**Cape Tranquility Homeowners’ Association**

**Notice of Board of Directors Meeting**

**Capetranquilityhoa.com**

Please be advised that the Board of Directors (the “Board”) for the Cape Tranquility Homeowners’ Association intends to conduct a regular Board Meeting at 6:30 p.m. on Wednesday, January 29, 2025, at 5916 Whisper Lane. Members of the Association (“Members”) are welcome to attend the Board Meeting and address the Board during the Members’ Open Forum.

**AGENDA**

Call to Order and establish quorum

Review and Approval of Minutes from the December 11, 2024, Board Meeting.

Review Committee Reports

a. Treasurer’s Report

b. Architectural Control Committee (“ACC”) Requests Received or In Progress

Members’ Open Forum (if any)

New Business

1. Discuss if Board can and should update and approve the HOA’s By-Laws.
2. Discuss Form 802 (Periodic Report – Non-Profit Corporation) which apparently must be filed every 4 years (last filed 7-19-2021).
3. Discuss Officer’s Certificate.
4. Discuss 2024 Income Tax Filing

On-Going Business

1. Update on HOA directory.
2. Update on status of Beneficial Ownership Information (BOI) report under the Corporate Transparency Act per FINCEN.
3. Update on reviewing the proposed new fining policy developed by the HOA’s Attorney based on the TX property statutes.

Adjourn to Executive Session (if necessary)

All meetings of the Association’s Board of Directors are open to Members of the Association subject to the right of the Board to adjourn the Board Meeting and reconvene in closed executive session to consider actions involving: (1) individuals; (2) pending or threatened litigation; (3) contract negotiations; (4) enforcement actions; (5) confidential communications with the Association's attorney; (6) matters involving the invasion of privacy of individual owners; and/or (7) matters that are to remain confidential by request of the affected parties and agreement of the Board.

Resume Regular Session (if necessary) and announce any Executive Session decisions

Schedule Next Regular Board meeting

Adjourn Meeting