**GuardianMemo Entollment Form**

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**Please follow these steps…**

1. **Please fill out all the cells in the “Value” columns which have white background.**
2. **Encrypt the form using any password different from the one you used to encrypt the documents for the loved ones.**
3. **Attach the filled form to the message on our site and send.**

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Your Information

| Information | Explaination | Value |
| --- | --- | --- |
| Name | This is required information. |  |
| Email addresses | At least one email address is required. You can provide multiple email addresses separated by comma |  |
| Phone Numbers | At least one phone number is required. You can provide multiple phone numbers separated by comma.  |  |
| Your social media profiles | This is optional information. Please provide your social media platform names and corresponding profile IDs if you want us to check those to make sure you are doing well. |  |
| How frequently would you like us to check if you are doing well? | Answer once a day, once a week or once a month. |  |

Loved ones Information

For the first person (This is required)

| Information | Explaination | Value |
| --- | --- | --- |
| Name | This is required information |  |
| Email addresses | At least one email address is required. You can provide multiple email addresses separated by comma |  |
| Phone Numbers | At least one phone number is required. You can provide multiple phone numbers separated by comma.  |  |
| Encrypted files to send | This is required. You can embed the files in this document or just write one or more file names separated by comma here and attach actual files along with this form to the message form on out site and send |  |
| Decryption hint | Write a hint for your loved one to know the password you used to encrypt their files. Some examples are…“Password is your mother’s maiden name followed by your SSN followed by your passport number”“Password is on a paper in the safe at my Chase bank locker”“Password is on a paper in the safe at home” |  |

For the additional people (This is optional)

You can provide the same information as described above for more people. This is optional. If you need more than 3 provided in this form, you can copy and add the table

|  | Value |
| --- | --- |
| Name |  |
| Email addresses |  |
| Phone Numbers |  |
| Encrypted files to send |  |
| Decryption hint |  |

|  | Value |
| --- | --- |
| Name |  |
| Email addresses |  |
| Phone Numbers |  |
| Encrypted files to send |  |
| Decryption hint |  |

|  | Value |
| --- | --- |
| Name |  |
| Email addresses |  |
| Phone Numbers |  |
| Encrypted files to send |  |
| Decryption hint |  |