

counseling, treatment, rehabilitation and other related services are available on an ongoing basis to students and employees of this institution through:

Entity Name: SUBSTANCE ABUSE FOUNDATION PH: (562) 987-5722
3125 E. SEVENTH ST. LONG BEACH, CA 90804

Entity Name: REDGATE MEMORIAL RECOVERY CENTER PH: (562) 599-8444VA
1775 CHESTNUT AVE. LONG BEACH, CA 90813

Students and employees seeking assistance in overcoming a drug or alcohol related problems are encouraged to contact one of these organizations. This institution continues to make a good faith effort to provide a school and workplace free from the illicit use, possession or distribution of drugs and alcohol. This institution keeps track of incidents referred to the above agency or agencies and evaluates the performance of the institutional procedures every two years. A log of incidences and disciplinary actions is kept by the institution.

THIS INSTITUTIONAL POLICY AND PROCEDURES ARE EVALUATED BY THE INSTITUTIONAL ADMINISTRATORS BIENNIALY TO MAKE ANY NEEDED IMPROVEMENTS AND PROVIDE IT TO PROSPECTIVE AND CURRENT STUDENTS VIA THE INSTITUTIONAL CATALOG. EMPLOYEES RECEIVED A COPY ON A HARD COPY ONCE A YEAR.

CURRICULUM FOR COSMETOLOGY COURSE (1,200 HOURS): The curriculum for students enrolled in a cosmetology course shall consist of twelve hundred (1,200) clock hours of technical instruction and practical operations covering all practices constituting the art of cosmetology pursuant to Section 7316 of the Barbering and Cosmetology Act. Technical instruction means instruction given by demonstration, lecture, classroom participation, or examination. Practical operation shall mean actual performance by the student of a complete service on another person or mannequin. Effective 1200 clock hour course 08-01-2023. Such technical instruction and practical operations shall include:

PRACTICAL OPERATIONS		
HAIRSTYLING: ANALYSIS, SHAMPOOING		050
THERMAL HAIR STYLING (HOT COMBS & IRONS) & UP DOS		070
PIN CURLS, BRAIDS, BARREL CURLS		080
PERMANENT WAVING & CHEMICAL STRAIGHTENING		086
HAIRCUTTING		100
BLEACHING		070
HAIR COLORING - HIGHLIGHT/WEAVE		080
SCALP & HAIR TREATMENTS		025
ESTHETICS: FACIALS - MANUAL		027
FACIALS - CHEMICAL		027
FACIALS - ELECTRICAL		027
EYEBROW BEAUTIFICATION. MAKE-UP & LASHES		035
DISINFECTION/SANITATION		030
MANICURING/PEDICURING: WATER & OIL MANICURING		030

MANICURING	030
ACRYLIC NAILS - LIQUID & POWDER	010
ARTIFICIAL NAIL TIPS, WRAPS & REPAIRS	020
TOTALPRACTICALOPERATIONS	797
THEORYSUBJECT	
HAIRSTYLING: ANALYSIS & SHAMPOOING	008
FINGERWAVING, PIN CURL, COMB-OUTS	004
STRAIGHTENING, WAVING	010
CURLING W/HOT COMBS & IRONS, BLOWDRYING	010
PERMANENT WAVING & CHEM. STRAIGHTENING	022
HAIRCOLORING & BLEACHING	028
HAIRCUTTING	010
HEALTH & SAFETY: BBC LAWS & REGS.	036
COSMETOLOGY CHEMISTRY, ELECTRICITY	032
BACTERIOLOGY, COM. DISEASES, HIV/AIDS & HEPATITIS B	048
MATERIAL DATA SHEETS, ANATOMY & PHYSIOLOGY	064
DISINFECTION/SANITATION & SAFETY	040
ESTHETICS: FACIALS - MANUAL: CLEANSING, PACKS, MASKS	008
FACIALS - CHEMICAL: PEELS, PACKS, MASKS & SCRUBS	008
FACIALS - ELECTRICAL: ELEC. MODALITIES, DERMA	006
EYEBROW BEAUTIFICATION & MAKE-UP	025
MANICURING/PEDICURING: WATER, OIL MANICURES (CAD)	008
HAND/FOOT/ARM/ANKLE MASSAGE	004
ARTIFICIAL NAILS & WRAPS: LIQUID & POWDER	004
BRUSH-ONS, ARTIFICIAL NAIL TIPS, WRAPS & REPAIRS	008
SALON MANAGEMENT, BUSINESS ETHICS	020
TOTALTHEORYHOURS	403

ADDITIONAL TRAINING WILL BE GIVEN IN THE FOLLOWING SUBJECT MATTER: Salon Management, communication skills that includes professional ethics, salesmanship, decorum, record keeping, client service record cards and preparing a resume, employment development, modeling, desk and reception, and care and other subjects relating to Cosmetology field.

