - has the inside of the crusher been checked for plastic bags or other debris that may become wrapped around the blade? - have you function tested for all emergency stops, including crusher door interlock emergency stop? - have you visually inspected that both control panels are clean and are fully operational? - have you visually inspected the machine for any blockages in moving parts (extruder, crusher blade)?	
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29/11/2021	Pass	31/12/2021	PETST-729	Poly Machine Weekly/Monthly Checklist	Harry Jelecevic	\$0.00	<p>Weekly maintenance record</p> <p>Item(s) Tested:</p> <ul style="list-style-type: none"> - are all protective casings on moving parts (extruder, crusher blade) in place and secure? - has lubricant been added to all grease nipples, including bearings, motors, crusher blade and conveyor belt? - has the inside of the crusher been checked for plastic bags or other debris that may become wrapped around the blade? - have you function tested for all emergency stops, including crusher door interlock emergency stop? - have you visually inspected that both control panels are clean and are fully operational? - have you visually inspected the machine for any blockages in moving parts (extruder, crusher blade)? 	
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19/10/2021	Pass		PETST-432	Poly Machine Weekly/Monthly Checklist	Harry Jelecevic	\$0.00	<p>Weekly maintenance record</p> <p>Item(s) Tested:</p> <ul style="list-style-type: none"> - are all protective casings on moving parts (extruder, crusher blade) in place and secure? - has lubricant been added to all grease nipples, including bearings, motors, crusher blade and conveyor belt? - has the inside of the crusher been checked for plastic bags or other debris that may become wrapped around the blade? - have you function tested for all emergency stops, including crusher door interlock emergency stop? - have you visually inspected that both control panels are clean and are fully operational? - have you visually inspected the machine for any blockages in moving parts (extruder, crusher blade)? 	
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21/09/2021	Pass	31/10/2021	PETST-283	Poly Machine Weekly/Monthly Checklist	Harry Jelecevic	\$0.00	Weekly maintenance record Item(s) Tested: - are all protective casings on moving parts (extruder, crusher blade) in place and secure? - has lubricant been added to all grease nipples, including bearings, motors, crusher blade and conveyor belt? - has the inside of the crusher been checked for plastic bags or other debris that may become wrapped around the blade? - have you function tested for all emergency stops, including crusher door interlock emergency stop? - have you visually inspected that both control panels are clean and are fully operational? - have you visually inspected the machine for any blockages in moving parts (extruder, crusher blade)?	
31/08/2021	Pass	30/09/2021	PETST-197	Poly machine weekly maintenance	Wei Li	\$0.00	Weekly maintenance record	
30/07/2021	Pass	31/08/2021	PETST-76	Poly machine weekly maintenance	Wei Li	\$0.00	weekly maintenance	

SERVICE HISTORY

Service Date	Result	Next Service Date	Tag ID	Service Type	Service Provider Details	Cost	Details and Comments	Actions
29/07/2025	Completed	29/01/2026	PESVC-100	General service	Name: LCS Address: Phone: Email:	\$0.00	Fault Repaired(s) : - is service conduct in safety environment - service complete	
30/05/2024	Completed		PESVC-85	General service	Name: All Amped Electrical Address: Phone: Email:	\$2121.94	398 Hammond Road Dandenong South Identification of faulty hot melting machine Fault Repaired(s) : - is service conduct in safety environment - service complete	
02/04/2024	Completed		PESVC-81	General service	Name: LCS Equipment Group Pty Ltd Address: 6/2 Tube St Sunshine North VIC 3020 Phone: Email:	\$1315.82	Casing Kit, Flange Kit, Bushing Pam Fault Repaired(s) : - service complete	
26/07/2023	Completed	26/10/2023	PESVC-71	General service	Name: Moonstar Address: Phone: Email:	\$650.00		
26/04/2023	Completed	26/07/2023	PESVC-67	General service	Name: Moonstar Address: Phone: Email:	\$0.00	Fault Repaired(s) : - is service conduct in safety environment - service complete	

26/01/2023	Completed	26/04/2023	PESVC-63	General service	Name: Moonstar Address: Phone: Email:	\$0.00	Fault Repaired(s) : - is service conduct in safety environment - service complete	
21/09/2022	Completed	20/01/2023	PESVC-55	General service	Name: Moonstar Address: Phone: Email:	\$0.00	checked and greased all the points	
09/03/2022	Completed	09/06/2022	PESVC-21	General servicing	Name: Superior Pak Address: Phone: Email:	\$330.00	TRAVEL TO SITE. SIGN IN, REMOVE COVERS FOR CHAIN. CHECK OVER CHAIN AND LUBRICATE. GREASE ALL ROLLERS AND BEARINGS. CHECK OVER CONVEYOR AND BLOWER. REFIT COVERS AND CLEAN UP AREA. SIGN OUT AND RETURN TO HALLAM. MEASURE CHAIN TO ORDER A REPLACEMENT.	

02/12/2021	Completed	02/03/2022	PESVC-16	General servicing	Name: Superior Pak Address: Phone: Email:	\$0.00	TRAVEL TO SITE. SIGN IN, REMOVE COVERS FOR CHAIN. CHECK OVER CHAIN AND LUBRICATE. GREASE ALL ROLLERS AND BEARINGS. CHECK OVER CONVEYOR AND BLOWER. DRAIN ALL GEARBOXES. REFILL GEAR BOXES. REFIT COVERS AND CLEAN UP AREA. SIGN OUT AND RETURN TO HALLAM. Fault Repaired(s) : - test1 - test1 - test2	
31/08/2021	Completed	01/12/2021	PESVC-12	General servicing	Name: Superior pak Address: Phone: Email:	\$330.00	service machine and conveyor	
28/05/2021	Completed	28/08/2021	PESVC-4	General servicing	Name: Superior pak Address: Phone: Email:	\$330.00	service machine and conveyor	

11/02/2021	Completed	11/05/2021	PESVC-1	General servicing	Name: Superior pak Address: 31 JESICA ROAD, CAMPBELLFIELD, VIC, 3061 Phone: (03) 8359 6200 Email: ar@superiorpak.com.au	\$330.00	Travel to QLS. Grease machine. Remove cover and check chain and sprockets. Lubricate chain. Check glass panels. Check conveyor, chute, blower etc and all looks ok. Check shredder rollers, no obvious bent teeth. Return to workshop.	
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CORRECTIVE ACTIONS

Category	Action	Action Comments	Status	Priority	Start Dt	Deadline	To be Implemented By	Details	Comments
Maintenance	Maintenance Request for faults : Oil leak, repair as soon as possible. Tested By : Harry Jelecevic		Cancelled		21/09/2021	30/09/2021	Harry Jelecevic		