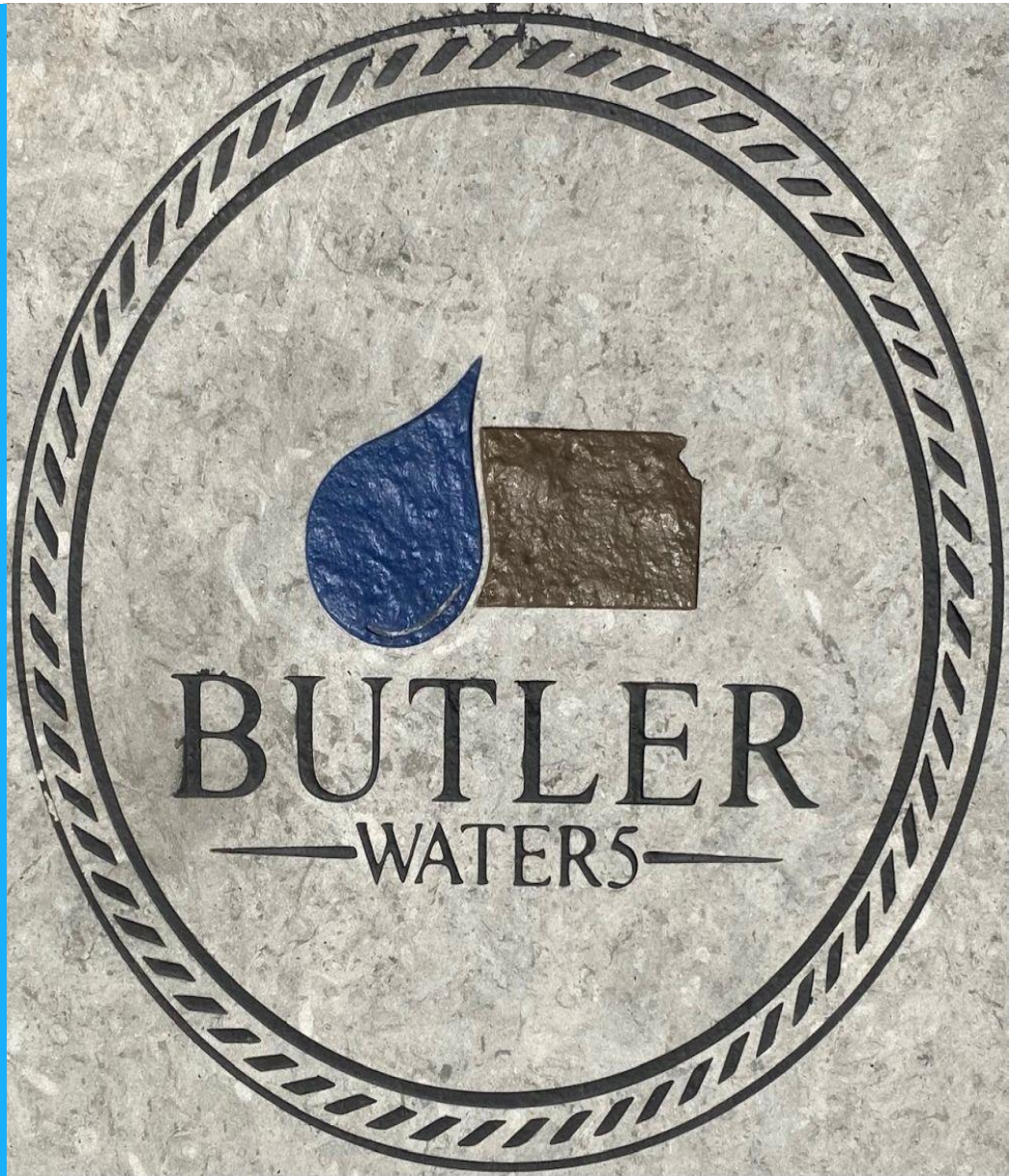

Annual 2023 Report



Annual Meeting Notice

April 9, 2024

6:30 PM

700 N. Main Benton, Kansas 67017

Butler Rural Water No. 5

The year in review

Butler Rural Water District #5 (RWD #5) has been providing water service to customers for the past 44 years. 2023 has been a busy year of projects. The district completed the final part of the billing software with the new customer portal that allows the customer to reprint bills and review the year water usage along with receiving text and calls when your payment is posted. You can also set up credit/debit automatic payments as well. The software will allow for many more options to be added in the future.

The other project included in 2023 is the repair of a 600ft river crossing west of Towanda that was originally installed in 1977. This crossing was undersized and was installed with pipe that was under rated for the pressure needed today. This crossing had some challenges due to the length and depth under the river. The crossing was updated from an 8-inch to a 16-inch to allow for future growth.

District 5

The project that has kept staff busy in 2023 was the new Lead & Copper rule. The EPA has required all water municipalities to identify any lead in the distribution system and provide a plan for removal. Butler Rural Water #5 started construction in 1977 so the system has NO lead in its distribution. EPA also required a catalog of pipe material in our customers' homes. This information will be placed in a database for customer information and to help with how the district treats the water. If you have not sent your survey in, please send it back soon. **These surveys are required.**

Meet the staff.

We are very proud of our employees.		Years of Service
Terry Brown	District Manager/Operator	18
Jon Shaffer	Operator/Operations	11
Clara Jewell	Office	9
Cale Stephens	Operator/Maintenance	8
Alex Cook	Maintenance	2



Water purchased in 2023.

During 2023, the District purchased 126,140,919 gallons of water from the City of El Dorado and 92,268,500 gallons from the City of Wichita for a combined total purchase of 218,409,419 gallons. Water sold to both North-#5 and South-#5 customers totaled 192,493,100 gallons. The year ended with 2,255 customers which is an increase of 56 customers District-wide. The District also sells bulk water to the City of Towanda that accounts for 39% of the gallons sold in 2023.

