

Board of Education Reorganization Meeting 2016

A G E N D A

Valley Stream Union Free School District Twenty-Four

July 6, 2016

William L. Buck School

6:00 P.M.

Annual Reorganization Meeting as Required by Law

1. Call to order – District Clerk
2. “Pledge of Allegiance”
3. Administer the Oath of Office to newly elected and re-elected Trustees – District Clerk.
4. Administer the Oath of Office to the Superintendent – District Clerk
5. Call for nominations for the Office of President for 2016-17 – District Clerk.
6. BE IT RESOLVED, that Lisa Pellicane be President of the Board of Education for the year 2016-2017 fiscal year.

Election of President – District Clerk

Administer the Oath of Office to the President – District Clerk

Newly Elected President
Assumes the chairmanship
of the remainder of this meeting

Visit our Web Site:

<http://www.valleystreamschooldistrict24.org>

7. Call for nominations for the Office of Vice President for 2016-2017
8. **BE IT RESOLVED**, that John Maier be elected as Vice President of the Board of Education for the school year 2016-2017.

Election of Vice President –District Clerk

Administer the Oath of Office to the *Vice President* – District Clerk

9. **BE IT RESOLVED**, that _____ ; be appointed as District Clerk for the 2016-2017 school year. The annual compensation for this position will be \$ _____ .

Administer the Oath of Office to District Clerk – Attorney

10. **BE IT RESOLVED**, the Board of Education of Valley Stream Union Free School District Twenty-four appoints three members of the Valley Stream Union Free School District Twenty-four Board of Education to the Board of Education of Valley Stream Central High School District to serve as Trustees on the High School Board of Education for a period of one year commencing on this date and expiring on June 30, 2017, as follows:

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11. **BE IT RESOLVED**, that Brian Cleary, *be and is hereby appointed Treasurer of this District* to serve at the pleasure of the Board of Education for the 2016-17 school year at an annual salary of \$ _____ .

Administer the Oath of Office to the Treasurer- District Clerk. If the Treasurer is not present for the oath, the District Clerk will administer the oath within 30 days.

12. **BE IT RESOLVED**, that the Board of Education appoint _____ to serve as the Acting District Treasurer, to serve without compensation whenever the Treasurer is absent from the District or otherwise unable to serve.

13. **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, the following members are appointed to the District's Audit Committee: Paul DePace, Armando Hernandez, Anthony Iadevaio, Kim Wheeler, Donna LaRocco, John Maier, and Lisa Pellicane.

14. **BE IT RESOLVED**, that the firm of Lamb & Barnosky, LLP, be and is hereby appointed the District's School Attorney for the period July 1, 2016 to June 30, 2017 at an annual retainer of \$32,000 and an hourly rate

of \$ 255.00 per hour for any adversarial relationship including negotiations, disciplinary proceedings and litigation.

15. **BE IT RESOLVED**, that the firm of Guercio & Guercio, LLP, be and is hereby appointed as the District's Labor Counsel for the period of July 1, 2016 through June 30, 2018, at an annual retainer of 1/6 of the total between the Valley Stream School Districts. This share shall be \$7,583.33 and an hourly rate of \$255.00 per hour for any labor counsel services.
16. **BE IT RESOLVED**, that R.S.Abrams & Co., LLP be appointed as the District's Independent Auditor for the school year 2016-2017, at an annual compensation not to exceed \$33,500 (\$30,000 plus \$3,500 for Single Audit if needed).
17. **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education appoints Madison-Davis as its Claims Auditor for the 2016-2017 school year at an annual contract salary of \$ 8,400.
18. **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education appoints Cullen & Danowski, LLP to prepare Financials and monitor the District's Fund Balance for the 2016-2017 school year, at a fee of \$ 8,500.
19. **BE IT RESOLVED**, upon the recommendation of the Superintendent of Schools, the Board of Education appoints TBD as District Architects for the 2016-17 school year.
20. **BE IT RESOLVED**, that the President of the Board of Education of Valley Stream School District Twenty-four is authorized to execute all contracts approved by resolution of the Board of Education of the Valley Stream Union Free School District Twenty-Four.
21. **BE IT RESOLVED**, that in the absence of the President, the Vice President of the School Board shall be authorized to execute all contracts approved by the resolution of the Valley Stream Union Free School District Twenty-four.
22. **BE IT RESOLVED**, that the following Banks and/or Trust Companies be and are hereby designated as the official Depositories for the funds shown during the school year 2016-2017:

Designate Capital One Bank as the principal depository and the paying agent for school funds, and J.P. Morgan Chase, Bank of New York and Flushing Bank, as secondary depositories and secondary paying agents for school funds, for the fiscal year July 1, 2016 through June 30, 2017.

