Minutes of the York Adams Academy Board Meeting **April 26, 2022**

Meeting convened at 7:00PM.

Ms. Ellen Freirch called the meeting to order.

I. Attendance

Board Members Present:

Dallastown	-Ms. Sue Heistand
Dover	-Mr. Terry Emig
Red Lion	-Mr. Jay Vasellas
Spring Grove	-Ms. Karen Baum
West Shore	-Ms. Judy Crocenzi
West York	-Ms. Jeanne Herman
York Suburban	-Ms. Ellen Freireich

Board Members Not in Attendance:

Eastern York	-Mr. Richard Zepp

Also in Attendance:

Dr. Joseph Mancuso- Superintendent of Record
Ms. Ruth Ackerman- Director
Ms. Jill Kling- Coordinator of Student Services

II. **Approval of Minutes:** Mr. Vasellas made a motion to accept the March 29th Minutes. Ms. Heistand seconded the motion. All were in favor, motion passed.

III. **Discussion Items:**

A. Mrs. Freireich reminded us of the upcoming YCAL meeting and made introductions to new members.
B. Mrs. Ackerman presented potential new courses and books to be further researched. There was discussion on the importance of real-world application when choosing anthologies for our students.
C. Mrs. Ackerman reviewed the criteria for summer work submissions on behalf of students. There was discussion of this applying to approximately 15 students with the understanding that it is an opportunity versus an obligation, and students will not be penalized for non-compliance with timelines over the summer.

IV. **Action Items:**

A. A motion by Mr. Vasellas seconded by Mr. Thurman carried to proceed with the summer work submission as written was approved by a unanimous vote.
B. The Treasurer's Report and Billing was reviewed by Ms. Freireich. A motion to accept the Treasurer's report was made by Mr. Thurman and seconded by Ms. Heistand. The motion carried.
C. The employment of Melissa Stafford as the in house Social Worker was presented by Ms. Ackerman. A motion by Mr. Vasellas seconded by Ms. Heistand was carried after a unanimous vote.

V. Coordinator of Student Services' Report

Ms. Kling presented the Coordinator of Student Service's report which included recent visits from outside agencies/workplaces.

VI. Director's Report

Ms. Ackerman presented the Director's report which included students of the month, the latest newsletter, and graduation planning. Ms. Ackerman described a cookies and punch reception for Superintendents and Board Member in replacement of the dinner for the Board before the graduation ceremony.

VII. President's Report

Ms. Freireich announced the upcoming YCAL Dinner and announced the next Board Meeting on May 31, 2022.

VIII. Superintendent of Record's Report

No additional Items to Report

IX. Adjournment

With unanimous consent, the York Adams Academy Joint Authority Committee adjourned at 7:55 p.m.

The next YAA Joint Authority Committee meeting is at 7:00 p.m. May 31, 2002 in person at the York Learning Center.

