

BUSINESS AND NON-INSTRUCTIONAL OPERATIONS

POLICY

Maintenance of Plant

The school buildings and grounds maintenance program will be designed to comply with New York State law, promote effective education and safeguard the public's investment in the school buildings, grounds and equipment. This goal is to be reached by providing a safe school environment ensuring that:

1. All students and employees are provided with reasonable safeguards to ensure safe educational working conditions.
2. All instructional materials, equipment, tools, machines and vehicles are maintained in good condition.
3. Positive attitudes toward safety will be developed so that every employee and student will have a sense of safety awareness in their everyday lives.
4. Students and staff will be encouraged to report any unsafe condition or practice.
5. The District has an Environmental Safety Officer as a shared service.
6. The Superintendent or designee serves as the District's liaison with the Environmental Safety Officer.

District property will be cared for in an economical and efficient manner consistent with the principles of preventative maintenance, safety, systematized scheduling and proper inspections.

Primary administrative responsibility for this program rests with the Supervisor – Buildings and Grounds, who will supervise the program. The Supervisor – Buildings and Grounds will provide direct supervision of the program in the field

Building Condition Survey

Each occupied district building will undergo a building condition survey every five years in accordance with law. Building condition survey reports will be submitted to the Commissioner by January 15 after the survey is conducted.

Fire Inspection

An annual inspection for fire and safety hazards will be conducted in accordance with a schedule established by the Commissioner of Education. The inspection report will be kept in the District office.

Safety Rating System

A safety rating keyed to the structural integrity and overall safety of each occupied school building will be provided on an annual basis in consultation with the Health and Safety Committee. Safety ratings will be based on the safety rating system developed by the Commissioner and will comply with all statutory and regulatory requirements.

BOARD OF EDUCATION

ADOPTED: December 20, 1984

REVISED: June 28, 1990

REVISED: March 23, 2011

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(consolidating Policies #3510, #3510.1a, #3512, #3515.1, #3516, #3521, #3523 and #3525)