



# BossLady Corporate Services LLC

Office Support, Business Management & Virtual Solutions



## Capabilities Statement

At BossLady Corporate Services LLC, we empower entrepreneurs, small businesses, and corporations with strategic solutions that drive growth and efficiency. Committed to excellence, integrity, and innovation, we streamline operations, ensure compliance, and optimize financial strategies for sustainable success. Our goal is to transform business challenges into opportunities, fostering long-term profitability and expansion.

## Core Competencies

- **Business Support & Compliance** – Assisting entrepreneurs and businesses with virtual solutions, business support, state compliance, and regulatory adherence to ensure operational stability.
- **Financial Management & Strategies** – Providing bookkeeping, tax planning, and financial optimization solutions to enhance profitability and ensure compliance with regulations.
- **Business Optimization & Efficiency** – We streamline operations by handling all administrative support tasks and providing virtual solutions, allowing businesses to focus on growth and profitability.
- **Government & Corporate Contracting Support** – Assisting businesses with data entry, proposal preparation, and contract assistance.
- **Training & Professional Development** – Providing business education, leadership training, and workshops to equip entrepreneurs and professionals with essential skills.

## Differentiators

- **Customized Solutions** – Tailored strategies to meet each client's unique business needs.
- **Comprehensive Expertise** – Services across multiple sectors and industries to support business growth.
- **Veteran-Owned Leadership** – Bringing discipline, experience, and a results-driven approach.

## Goals:

- **Enhance Business Efficiency** – Provide comprehensive administrative support and virtual solutions, allowing clients to focus on core business growth.
- **Save Clients Time & Resources** – Handle tedious and time-consuming tasks, enabling business owners to maximize productivity and profitability.
- **Streamline Workflow & Processes** – Implement efficient systems and automation to reduce operational burdens and improve overall business performance.
- **Offer Scalable Virtual Solutions** – Provide flexible, cost-effective support tailored to each client's unique needs.

## Company Snapshot

Established: 2019  
CAGE: 91E49  
UEI: C2ZRKCLTTF77

## NAICS Codes

561110- Office Admin Services  
541611-Admin Mgt & Gen Mgt Consult Services  
561210- Facilities Support Services  
541990- All other Professional, Scientific & Technical Services  
561410- Document Preparation Services  
561421- Telephone Answering Services  
561439- Other Business Service Centers  
561499- All Other Business Support Services  
541214- Payroll Services  
541213- Tax Preparation Services  
541219- Other Accounting Services  
541618- Other Management Consulting Services  
541120- Office of Notaries  
531210- Office of Real Estate Agents & Brokers  
339940- Office Supplies  
492110- Couriers & Express Delivery Services  
541350- Building Inspection Services  
621399- offices of Other Misc Health Practitioners

## Licenses & Certifications:

VOSB  
NC HubZone  
NC Broker #334009, NC Firm #C38744  
NC Instructor #2670  
LMT #17329, NPI #1649013160

## Contact

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