

**York Adams Academy**  
Title: Copyright Materials  
Number: 814  
Status: Active

**Legal:**

17 U.S.C. 101 et seq

**Authority**

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Staff may make copies of copyrighted Academy materials that fall within the established administrative regulations. Where there is reason to believe the material to be copied does not fall within the administrative regulations, prior permission shall be obtained from the Director.

Staff members who fail to adhere to this policy may be held personally liable for copyright infringement.

Staff members shall be responsible for instructing students in fair copyright practices and academic integrity, including guidance on citing resources appropriately.