Cost of doing business

As rates continue to increase from our sources, RWD #5 can no longer be subsidized and will increase customer rates accordingly. The District has worked on a 10 year plan to help control rates as recommended by the study.

Reminder about meter damage

Water meter lids are equipped with a flat disc radio-read transmitter allowing collection of customer usage readings. **The customer is responsible for protecting the water meter lid, radio, and ring assembly from damage.** Please keep the assembly visible by trimming grass around your meter. Do not hit, drive over, or mow over the assembly. If the transmitter is damaged and must be replaced, **a minimum of \$265 replacement cost will be assessed to the customer.**

Reminder about payment due date

Water bill payments are due on or before the 20th of each month regardless of what day of the week it falls. If the envelope post-mark date shows on or before the 20th, late charges will not apply. For your convenience, the office has a drop slot located in the office door inside the porch and a drive-up payment box located between the two drives for after-hours and weekend payments. Other payment options are online payment at bucorwd5.com (small fee applies) or ACH monthly debit which is free and requires a signed authorization form. Not receiving a bill through the USPS does not dismiss late fees.

Shut-off notices are mailed by the 10th of the month if payment has not been received for the previous month. Non-receipt of the notice through the USPS does not dismiss the shut-off policy. This is basically a **10-day notice** to have your bill paid in full by the 20th of the month or be subject to having your water meter locked and a \$100 service fee added. If the meter is locked, the amount due must be paid in full with **CASH, MONEY ORDER, or DEBIT/CREDIT CARD. NO CHECKS WILL BE ALLOWED.**

The Consumer Confidence Reports

The Consumer Confidence Report (CCR), which is the water quality report for 2023, will be available in April on our website at bucorwd5.com. The Environmental Protection Agency (EPA) is now allowing water systems to deliver this report online through a direct link. Your monthly billing card will contain information when the report is available.

Cross Connection

As spring approaches and lawn irrigation systems that use rural water are put into use, this is a reminder that the District's Cross-Connection Program requires that all backflow prevention device(s) be tested and inspected annually by a certified tester to ensure that the device is functioning properly. The annual test report must be provided to **RWD #5 ONLINE ONLY at BUCORWD5.com** and will be retained on file for the Kansas Department of Health and Environment routine inspection. **FAILURE TO CERTIFY DEVICE(S) WILL RESULT IN METERS BEING LOCKED AND A \$100 NON-COMPLIANCE FEE WILL BE ADDED TO YOUR ACCOUNT UNTIL CERTIFIED.**

Members are reminded that physical connection between any private water system (well) and the District water system **is prohibited**. Violation of the provision shall be grounds for disconnection of service. Representatives of the District have the right at all reasonable hours to enter upon the customers' premises to test control valves, inspect piping, and do their duties for the proper maintenance and operation of service, or to remove its service equipment and shut off after discontinuance of service to customers.

High Water Usage

Customers may experience higher water usage, which is typical at dryer times and in the summer. You may wonder if you have a leak. There are steps you can take to check for a leak: 1) check for dripping faucets/showers and running toilets, 2) sump pumps running more than usual may indicate a leak exists from your meter to the home, 3) check yard frost-proof spigots or lawn irrigation systems if connected to rural water, 4) did you fill a swimming pool or have an automatic pool filler, 5) did you have company or extra family members for an extended period of time, 6) walk the line from the home to the meter checking for soft/muddy areas, 7) have you **installed any new** appliances/water softener system. Please remember, **the service line from the meter to the home or business is the responsibility of the customer.**

2023 Annual Audit

The onsite 2023 annual audit was performed by the firm **Regier Carr Monroe, LLP, CPA's**.

Contact the Office

Office staff is available to address customer needs during office hours which are 8:00-12:00 & 1:00-4:30 Monday through Thursday and 8:00-1200 on Friday. You may reach the office at **316-778-1631**. **The emergency phone only is 316-461-9427 or 316-737-1376.**

Justin Kneisel **Chairman**

Bill Resse **Secretary**

BUTLER COUNTY RURAL WATER DISTRICT #5

TREASURER'S CASH BALANCE

DECEMBER 31, 2023

Bank Balances as of 12-31-23.

Operating & Maintenance Checking	\$	448,201.40
Operating #2 Money Market	\$	132,991.30
Capital Checking	\$	1,122,607.72
Regular Reserve Savings	\$	93,486.91

Bank Balances of Restricted Accounts as of 12-31-23

USRD Bond & Loan P&I	\$	101,694.66
	\$	155,790.60
USRD Waterline Project Bond Reserve	\$	1,185,481.66
Total Restricted Cash in Accounts at 12-31-23	\$	1,287,176.32
Total Restricted and Unrestricted Accounts Cash	\$	3,240,254.25
Income from Sale of Water to Customers	\$	2,483,874.46

Cost of Water Sold	\$	825,276.00
Gross Profit on Sales	\$	1,658,598.46
Operating Expenses	\$	978,028.40
Depreciation & Amortization	\$	637,621.33
Gain (Loss) From Operations	\$	42,948.73
Other Income and Expenses:		
Interest Income	\$	63,977.01
Other Income	\$	93,054.80
Interest Expense	\$	(126,928.41)
New Memberships & Line Extensions	\$	408,075.27
<u>Net Gain (Loss)</u>	\$	181,127.40

Other Information:

Bond & Loan Payments (principal & interest)	\$	285,375.89
Capital Expenditures	\$	482,999.82

Aaron May, Treasurer
Butler County Rural Water District #5

Unaudited Report