PERFORMANCE OBJECTIVE

- A. Acquire knowledge of laws and rules regulating California's cosmological establishments' practices.
- B. Acquire the knowledge of sanitation and sterilization as related to all phases of hair, skin, and nails.
- C. Acquire knowledge of general theory relative to cosmetology including anatomy, physiology, chemistry and theory.

D. Acquire business management techniques common to cosmetology.

SKILLS TO BE DEVELOPED: Learn the proper use of implements relative to all cosmetology services. Acquire the knowledge of analyzing the scalp, face, and hands prior to all services to determine any disorders. You will learn the procedures and terminology used in performing all cosmetology services, learn the application of daytime and evening make-up to include the application of individual and strip eyelashes, learn the proper procedure of manicuring to include water and oil manicure and pedicuring, learn the application of brush-on nails, nail wraps, and nail tips.

ATTITUDES AND APPRECIATION'S TO BE DEVELOPED: Be able to appreciate good workmanship common to cosmetology, possess a positive attitude towards the public and fellow workers, appreciate honesty and integrity and have improved personality in dealings with patrons and colleagues.

TEXTBOOK: MILADY STANDARD TEXTBOOK FOR COSMETOLOGY: 13TH EDITION ISBN:978-1-2857-6941-7

PROGRESS POLICY Considering the varied capabilities of individual students, some may progress from one phase of training to another at a more rapid pace. However, all students must satisfactorily complete all subject matter prior to graduation unless credit has been allowed for previous training or experience in a particular subject area. Successful graduates will be awarded an appropriate diploma upon completion of their training program.

REQUIREMENTS FOR SATISFACTORY COMPLETION OF COURSE: Shall have completed Theory and Operations required by Board of Barbering & Cosmetology with a grade average of "C" (70%) or better.

GRADUATION REQUIREMENTS: When a student has completed the required theory hours and practical operations in Cosmetology with a GPA of "C" (70%) or better and student's tuition account is paid in full, they will be awarded a diploma certifying his or her graduation. Students are assisted in completing the necessary documents to file for the appropriate Barbering/Cosmetology Examination.

LICENSING REQUIREMENTS: Applicant must be 17 years of age or older and have completed the 10th grade, A Cosmetology license will be granted by the State of California Board of Barbering and Cosmetology (BBC) only after the student has successfully completed and graduated from the Cosmetology course as described above and passed the Board of Barbering/Cosmetology Licensing Exam with an overall average of 70%

BARBER COURSE OF STUDY (1,200 CLOCK HOURS)

The curriculum for students enrolled in a barber course shall consist of twelve hundred (1200) clock hours of technical instruction and practical operations covering all practices constituting the art of barbering pursuant to Section 7316 of the Barbering and Cosmetology Act. For the purpose of this section, technical instruction shall mean instruction by demonstration, lecture, classroom participation, or examination; practical operation shall mean the actual performance by the student of a complete service on another person or on a mannequin. The course of instruction in the practical phases of barbering required for a student enrolled in a 1,200-hour course shall include training in basic haircutting and in hairstyling of all textures of hair at the discretion of the school owner or instructor. The practical training shall include performance of the following minimum (A) Application of chemicals used on the hair; hairpieces, measuring, fitting, and servicing of hairpieces and rolling cream massages. (B) The course of instruction in the theory of barbering required for a student enrolled in a 1,200-hour course shall cover not less than instruction in subjects listed in Section 7316a of the code, including razor cutting, hair processing, blow waving and sales techniques. The theory instruction shall also include training in sales techniques, shop management. The course shall also include technical instruction in the area of hazardous substances (shall be the course developed by the Bureau of Barbering and Cosmetology as provided by Section 7389.) (C) The course of instruction required for a student enrolled in a 1,200-hour course shall cover not less than the allotted time for the practical and/or the theoretical phases of the course in such manner as the owner or instructor considers necessary in the individual case. (D) A student shall be properly instructed to cut the hair of and render barber services to all patrons.

PRACTICAL OPERATIONS:

DISINFECTION & SANITATION	050
HAIRCUTTING	284
SHAVING, ROLLER CRÈME, MASSAGE	076
PERMANENT WAVING	036
HAIRCOLORING	025
BLEACHING	016
HAIRSTYLING, ANALYSIS, SHAMPOOING, FINGERWAVING, PINCURLING, COMOUTS	
HOT COMBS, IRONS & BLOWDRY	192
CHEMICAL STRAIGHTENING	048
TOTAL PRACTICAL OPERATIONS	727

TECHNICAL INSTRUCTION: