



Isle of Wight Community Club

CHILD, YOUNG PERSON AND VULNERABLE ADULT PROTECTION POLICY

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Policy Contents

1. Document Scope
2. Policy Statement
3. Safeguarding Process
4. Safeguarding Reporting

Appendix A - Disclosure Report

Appendix B - Safeguarding Terminology

Appendix C - Safeguarding Contacts

Document Scope

This policy applies to The Isle of Wight Community Club as a whole, covering all direct employees, volunteers and members of the club and including ALL sections or groups that operate on the premises of the Club, plus private hirers.

1. Policy Statement

The Isle of Wight Community Club is committed to safeguarding the wholeness and well-being of every person in the club, whatever their age. It is the responsibility of each member/committee member/employee to prevent the physical, sexual or emotional abuse of every individual who attends the club, particularly the abuse of those most vulnerable within the club, including children, young people and vulnerable adults.

It is the duty of all those who work with children, young people and vulnerable adults to prevent harm and abuse of every kind, and to report any abuse discovered or suspected.

It is the policy of the Isle of Wight Community Club that no one shall work or volunteer to work directly with children, young people or vulnerable adults, within or on behalf of the Isle of Wight Community Club, who:

- **Has been convicted of or has received a formal police caution concerning an offence against children as listed in the First Schedule of the Children and Young Person's Act 1933; or**
- **Has been convicted of or has received a formal police caution concerning sexual offences against children, young people or vulnerable adults.**

This means that:

- All who work or volunteer to work directly with children, young people and vulnerable adults under the auspices of the Isle of Wight Community Club will be required to be checked through the Disclosure and Barring Services (DBS) and will be expected at all times to conform with good practice in their work.
- Those responsible for the appointment of such workers and volunteers must take reasonable steps, including obtaining a DBS to ensure that persons who have been convicted or have received a formal police caution concerning sexual offences against children, young people and vulnerable adults shall not undertake work with young people under the auspices of the Isle of Wight Community Club

- All groups and sections that operate within the club's boundaries must have a nominated Safeguarding Lead, who will be in possession of a current DBS, and will be expected to attend a six-monthly joint safeguarding meeting.

Furthermore, the Isle of Wight Community Club, including groups and sections, will:

- Plan the work of the organisation to minimise situations where the abuse of children, young people or vulnerable adults could occur.
- Treat all would-be paid staff and volunteers as job applicants for any position involving direct contact with children.
- When considering a volunteer application, obtain at least a reference from a person who has experience of the applicant's paid work or volunteering directly with children.
- Explore all volunteer applicants' experience of working or contact with children in an interview before appointment.
- Issue guidelines on how to deal with the disclosure or discovery of abuse.
- Treat all reported safeguarding concerns with the strictest confidence to ensure the protection of all parties.