York Adams Academy Treasurer's Report

April 30, 2022 **REVENUES**		**ORIGINAL** BUDGET AMOUNT	MONTHLY INCOME	RECEIVED YTD 4/1/22	RECEIVED YTD 4/30/22	BALANCE OUTSTANDING
Local Revenue						
Central York School District		53,400.00		53,400.00	53,400.00	0.00
Dallastown School District		53,400.00		53,400.00	53,400.00	0.00
Dover School District		53,400.00		53,400.00	53,400.00	0.00
Northeastern School District		53,400.00		53,400.00	53,400.00	0.00
Red Lion School District		53,400.00		53,400.00	53,400.00	0.00
Spring Grove School District		53,400.00		53,400.00	53,400.00	0.00
Eastern York School District		53,400.00		53,400.00	53,400.00	0.00
West York School District		53,400.00		53,400.00	53,400.00	0.00
York Suburban School District		53,400.00		53,400.00	53,400.00	0.00
Total		**480,600.00**		**480,600.00**	**480,600.00**	**0.00**
Adams County Revenue						
Bermudian Springs School District	3	11,226.00		11,226.00	11,226.00	0.00
Conewago Valley School District	6	22,452.00		22,452.00	22,452.00	0.00
Gettysburg Area School District	4	14,968.00		14,968.00	14,968.00	0.00
Hanover Public School District	3	11,226.00		11,226.00	11,226.00	0.00
Littlestown Area School District	6	22,452.00		22,452.00	22,452.00	0.00
South Western School District	5	18,710.00		18,710.00	18,710.00	0.00
Upper Adams School District	4	14,968.00		14,968.00	14,968.00	0.00
Total		**116,002.00**		**116,002.00**	**116,002.00**	**0.00**
Other Local Revenue						
Red Lion Additional	3	13,350.00		13,350.00	13,350.00	0.00
York Suburban Additional	3	13,350.00		13,350.00	13,350.00	0.00
Southeastern School District	3	16,350.00		16,350.00	16,350.00	0.00
West Shore School District	2	10,900.00		53,400.00	53,400.00	(42,500.00)
Central York Additional	5	22,250.00		22,250.00	22,250.00	0.00
				-	-	0.00
Interest Income		1,000.00	4.44	32.46	36.90	963.10
Misc Income		1,000.00	885.42	1,878.80	2,764.22	(1,764.22)
Total		**78,200.00**		**120,611.26**	**121,501.12**	**(43,301.12)**
Total Local Revenue		**674,802.00**	**889.86**	**717,213.26**	**718,103.12**	**(43,301.12)**
State Revenue						
Social Security Subsidy		18,172.00		10,362.70	10,362.70	7,809.30
Total State Revenue		**18,172.00**	**-**	**10,362.70**	**10,362.70**	**7,809.30**
Federal Revenue						
Adult Education Grant		-	-	-	-	-
Total Federal Revenue		**-**	**-**	**-**	**-**	**-**
Total Monthly Income						
TOTAL REVENUES 2021-22		**692,974.00**	**889.86**	**727,575.96**	**728,465.82**	**(35,491.82)**

York Adams Academy Treasurer's Report

April 30, 2022

EXPENSES	BUDGET AMOUNT	MONTHLY EXPENSE	ACTUAL EXPENSE 4/1/22	ACTUAL EXPENSE 4/30/22	BALANCE REMAINING
1100-REGULAR INSTRUCTORS					
100 Salaries - Teachers and Assistants	246,692	15,680.32	131471.16	147151.48	99,540.52
210 Insurance	9,000	520.27	3479.73	4000.00	5,000.00
220 Social Security	18,872	1,199.54	10057.54	11257.09	7,614.91
230 Retirement	43,097	2,739.35	22968.01	25707.36	17,389.64
250 State Unemployment	222		0.00	0.00	222.00
260 Worker's Compensation	1,600		0.00	0.00	1,600.00
300 Purchased Services	8,000	1,070.00	6224.50	7294.50	705.50
331 Computer Services	6,000		2587.58	2587.58	3,412.42
430 Repairs and Maintenance	2,500		0.00	0.00	2,500.00
580 Travel	1,000	272.37	2295.57	2567.94	-1,567.94
610 General Supplies	13,000	2,659.33	6855.77	9515.10	3,484.90
640 Books and Periodicals	5,000		1436.64	1436.64	3,563.36
750 Equipment	8,000		7378.11	7378.11	621.89
890 Miscellaneous Expenditures-Tuition	3,000		0.00	0.00	3,000.00
TOTAL - REGULAR INSTRUCTORS	**365,983**	**24,141.19**	**194,755**	**218,896**	**147,087**
2160-SOCIAL WORK SERVICES					
100 Salaries - Social Worker	92,783	4,683.74	49928.76	54612.50	38,170.50
210 Insurance	3,500		0.00	0.00	3,500.00
220 Social Security	7,098	358.31	3819.55	4177.86	2,920.14
230 Retirement	16,209	818.25	8722.55	9540.80	6,668.20
250 State Unemployment	84		0.00	0.00	84.00
260 Worker's Compensation	450		0.00	0.00	450.00
580 Travel	300		0.00	0.00	300.00
810 Dues and Fees	200		0.00	0.00	200.00
890 Miscellaneous Expenditures-Tuition	2,000		0.00	0.00	2,000.00
TOTAL - SOCIAL WORK SERVICES	**122,624**	**5,860**	**62,471**	**68,331**	**54,293**
2360-OFFICE OF THE SUPERINTENDENT OF RECORD/DIRECTOR					
100 Salary - Superintendent of Record	7,500		5312.50	5312.50	2,187.50
100 Salary - Director	76,652	6,692.30	66923.00	73615.30	3,036.70
100 Salary - Secretary	40,051	3,240.84	31452.00	34692.84	5,358.16
100 Salary - Business Manager	11,400		11400.00	11400.00	0.00
210 Insurance	5,000		3080.39	3080.39	1,919.61
220 Social Security	10,374	759.89	8804.19	9564.08	809.92
230 Retirement	21,698	1,735.32	20105.79	21841.11	-143.11
250 State Unemployment	122		0.00	0.00	122.00
260 Worker's Compensation	750		0.00	0.00	750.00
300 Legal Services	5,000		2036.00	2036.00	2,964.00
330 Other Professional Services	7,500	7,535.41	1308.33	8843.74	-1,343.74
532 Postage	1,000		260.77	260.77	739.23
580 Travel	750		0.00	0.00	750.00
750 Equipment	1,000		0.00	0.00	1,000.00
810 Dues and Fees	600		0.00	0.00	600.00
890 Miscellaneous Expenditures-Tuition	4,000		595.00	595.00	3,405.00
TOTAL - OFFICE OF THE SUPT. OF RECORD/DIRECTOR	**193,397**	**19,963.75**	**151,278**	**171,242**	**22,155**
2600-OPERATION AND MAINTENANCE OF PLANT					
300 Other Professional Services	300		0.00	0.00	300.00
400 Purchase Property Services	52,879		39659.07	39659.07	13,219.93
523 General Property and Liability Insurance	15,000		15170.00	15170.00	-170.00
580 Transportation/Travel	2,000		0.00	0.00	2,000.00
611 Custodial Supplies	0		0.00	0.00	0.00
TOTAL - OPERATION AND MAINTENANCE OF PLANT	**70,179**	**0**	**54,829**	**54,829**	**15,350**
TOTAL GENERAL FUND MONTHLY EXPENSE		49,965.24			
TOTAL EXPENDITURES FOR 2021-22	**752,183**	**49,965.24**	**463,333**	**513,298**	**238,885**