23. **BE IT RESOLVED**, that Angela Liatto be appointed as the District's Records Access Officer, to serve without compensation.
24. **BE IT RESOLVED**, to appoint the Director of Finance and Operations, Jack Mitchell, as the District's Attendance Officer to serve without compensation.
25. **BE IT RESOLVED**, to appoint the District's Committee Special Education (CPSE & CSE) for the school year 2016-2017 as per the regulations of the Commissioner of Education:
 - a) *Administrator/Director of Special Education*: Laura Peterson
 - b) *School Physician*: Dr. Giuseppe Delloruso
 - c) *Parent Representatives*: Loredana Amoroso Lourdes Onesto, and Lilyan Laxton.
 - d) *School Psychologists*: Suzanne Dalal (BAS), Shira Greenblatt (RWC) Kerriann Pieper (WLB), & Kerry McLernon (WLB .5).
 - e) *Resource Room Classification* (attends only those meetings that involve children from their respective buildings): Christine Iadevaio(WLB); Sophia Kalemkeridis (BAS); Linda Karlin (RWC) Amanda Whitney (Non-Resident Private & Parochial Schools).
 - f) *Special Education Classes Classification* (attends only those meetings that involve children assigned to their respective Special Education Classes: Karen Kane, Kelly Martin, Donna Ruggiero, Amy Rappaport (on leave –TBD), Stacy Pagliaro, Deborah Murray, Annmarie Rachoi, Christine Anson, Donna Lifman, Jennifer Albahae, Susan Blaes, Marissa Levenberg, Samantha Joltin, and Linda Karlin,
 - g) *Speech Language Therapist Classification* (attends only those meetings that involve children from their assigned case load): Karen Brass, Speech/Language Pathologist (RWC); Catherine Herr, Speech/Language Pathologist (WLB), Maria Herzner Speech/Language Pathologist (BAS); Michele Knight, Speech/Language Pathologist (WLB-CID/RWC Special Kindergarten.
 - h) New York State Approved Evaluators – when applicable a representative of Nassau County Dept. of Mental Health, Office of Children with Special Needs, Early Intervention Program, when applicable.
 - i) Certified Professional from Nassau County Department of Mental Health, Office of Children with Special Needs, Early Intervention Program – when applicable
 - j) Impartial Hearing Officers (to be appointed in accordance with the Commissioner's Regulations)

26. **BE IT RESOLVED**, to appoint the District's Board of Registry for the school year 2016-2017 as follows:
- a) Election District 24-1 -Corona Avenue Firehouse – TBD
 - b) Election District 24-2 -William L. Buck School – TBD
 - c) Election District 24-3 - Brooklyn Avenue School- TBD
 - d) Election District 24-4 - Robert W. Carbonaro School – TBD
27. **BE IT RESOLVED**, the rate of pay for such registry is set as follows:
- a) Chief Election Inspectors: \$155 per day
 - b) Assistant Election Inspectors: \$130 per day
28. **BE IT RESOLVED**, the President of the Board of Education will appoint the following chairpersons for the following board committees:
- a) Education
 - b) Finance
 - c) Policy
 - d) Buildings & Grounds
 - e) Legislation
 - f) Public Relations
 - g) Personnel
29. **BE IT RESOLVED**, the President of the Board of Education will appoint the following board members to serve on the following negotiating committees:
- a) Teachers
 - b) Administrators
 - c) Secretaries
 - d) Custodians
30. **BE IT RESOLVED**, to authorize membership for the District Twenty Four Board of Education for 2016-2017 in the following associations:
- a) New York State School Boards Association
 - b) Nassau-Suffolk School Boards Association
 - c) National School Boards Association
 - d) SCOPE
31. **BE IT RESOLVED**, to appoint the President of the Board of Education as the official delegate to the New York State School Boards Association's annual meeting. In the event that the President is unable to attend, the Vice President of the Board of Education shall be the official delegate; and in the event *neither* is able to attend, the senior Board member then present shall be the official delegate.

32. **BE IT RESOLVED**, to authorize the Board members, and officers of the Board, to attend the State School Board convention, with expenses paid by the District, as follows:
- New York State School Boards – October 27-29, 2016 – Buffalo, New York
33. **BE IT RESOLVED**, to authorize the Board members and officers of the Board, to attend the National School Board convention, with expenses paid by the District, as follows:
- National School Boards Association - TBD
34. **BE IT RESOLVED**, to authorize the Superintendent of Schools to attend the State and National School Board conventions, with expenses paid by the District, as follows:
- New York State School Boards – October 27-29, 2016, Buffalo, New York
 - National School Board Association – TBD
35. **BE IT RESOLVED**, to authorize the Superintendent of Schools to attend the American Association of School Administrators, and State conferences of the New York State Council of School Superintendents, with expenses paid by the District.
36. **BE IT RESOLVED**, to appoint Mr. Jack Mitchell as Purchasing Agent for the fiscal year 2016-2017. In the absence of Mr. Mitchell, the Board authorizes the Superintendent to assume this responsibility, at no extra compensation.
37. **BE IT RESOLVED**, to appoint Dr. Giuseppe Dellorusso, as the School Physician for the school year 2016-2017 at an annual compensation for this position to be \$ 4,650.
38. **BE IT RESOLVED**, to authorize the establishment of the District’s Petty Cash funds for the school year 2016-2017 in the amounts as indicated:
- | | |
|-------------------------------|---------------------|
| a) Business Office | \$100 monthly |
| b) Superintendent’s Office | \$100 monthly |
| c) Brooklyn Avenue School | \$100 semi-annually |
| d) Board of Education | \$100 monthly |
| e) William L. Buck School | \$100 semi-annually |
| f) Robert W. Carbonaro School | \$100 semi-annually |
| g) CSE Office | \$50 semi-annually |
39. **BE IT RESOLVED**, to appoint the Director of Finance and Operations as the “custodian/supervisor” of the petty cash funds.

