

Meeting convened at 7:00 p.m. at the York Adams site located at the York Learning Center, 300 East Seventh Avenue, York, PA.

Mrs. Ellen Freireich called the meeting to order.

I. Attendance

Board Members Present:

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|---------------|------------------------|
| Central York | - Mrs. Veronica Gemma |
| Dallastown | - Mrs. Sue Heistand |
| Dover | - Mr. Terry Emig |
| Eastern York | - Mr. Richard Zepp |
| Northeastern | - Mr. Mike Redding |
| Red Lion | - Mr. Jay Vasellas |
| Spring Grove | - Ms. Karen Baum |
| York Suburban | - Mrs. Ellen Freireich |

Board Members Not in Attendance

- | | |
|---------------|---------------------|
| South Eastern | - Mr. Brian Hoffman |
| West York | - Mr. Donald Carl |

Also in Attendance:

- Dr. Michael Snell – Superintendent of Record
- Mr. Christopher Fultz – Director
- Mr. Brent Kessler – Business Manager
- Mrs. Cynthia Tomevi - Coordinator of Student Services
- Mrs. Bethany Salaga – School Counselor

II. Student of the Meeting: Cassidy Oldfield from the Dover Area School District. YAA has worked well for Cassidy because she has a child. She is able to watch her son during the day and her family cares for him in the evening when she comes to school. Cassidy works part-time as a server.

III. Approval of the Minutes: Mrs. Sue Heistand make a motion to accept the May 28, 2019 meeting minutes as presented, Mr. Terry Emig seconded, motion approved.

IV. Action Items

A/B. Treasurer's Report / Payment of the Bills - Mr. Brent Kessler reported all bills were normal. We have a surplus in revenue for 2018-19 projected to be \$19,000 and were under budget on the expense side. Our current fund balance is \$121,000 and that should rise to \$140,000 by the end of the 2018-19 school year. Mrs. Sue Heistand motioned to approve the May 2019, June 2019 and July 2019 Treasurer's Reports and Approval of the bills. Mr. Richard Zepp seconded, all were in favor, motion carried.

C. Approval of the 2019-20 Staff Handbook – Mrs. Sue Heistand made a motion to approve the 2019-20 Staff Handbook, Mr. Richard Zepp seconded, all were in favor, motion carried.

D. Approval of the hiring of the following staff members – Mr. Jay Vasellas made a motion to accept the hiring of part-time School Counselor Bethany Salaga, part-time evening Teacher, Chera Ricci and substitute Teacher, Nicole Park. Mrs. Sue Heistand seconded, all were in favor, motion carried.

VI. Coordinator of Student Services' Report (Mrs. Cynthia Tomevi)

A. Update of School Presentations / and Experience days – Mrs. Cynthia Tomevi reported that she has been scheduling presentations/experience days for this fall.

VII. Director's Report (Mr. Christopher Fultz)

A. Enrollment Report- Mr. Christopher Fultz reported that we have no graduates to date and none of our students have one (1) credit or less to complete all their graduation requirements. Fifty-eight (58%) of our seats are full. Eleven (11) of the Twenty-eight (28) seats at the Adams Site are filled.

B. Advisory Board meeting Dates – Mr. Christopher Fultz handed out a schedule of the 2019-2020 Advisory Board meeting dates.

C. Graduation expenses – Mr. Christopher Fultz reported that graduation costs have gone up and student graduation costs will go from \$35.00 to \$38.00 (this includes cap, tassel, gown, diploma and diploma cover for those attending graduation) and from \$12.00 to \$17.00 for those not attending graduation (this includes tassel, diploma and diploma cover).

D. Digital Scanning of Records – Mr. Christopher Fultz reported that 38 of the 55 boxes of files have been scanned to date.

- E. MMS/Vision – it is up and running. The student digital application is working well. We have received 15 applications to date and 70% of our school partners are trained on using this system.
- F. Safety Items- IU#12 building staff are installing a magnetizing door in the main office and a panic button by the secretary' desk.
- G. Staff Development – Mrs. Christopher Fultz shared that during in-service days staff have spent time refreshing our knowledge of our new Student Information System and have completed Safe Schools training in the following areas: AED machine, Epi Pens, Active Shooter, Suicide and Depression.

IX. Superintendent of Record's Report (Dr. Michael Snell)

- A. Dr. Michael Snell reported that new School Counselor Bethany Salaga will do her Induction with Central York Guidance staff.
- B. Dr. Michael Snell also shared that YAA staff attended Central York School District's opening in-service day on August 19, 2019.

The Board entered into Executive Session at 7:43 p.m. to discuss a personnel matter.

The Board returned to Regular Session at 8:09 p.m.

X. Adjournment

With unanimous consent, the York Adams Academy Joint Authority Committee adjourned at 8:10 p.m.

The next YAA Joint Authority Committee meeting is at 7:00 p.m. September 24, 2019 at the York Learning Center.



Brent A. Kessler, Board Secretary, York Adams Academy