FUND BALANCES		
Checking Balance		526,940.49
Payroll		100.00
Cap Reserve		35,441.45
TOTAL		562,481.94
PAYROLLS	4/8/22	15,382.79
	4/22/22	14,914.41
TOTAL		30,297.20
Previous YTD		296,487.42
Payroll to date		326,784.62

YORK ADAMS ACADEMY
Check Detail
April 2022

Type	Num	Date	Name	Item	Account	Paid Amount
Bill Pmt -Check	**6651**	**04/01/2022**	**Cardmember Service**		**M&T YAA General Fund Checking**	
Bill	PO 2943	04/01/2022			610 General Supplies	-344.89
TOTAL						-344.89
Bill Pmt -Check	**online**	**04/01/2022**	**LEAF / DOCEO**		**M&T YAA General Fund Checking**	
Bill	12997786	04/01/2022			300 Purchased Services	-490.00
TOTAL						-490.00
Liability Check	**VOYA**	**04/06/2022**	**VOYA**		**M&T YAA Payroll Checking**	
					24000 · Payroll Liabilities	-31.05
TOTAL						-31.05
Bill Pmt -Check	**VOYA**	**04/06/2022**	**VOYA**		**M&T YAA Payroll Checking**	
Bill	ER share	04/06/2022			230 Retirement	-25.40
TOTAL						-25.40
Bill Pmt -Check	**6653**	**04/07/2022**	**Brian Smith**		**M&T YAA General Fund Checking**	
Bill	Mileage	04/07/2022			580 Travel	-90.79
TOTAL						-90.79
Bill Pmt -Check	**6652**	**04/07/2022**	**Sager, Swisher & Company, LLP**		**M&T YAA General Fund Checking**	
Bill	PO 2942	04/07/2022			330 Other Professional Services	-7,074.41
TOTAL						-7,074.41
Bill Pmt -Check	**6654**	**04/07/2022**	**Tracie Harvey**		**M&T YAA General Fund Checking**	
Bill	Mileage	04/07/2022			580 Travel	-90.79
TOTAL						-90.79
Liability Check	**EFTPS**	**04/08/2022**	**United States Treasury**		**M&T YAA General Fund Checking**	
					24000 · Payroll Liabilities	-3,748.60
TOTAL						-3,748.60
Liability Check	**ETIDES**	**04/08/2022**	**Pennsylvania Dept. of Revenue**		**M&T YAA Payroll Checking**	
					24000 · Payroll Liabilities	-472.27
TOTAL						-472.27
Liability Check	**PNCcashcon**	**04/11/2022**	**PSERS**		**M&T YAA Payroll Checking**	
					24000 · Payroll Liabilities	-1,670.77
TOTAL						-1,670.77
Liability Check	**PNCcashcon**	**04/11/2022**	**PSERS**		**M&T YAA Payroll Checking**	
					24000 · Payroll Liabilities	-141.14
TOTAL						-141.14
Liability Check	**VOYA**	**04/21/2022**	**VOYA**		**M&T YAA Payroll Checking**	
					24000 · Payroll Liabilities	-31.05
TOTAL						-31.05
Bill Pmt -Check	**Voya online**	**04/21/2022**	**VOYA**		**M&T YAA Payroll Checking**	
Bill	ER share	04/21/2022			230 Retirement	-25.40
TOTAL						-25.40
Liability Check	**EFTPS**	**04/22/2022**	**United States Treasury**		**M&T YAA General Fund Checking**	
					24000 · Payroll Liabilities	-3,635.84
TOTAL						-3,635.84
Liability Check	**ETIDES**	**04/22/2022**	**Pennsylvania Dept. of Revenue**		**M&T YAA Payroll Checking**	
					24000 · Payroll Liabilities	-457.89
TOTAL						-457.89

