

## The Spur at Williams Brice

Protocol for Construction – Renovations – Repairs by Home Owners

Before any work starts: Inform Property Manager

Give management company rough schedule when work will begin and completed

Take pictures of common area between your unit to the elevators, inside elevators and main level (this will help protect the home owner if something was existing)

Get approval from the Board Members before any outside staging. This includes but not limit to, setting up tools.

Protection for common floor, walls, ceiling and railing as needed (to include but not limited to tarps)

No noise that can be heard outside of your unit from 7:00 PM to 8:00 AM

No working, prep work outside of your unit from 7:00 PM to 8:00 AM

No work on weekend or Holidays unless required and then approved ahead of time by the Board

No tools left out over night

Any work trucks must park in parking spaces assign to your unit only. All others will need to park outside of the fence/gate.

Arrange ahead of time if any common utility's (water) will be used

If a dumpster is required. It must fit inside your parking spot (length and width) on exterior of building with a tarp covering after hours.

No washing off or hosing down tools or equipment on common area

No over splash from tools or materials on common area

All debris to be cleaned up daily. This includes any construction materials and or dust.

Double check elevator for trash, including screws/nails. (It cost over \$1,000.00 for elevator company to come out to remove a screw that was wedged in the track)

Once work has been completed. Inform management company.

If water must be turned off to any part of the building. 24-hour notice given to property manager and by performed by a licensed Plumber at owner's expense.

Any expenses or damages caused by contractor and or work is the home owners responsibility.

Construction Debris not allowed in dumpster and removed from property