Representative Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date requested\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone\_\_\_\_\_\_\_\_\_\_ Email\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Will you need a grill? \_\_\_ Yes \_\_\_ No (We have grills and propane for use free of charge)

This agreement between Park Plaza East Pool Also Known as “PPEP” “we” and “us”, and the person named above, also Known as “representative” and “you” will be considered binding upon signatures from representatives of both parties. Prices are based upon (1) a 2-hour time frame and (2) the number of guests in attendance. Additional time can be purchased in 30-minute increments for $30.00. Any additional time must be requested and paid in full no later than (NLT) 1 day before the event. No time will be added on the day of the event. **PLEASE NOTE: In the event either party cancels the program or event(s) due to circumstances beyond either party’s control including, but not limited to, acts of God, civil emergency, riot, war, severe weather, strike, pandemic, or other unforeseen and unusual circumstances, neither party shall be liable to the other for any damages, rental fees, or cancellation fees. Under these circumstances a full refund will be issued otherwise, the following policies will be in full effect.**

 I will be present at all times during the rental period.

 I will ensure that all my guests will abide by the Park Plaza East Pool rules and that everyone will obey the directions of pool staff and personnel.

 I understand that should anyone, associated with my event, blatantly or continually disobey pool staff, and/or posted rules and policies will be asked to leave immediately. I further understand that PPEP will not be held liable for injuries that are a result of not following Lifeguard directions and/or pool rules and policies.

 I will be responsible for setting up, clean up and removal of all materials used for the party (trash, decorations, utensils, cleaning BBQ’s if used etc.) The guards will be responsible for closing and locking the facilities and proper placement of pool equipment.

 All facilities must be cleaned and vacated no later than your indicated end time.

 **NO GLASS** containers (including Pyrex) are permitted inside the pool area at any time.

 Representatives can arrive 15 min early for decorating, however, no paper decorations are allowed and all decorations must be removed at the indicated end time. (Includes parties during normal business hours)

I understand Park Plaza East Pool is not responsible for any guest items that are lost or stolen. $1 locker rental will be available

I understand that Park Plaza East Pool board members, staff, and/or life guards have the right to limit and/or cease the consumption of alcoholic beverages for any person. No refund will be issued if asked to leave for disruptive behavior.

I understand that cigarette smoking will be allowed in designated areas, however, marijuana use of any kind will not be permitted anywhere on PPEP property and will result in immediate termination of the event with no refunds if anyone is caught using it.

 No DJ’s or live bands will be allowed

 **I have read and agree to the terms listed above**

 **Authorized Representative\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date\_\_\_\_\_\_\_**