

Party Contract



Representative Name _____

Date requested _____

1. I, The undersigned authorized representative, am totally responsible for all party activities and hereby agree to the following conditions concerning the rental of the Park Plaza East Pool/Facilities.
2. All payments must be completed upon booking online. Deposit is included in fee. Events are 2 hours unless additional 30 min is paid in advance.
3. It is the patrons responsibility to seek reimbursement for the event, not that of the facility.
4. If event is cancelled due to weather; the facility will make contact with the host. A new date for the event will be re-scheduled. If another date cannot be obtained, a refund will be given upon an agreement and refunded by mail.
5. The facility requires 3 days prior booking before a weekday & Sunday event. We also require 4 days prior booking before a Friday & Saturday event.
6. I will be present at all times during the rental period.
7. I will ensure that all my guests will abide by the Park Plaza East Pool rules and that everyone will obey the directions of the pool personnel.
8. All damage to the Pool property will be reported immediately to the Office Staff member.
9. Payment for all damages or losses suffered to Park Plaza East Pool will be made by the person stated in contract. And it is my responsibility to seek reimbursement from the party(s) responsible.
10. No refund for lack of attendance of guests.
11. *Children's Birthdays*: Excluding the first 2 adults, any remaining adults who enter for a Child's Birthday 10 years and under will be allowed to enter without paying, but will be required to have a mark. If any adults wish to swim and the number of guest is over the allotted amount, that adult will be asked to pay at the door. If children are attending the party, their count will be marked and used as part of the pre-paid package. The Birthday child will receive a Park Plaza East Pool T-shirt and coupons for the children attending.
12. I will be responsible for setting up, clean up and removal of all materials used for the party (trash, decorations, utensils, cleaning BBQ's if used etc.) The guards will be responsible for closing and locking the facilities and proper placement of pool equipment. **NO** metal streamers or paper birthday signs.
13. We offer an additional 30 min swim time at the end of an evening event at an additional fee. We require your group exit the facility no later than 15 min after your allotted time. All facilities must be vacated no later than 10:45 on Weekday and Sunday nights and 11:45 on Friday and Saturday nights. If patrons remain after this timeframe, a \$25.00 fee will be assessed.
14. Glass containers are not permitted inside the pool area at any time. If glass is brought in, you will be asked to discard. If rules are not abided by, you will be asked to leave the property.
15. Park Plaza East Pool board, staff, and/or life guards have the right to limit and/or cease the consumption of alcoholic beverages for any person.
16. Park Plaza East Pool is not responsible for any guest items that are lost, stolen or damaged. Locker rental is available.

17. Failure to comply with any of the above could result, at the discretion of the Board of Directors or Pool Management, in immediate termination of the party with no return of fees paid.
18. No DJ's or outside music and NO selling of food, alcohol or other merchandise on the property. Unless authorized by Pool Manager.

Weather Closures –Personnel will make telephone contact with the party representative at the telephone number you have given as soon as we are aware of a closure – If you have a change in your party plans, please contact the facility immediately so we can assist you.

Printed Name of Representative _____

Date Requested ____/____/____

Phone: _____ Phone: _____ (Please add two numbers of contact)

Organization: _____

Event Type _____

Address: _____ City _____ Zip _____

Will you need grills? ___ Yes ___ No (We have grills and propane for use free of charge)

Special Requests _____

Childs T-shirt size _____ (2T – AS) (10 and under only)

Number of Guests: _____ Age of Guests: _____

Every guest will be asked to sign in upon entering the facility. This will ensure that all of your guests are paid for and you know which guests have arrived.

We thank you very much for hosting your event with Park Plaza East Pool. We hope that you have an enjoyable time and look forward to seeing you again in the future!

Package paid online ___ Yes ___ No

By signing this contract means I have read, understand and agree to the terms listed above.

Authorized Representative Signature: _____ **Date** _____