2. Safeguarding Process

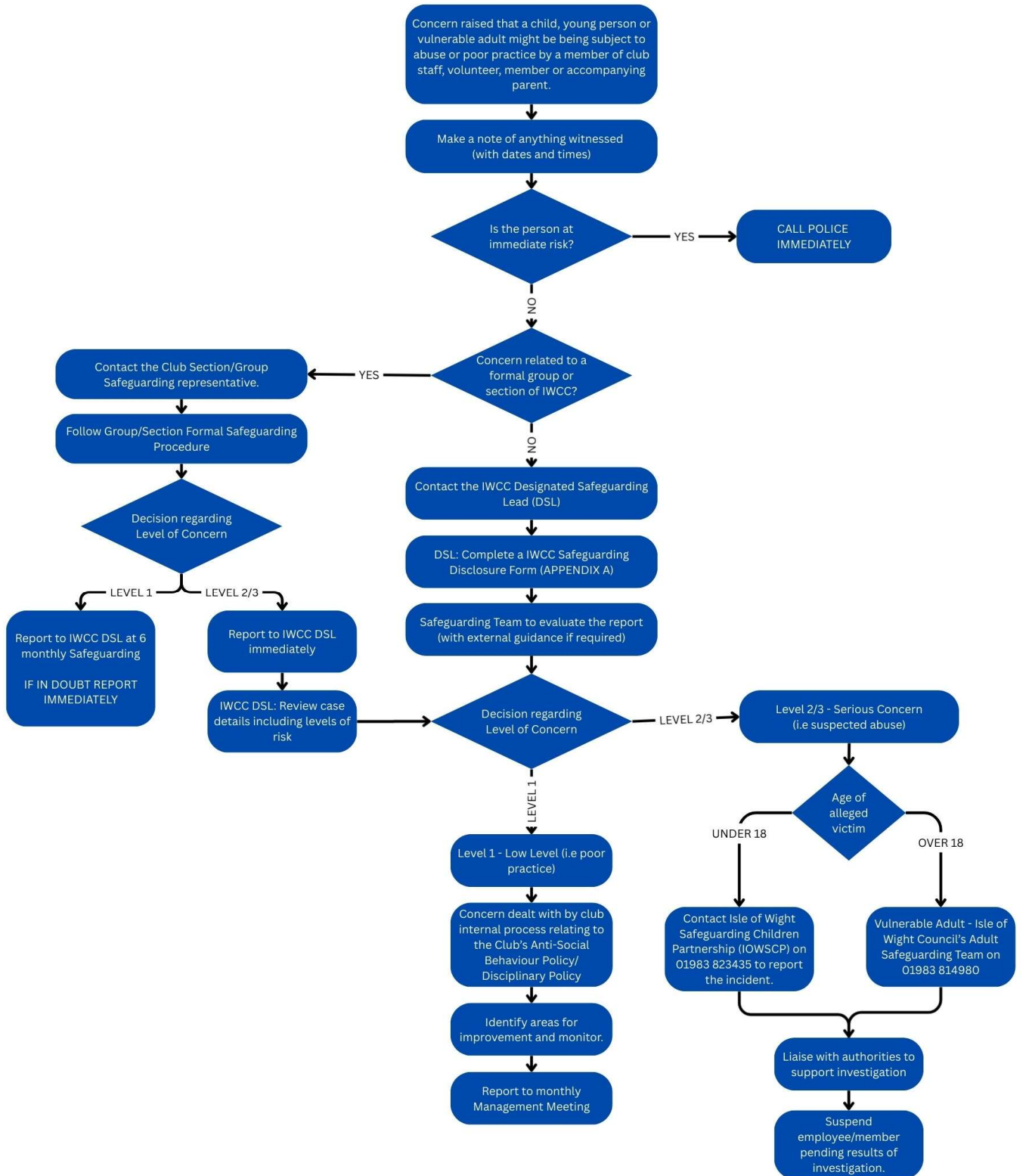
IMPORTANT NOTES:

Confidentiality must be maintained at all times to protect the interests of **ALL** parties, including those of anyone suspected of any wrongdoing.

Information must only be shared on a need-to-know basis i.e. only if it will protect the child/vulnerable adult. Incidents should not be discussed with anyone other than those who need to know.

The Isle of Wight Community Club recognises that the groups and sections that operate within the club's premises may have been subject to a safeguarding procedure via a national governing body. However, it is a condition of the use of the club that the **IWCC Child, Young Person and Vulnerable Adult Protection Policy** applies to all users, regardless of any other such procedures in place.

The guiding principle of the policy is **"if in doubt, report it"**.



3. Safeguarding Reporting

Management Meetings

Safeguarding is a standing agenda item in the monthly meetings of the IWCC management committee. The IWCC DSL will report (without details) on any safeguarding disclosures, identify trends and suggest potential improvements.

Safeguarding Committee

This committee will sit no less than 2 times per annum. It will consist of the nominated safeguarding representative of sections/groups (see APPENDIX C). It will be chaired by the IWCC DSL. Its purpose will be to consider joint safeguarding initiatives, identify trends and consider potential improvements.

APPENDIX A

Isle of Wight Community Club Disclosure Report: Child and Vulnerable Adult Protection Policy

Details of person making report:

Name:
Position:
Contact telephone number:

Details of Child/Vulnerable Adult

Name:
Date of Birth:
Address:
Contact telephone number:
Name and address of parent/guardian/carers:

If you are reporting concerns on behalf of someone else, please provide details of that person.

