

Meeting convened at 7:00 p.m. at the York Adams site located at the York Learning Center, 300 East Seventh Avenue, York, PA.

Mrs. Ellen Freireich called the meeting to order.

I. Attendance

Board Members Present:

Central York	- Mrs. Veronica Gemma
Dallastown	- Mrs. Sue Heistand
Eastern York	-Mr. Richard Zepp
Northeastern	- Mr. Michael Redding
South Eastern	- Mr. Brian Hoffman
West York	- Mr. Donald Carl
York Suburban	- Mrs. Ellen Freireich

Board Members Not in Attendance:

Dover	- Mr. Terry Emig
Red Lion	- Mr. Jay Vasellas

Also in Attendance:

Dr. Michael Snell – Superintendent of Record
Mr. Christopher Fultz – Director
Mr. Brent Kessler – Business Manager
Mrs. Cynthia Tomevi - Coordinator of Student Services

II. Student of the Meeting: Cole Potter from Conewago Valley School District. Cole attends the evening session at the York Campus since he works full-time during the day at Target. He hopes to pursue a career as an entrepreneur in the music business.

III. Approval of the Minutes: Mrs. Sue Heistand make a motion to accept the March 26, 2019 meeting minutes as presented, Mr. Brian Hoffman seconded, motion approved.

IV. Discussion Items:

- A. Student Information System (SIS)/Enrollment Application Next Steps – Mr. Christopher Fultz is holding staff professional development according to user roles. Guidance staff are training with Mr. Fultz on how to complete the enrollment application. Students have been entered for the 2018-19 year.
- B. Graduation Surveys - Mr. Christopher Fultz reported that graduation surveys are now on the York Adams Academy website. This spring students started using this method to evaluate their experience at YAA.
- C. Adams County Site Enrollment – Mrs. Christopher Fultz reviewed the declining numbers over the past few years of our New Oxford Site.
- D. Digitalization of Student Records – Mr. Christopher Fultz reported that the best price for digitalizing student records is with IMR Digital at a cost of \$13,493.00. Mr. Richard Zepp made a motion to spend up to \$14,000 digitalizing school records with IMR Digital, Mrs. Sue Heistand seconded, all were in favor, motioned carried.
- E. School Safety – A discussion was held on school safety, specifically door fobs and a panic button for the office. We will continue to discuss this issue as the IU12 safety study comes out.

V. Action Items

- A/B. Treasurer’s Report / Payment of the Bills - Mr. Brent Kessler reported all bills were normal. Mrs. Sue Heistand made a motion to accept the Treasurer’s Report and payment of the bills for March and April. Mr. Brian Hoffman seconded, all were in favor, motion carried.
- C. Approval of the June 2019 Graduates - Mr. Richard Zepp made a motion to approve the included list of June 2019 graduates and any other graduates that complete their credits this year. Mrs. Sue Heistand seconded, all were in favor, motion carried.
- D. Approval of the 2019-20 Student Handbook – Mrs. Sue Heistand made a motion to approve the 2019-20 Student Handbook, Mr. Donald Carl seconded, all were in favor, motion carried.
- E. Accept the retirement of Tania McManama – Mr. Richard Zepp made a motion to accept the retirement of Tania McManama effective 6/30/19, Mrs. Sue Heistand seconded, all were in favor, motioned carried.

- F. Approval of the 2019-2020 School Board Meeting Dates – Mrs. Sue Heistand made a motion to accept the 2019-20 School Board meeting dates, Mrs. Veronica Gemma seconded, all were in favor, motion carried.

VI. Coordinator of Student Services' Report (Mrs. Cynthia Tomevi)

- A. Update of School Presentations / Experience days and Agency & Business Partners – Mrs. Cynthia Tomevi reported that our best partnership this year has been with Penn State Educational Equity Grant representative, Jessica Abrams. Ms. Abrams' main goal is to help students fill out the FAFSA and fill out one post-secondary school application.

VII. Director's Report (Mr. Christopher Fultz)

- A. Enrollment Report- Mr. Christopher Fultz reported that we have seventy-three (73) graduates to date and one (1) students who has one credit or less to complete all their graduation requirements.
- B. Mr. Christopher invited all board member to our staff recognition dinner on the day of graduation at 4:00 p.m.

VIII. President's Report (Mrs. Ellen Freireich)

- A. YCAL Membership- Mrs. Ellen Freireich reported that Mr. Christopher Fultz and Mrs. Cynthia Tomevi met with Mr. Kevin Appnell to discuss collaborating with YCAL.
- B. Mrs. Ellen Freireich invited all board member to commencement and noted that Mr. Jay Vasellas will be speaking.

IX. Superintendent of Record's Report (Dr. Michael Snell)

- A. Dr. Michael Snell- no report.

X. Adjournment

With unanimous consent, the York Adams Academy Joint Authority Committee adjourned at 8:30 p.m.

The next YAA Joint Authority Committee meeting is at 7:00 p.m. August 27, 2019 at the York Learning Center.

A handwritten signature in cursive script, appearing to read "Brent A. Kessler".

Brent A. Kessler, Board Secretary, York Adams Academy