Type	Num	Date	Name	Item	Account	Paid Amount
Liability Check	**palite yatb**	**04/25/2022**	**York Adams Tax Bureau**		**M&T YAA Payroll Checking**	
					24000 · Payroll Liabilities	-776.52
TOTAL						-776.52
Liability Check	**palite yatb**	**04/25/2022**	**York Adams Tax Bureau**		**M&T YAA Payroll Checking**	
					24000 · Payroll Liabilities	-108.36
TOTAL						-108.36
Liability Check	**palite yatb**	**04/25/2022**	**York Adams Tax Bureau**		**M&T YAA Payroll Checking**	
					24000 · Payroll Liabilities	-107.97
TOTAL						-107.97
Liability Check	**palite**	**04/25/2022**	**York Adams Tax Bureau**		**M&T YAA Payroll Checking**	
					24000 · Payroll Liabilities	-156.00
TOTAL						-156.00
Liability Check	**PA UC**	**04/25/2022**	**PA UC Fund**		**M&T YAA Payroll Checking**	
					24000 · Payroll Liabilities	-52.41
TOTAL						-52.41
Bill Pmt -Check	**6655**	**04/27/2022**	**Brian Smith**		**M&T YAA General Fund Checking**	
Bill	PO 2945	04/27/2022			210 Insurance	-520.27
TOTAL						-520.27
Bill Pmt -Check	**6659**	**04/27/2022**	**Cardmember Service**		**M&T YAA General Fund Checking**	
Bill	PO 2947	04/27/2022			610 General Supplies	-574.44
TOTAL						-574.44
Bill Pmt -Check	**6660**	**04/27/2022**	**Herff Jones**		**M&T YAA General Fund Checking**	
Bill	PO 2948	04/27/2022			610 General Supplies	-1,740.00
TOTAL						-1,740.00
Bill Pmt -Check	**6657**	**04/27/2022**	**Interstate Tax Service**		**M&T YAA General Fund Checking**	
Bill	27250	04/27/2022			300 Purchased Services	-90.00
TOTAL						-90.00
Bill Pmt -Check	**online**	**04/27/2022**	**LEAF / DOCEO**		**M&T YAA General Fund Checking**	
Bill	13113136	04/27/2022			300 Purchased Services	-490.00
TOTAL						-490.00
Bill Pmt -Check	**6658**	**04/27/2022**	**Media One**		**M&T YAA General Fund Checking**	
Bill	PO 2946	04/27/2022			330 Other Professional Services	-461.00
TOTAL						-461.00
Bill Pmt -Check	**6656**	**04/27/2022**	**Tracie Harvey**		**M&T YAA General Fund Checking**	
Bill	Mileage	04/27/2022			580 Travel	-90.79
TOTAL						-90.79

York Adams Academy

Joint Board of Directors' Meetings

2022-2023 School Year

TENATIVE

All meetings are held at 7:00 pm at the York Learning Center, Sixth Avenue Entrance. Meetings are held in the York Adams Academy conference room on the second floor, which adjoins the classroom. The dates are the *last Tuesday of the month*.

August 30th

September 27th

October 25th

December 13th

January 31st

February 28th

March 28th

April 25th

May 30th

Winter Graduation – TBD

Spring Graduation – TBD

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