Name:
Position:
Address:
Contact telephone number:
Date this person advised you of their concerns/incident:

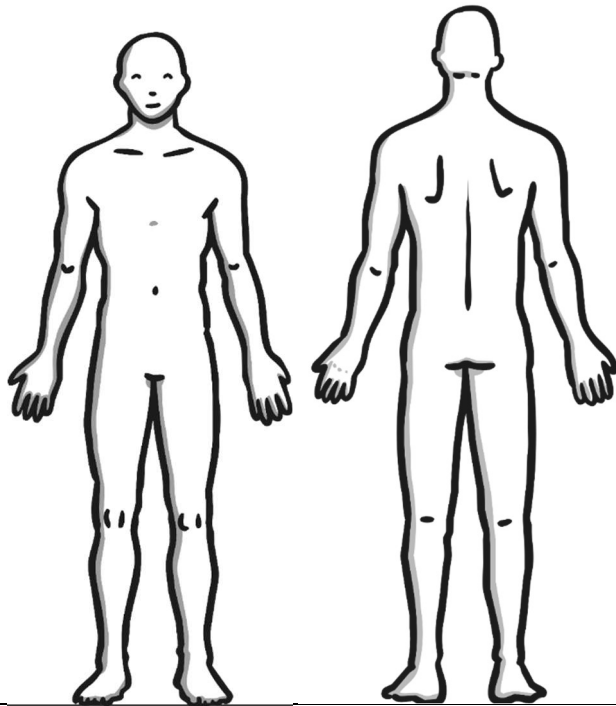
Details of the incident/concern:

Date of incident/concern arose:
Time:
Place:

Name and addresses of the people who may have information about the incident/concern:

Describe in detail what happened:

Describe in detail any visible injuries/bruises and or concerning behaviour of the child/vulnerable adult, if any (use diagrams if this helps you to describe):



Was the child/vulnerable adult asked about the incident/concern: Yes/No

If yes, record exactly what the child/vulnerable adult said in their own words and any questions asked if the situation needed clarification:

Details of any action taken

Detail what action, if any, has been taken following receipt of this information:

Other information

Record any other information you have about the matter (it is important that all information is passed on even that which you think is not important or helpful).

Signatures:

Print Names:

Date:

Appendix B: Glossary of Terms

Safeguarding

Protecting **children** from abuse and neglect, preventing the impairment of children's health or development, ensuring that children are growing up in circumstances consistent with the provision of safe and effective care, and taking action to enable all children to have the best life chances. Enabling **adults at risk** to achieve the outcomes that matter to them in their life; protecting their right to live in safety, free from abuse and neglect. Empowering and supporting them to make choices, stay safe and raise any concerns. Beginning with the assumption that an individual is best placed to make decisions about their own wellbeing, taking proportional action on their behalf only if someone lacks the capacity to make a decision, they are exposed to a life-threatening risk, someone else may be at risk of harm, or a criminal offence has been committed or is likely to be committed.

Abuse and neglect

Physical abuse: A form of abuse which may involve hitting, shaking, throwing, poisoning, burning or scalding, drowning, suffocating or otherwise causing physical harm to a child or adult at risk. Physical harm may also be caused when a parent or carer fabricates the symptoms of, or deliberately induces illness

Sexual abuse: Involves forcing or enticing a child or young person to take part in abuse sexual activities, not necessarily involving a high level of violence, whether or not the child is aware of what is happening. The activities may involve physical contact, including assault by penetration (for example, rape or oral sex) or non-penetrative acts such as masturbation, kissing, rubbing and touching outside of clothing. They may also include non-contact activities, such as involving children in looking at, or in the production of, sexual images, watching sexual activities, encouraging children to behave in sexually inappropriate ways, or grooming a child in preparation for abuse (including via the internet). Sexual abuse is not solely perpetrated by adult males. Women can also commit acts of sexual abuse, as can other children

Emotional abuse: The persistent emotional maltreatment of a child or adult at risk such as to cause severe and persistent adverse effects on their emotional development. It may involve conveying to a child/ adult at risk that they are worthless or unloved, inadequate, or valued only insofar as they meet the needs of another person; not giving them opportunities to express their views; deliberately silencing them or 'making fun' of what they say or how they communicate. It may feature age or developmentally inappropriate expectations being imposed, including interactions that are beyond a child or adult at risk's developmental capability, as well as overprotection and limitation of exploration and learning, or preventing them participating in normal social interaction. It may involve seeing or hearing the ill-treatment of another. It may involve serious bullying (including cyber bullying), causing a child or adult at risk to feel frightened or in danger, or the exploitation or corruption of

children. Some level of emotional abuse is involved in all types of maltreatment of a child, though it may occur alone.

