



Joint Board of Directors' Meeting

York Learning Center
300 E. 7th Avenue, Suite 500
York, PA 17404

Tuesday, March 31, 2026

MINUTES

Ms. Baum called the meeting to order at 6:31 p.m.

I. Roll Call/Attendance

Board Members Present:

Mr. Corey Thurman (Zoom)	Central York School District
Mr. Scott Wingard, Vice President	Dallastown Area School District
Mr. Terry Emig, Treasurer	Dover Area School District
Ms. Tiffany Manning	Northeastern School District
Mr. Troy Engle	Red Lion Area School District
Ms. Karen Baum, President	Spring Grove Area School District
Ms. Teri Mickle (Zoom)	West Shore School District
Mr. Daniel Rice	West York Area School District
Mr. Steve Whiteley	York Suburban School District

Board Members Not Present:

Mr. Bryan Fink	Eastern York School District
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Dr. Mancuso, Ms. Ackerman, Ms. Stafford, and Mr. Geller were also present.

II. APPROVAL OF MINUTES – Ms. Baum

A. Minutes from the February 24, 2026 meeting were presented for approval.
*There was a motion by Mr. Whiteley and seconded by Ms. Manning to accept these minutes.
The motion was approved 9 Yes – 0 No.*

III. DISCUSSION ITEM

A. The board meeting dates for 2026-27 school year was presented. The meetings will begin at 6:30 p.m. November 17, 2026 will be added to this calendar as an additional meeting.

IV. ACTION ITEMS

A. Approval of Treasurer's Reports:

1. February 2026
Mr. Geller reviewed.

There was a motion by Mr. Wingard and a second by Mr. Rice to approve the treasurer report. The motion was approved 9 Yes – 0 No.

B. Approval of Bills:

1. February 2026

There was a motion by Ms. Mickle and a second by Mr. Rice to approve the monthly bills. The motion was approved 9 Yes – 0 No.

- C.** Approval of proposed draft of contract for districts to sign for three-year agreement period. There was a board discussion and prior to board action, the solicitor will be asked to review the final draft. Mr. Geller was asked to prepare a budget forecast using these yearly membership % increases offset by an annual projected cost of +3% to measure financial stability.

There was a motion to move this to a discussion item at the April board meeting by Mr. Engle and a second by Mr. Rice. The motion was approved 9 Yes – 0 No.

- D.** Approval of 2026-27 board meeting dates with the addition of a November 17 meeting date. *There was a motion by Mr. Engle and a second by Mr. Wingard to approve the 2026-27 board meeting dates as revised. The motion was approved 9 Yes – 0 No.*

- E.** Ms. Caitlin Hoffman, part-time administrative assistant at the Adams County facility, will resign effective April 10, 2026.

There was a motion by Mr. Whiteley and a second by Mr. Rice to accept Ms. Caitlin Hoffman's resignation effective April 10, 2026. The motion was approved 9 Yes – 0 No.

- F.** Ms. Mary Ann Sweitzer is recommended to replace Ms. Caitlin Hoffman as the part-time administrative assistant at the Adams County facility effective April 13, 2026. This is a temporary assignment through the rest of the 2025-2026 year.

There was a motion by Mr. Thurman and a second by Mr. Rice to hire Ms. Mary Ann Sweitzer to replace Ms. Caitlin Hoffman's position effective April 13, 2026 through the remainder of the 2025-2026 year. The motion was approved 9 Yes – 0 No.

V. DIRECTOR OF STUDENT SERVICES' REPORT – Ms. Stafford

It was noted that 225 students have been tested to date with May 13 being the last testing date this year. There are four students enrolling in YAA this week. A recent staff training included "Stop the Bleed". Ms. Stafford plans to become a certified CPR trainer this month. Tavon Parker's program offered to students has now been completed.

VI. DIRECTOR'S REPORT – Ms. Ackerman

The LIU has sent the YAA 3 statement of works to review regarding its services. This will be reviewed at the April YAA meeting. Ms. Ackerman presented 3 different diploma cases to consider to try to save some money.

VII. PRESIDENT'S REPORT – Ms. Baum

Next meeting will be April 28th.

VIII. SUPERINTENDENT OF RECORD'S REPORT – Dr. Mancuso

Update shared on the proposed \$40M to \$50M renovations to the York Learning Center including a new funding formula. The lease payment and space for York Adams Academy in its present location will continue.

IX. **ADJOURN**

There was a motion by Ms. Baum and a second by Mr. Emig to adjourn the meeting at 7:42 p.m. The motion was approved 7 Yes – 0 No as Mr. Thurman and Ms. Manning has already left the meeting due to other commitments.