Neglect: The persistent failure to meet a child/ adult at risk's basic physical and/or psychological needs, likely to result in the serious impairment of their health or development. It may involve a parent or carer failing to:

- provide adequate food, clothing and shelter (including exclusion from home or abandonment).
- protect a child/ adult at risk from physical and emotional harm or danger.
- ensure adequate supervision (including the use of inadequate caregivers); or
- ensure access to appropriate medical care or treatment.

It may also include neglect of, or unresponsiveness to, a child's or adult at risk's basic emotional needs. Neglect may occur during pregnancy as a result of maternal substance abuse.

Additional examples of abuse and neglect of adults at risk

Financial abuse: having money or property stolen; being defrauded; being put under pressure in relation to money or other property; and having money or other property misused.

Discriminatory abuse: treating someone in a less favourable way and causing them harm, because of their age, gender, sexuality, gender identity, disability, socio-economic status, ethnic origin, religion and any other visible or non-visible difference.

Domestic abuse: includes physical, sexual, psychological or financial abuse by someone who is, or has been a partner or family member. Includes forced marriage, female genital mutilation and honour-based violence (an act of violence based on the belief that the person has brought shame on their family or culture). Domestic abuse does not necessarily involve physical contact or violence.

Psychological abuse: including emotional abuse, threats of harm or abandonment, deprivation of contact, humiliation, blaming, controlling, intimidation, coercion, harassment, verbal abuse, isolation or withdrawal from services or supportive networks.

Organisational abuse: where the needs of an individual are not met by an organisation due to a culture of poor practice or abusive behaviour within the organisation.

Self-neglect: behaviour which threatens an adult's personal health or safety (but not that of others). Includes an adult's decision to not provide themselves with adequate food, clothing, shelter, personal hygiene, or medication (when indicated), or take appropriate safety precautions

Modern slavery: encompasses slavery, human trafficking, criminal and sexual exploitation, forced labour and domestic servitude. Traffickers and slave masters use whatever means they have at their disposal to coerce, deceive and force individuals into a life of abuse, servitude and inhumane treatment.

A person who is being abused may experience more than one type of abuse

Harassment, and bullying are also abusive and can be harmful

Female Genital Mutilation (FGM) is now recognised as a form of physical, sexual and emotional abuse that is practised across the UK

Child Sexual Exploitation is recognised as a form of sexual abuse in which children are sexually exploited for money, power or status

Child trafficking is recognised as child abuse where children are often subject to multiple forms of exploitation. Children are recruited, moved or transported to, or within the UK, then exploited, forced to work or sold

People from all cultures are subject to abuse. It cannot be condoned for religious or cultural reasons

Abuse can have immediate and long-term impacts on someone's well-being, including anxiety, depression, substance misuse, eating disorders and self-destructive Conducts, offending and anti-social Conduct

Those committing abuse are most often adults, both male and female. However, child-to-child abuse also takes place.

Appendix C: Safeguarding Contacts

DSL Isle of Wight Community Club

- **Louise Insley – Assistant Club Secretary**
- **Keiron Kirkpatrick – Club Secretary**

Contact on 01983 292238/info@iowcc.com

Police - 999

- IOWSCP - General public / urgent child protection concerns: 01983 823435 (available 24 hours)
- Professionals (office hours): 01983 823436
- Out of hours children's services: 0300 555 1373
- Isle of Wight NHS Safeguarding Children Team (office hours): 01983 822099 ext. 5412
- Children's Social Care / MASH (Multi-Agency Safeguarding Hub): 01983 823435

- Isle of Wight Adult Safeguarding / First Response team: 01983 814980
- Adult Safeguarding Team (reporting, council contact): 01983 823340 (office hours)
- Out of hours / crisis (for adult safeguarding): 01983 821105
- Isle of Wight NHS — for safeguarding adults: same First Response number 01983 814980, email abusereporting@iow.gov.uk
- Email for referrals / concerns (professionals): safeguardingconcerns@iow.gov.uk