40. **BE IT RESOLVED**, to establish the following dates for the regularly scheduled monthly meetings of the Board of Education. The Board of Education may reschedule meetings, if conflicts arise with due notice: *July 6, August 24, September 21, October 19, November 30, December 16, 2016, January 25, February 15, March 22, April 20, May 24, and June 14, 2017.*
41. **BE IT RESOLVED**, to establish the following dates for the regularly scheduled work session meetings of the Board of Education. The Board of Education may reschedule meetings, if conflicts arise with due notice: *July 6, August 24, September 7, 21, October 5, 19, November 2, 30, December 7 (if needed), 14, 2016, January 11, 25, February 8 (if necessary), 24, March 8, 22, April 5, 20, May 3, 16, 24, June 7 (if needed) 14, 2017.*
42. **BE IT RESOLVED**, to establish the reimbursement rate for mileage at the prevailing rate as established by the IRS.
43. **BE IT RESOLVED**, that the Board of Education authorizes the Superintendent to certify payrolls.
44. **BE IT RESOLVED**, that the Board of Education authorizes the Superintendent to make budget transfers according to Board Policy #3160.
45. **BE IT RESOLVED**, that the Board of Education authorizes the District Clerk to be responsible for the opening of all bids. In the absence of the District Clerk authorize the Director of Finance and Operations or the Superintendent to perform this function.
46. **BE IT RESOLVED**, that the Board of Education authorizes the Director of Finance and Operations to prepare all necessary legal advertisements with reference to the securing of bids.
47. **BE IT RESOLVED**, that the Board of Education authorizes the Treasurer to sign checks for the School District.
48. **BE IT RESOLVED**, that the Board of Education re-adopts Policy #3290, Investment Policies & Guidelines in effect during the 2016-2017 school year, authorizing the District Treasurer, or in his/her absence, the Director of Finance and Operations, to make investments for the District.
49. **BE IT RESOLVED**, the Board of Education re-adopts all policies and the Code of Ethics, in effect during the school year 2016-2017 and directs that the Code of Ethics be posted in each building.

50. **BE IT RESOLVED**, that the Board of Education establishes the date for the Annual Meeting and voting on the 2016-2017 School Budget and Election of School Board Trustees for Tuesday, May 16, 2017, voting Hours: 7:00 a.m. to 9:00 p.m.
51. **BE IT RESOLVED**, that the Board of Education establishes the date for the District's Budget Hearing for May 3, 2017 at 8:15 p.m. at the William L. Buck School.
52. **BE IT RESOLVED**, that the Board of Education authorizes the dates to be recognized for "religious holiday adjustment" for the school year 2016-2017 for the purposes in connection with our annual State aid attendance reports. These will be dates when school is scheduled to be in session.
53. **BE IT RESOLVED**, to adopt the District's Pay books listed below, authorizing salaries for the school year 2016-2017 effective July 1, 2016:
- | | |
|-----------------------------|------------------------------|
| #1 Administrative Salaries* | #5 School Aides |
| #2 Teachers' Salaries | #6 Clubs* |
| #3 Custodian Salaries | #7 Other Civil Service Aides |
| #4 Clerical Salaries | #8 School Nurses |
| #9 Teacher Assistants* | |
- *Pending
54. **BE IT RESOLVED**, to adopt the summer custodial help hourly wage scale as follows for 2016:
- | | |
|--|-------------------|
| Step 4 (1 st Employed Pre 2011) | \$12.25 - \$12.75 |
|--|-------------------|
- Pay Scale Eff. 7/1/2011:
- | | |
|-------------------|--|
| Step #1 - \$10.25 | NEW RATE, IF ANY TO BE DETERMINED |
| Step #2 - \$10.50 | |
| Step #3 - \$10.75 | |
| Step #4 - \$11.00 | |
55. **BE IT RESOLVED**, that upon the recommendation of the Superintendent of Schools, the salary for per diem substitutes shall be a flat fee of \$125 per day effective September 1, 2016.
56. **BE IT RESOLVED** that the Board of Education will bond the District Treasurer and Deputy Treasurer in the amount of \$2,000,000.
57. **BE IT RESOLVED**, that the Board of Education will bond the Payroll Clerk in the amount of \$2,000,000.
58. **BE IT RESOLVED**, that the Board of Education will bond the Principal Account Clerk in the amount of \$2,000,000.

59. **BE IT RESOLVED**, that the Board of Education will bond the Sr. Account Clerk in the amount of \$2,000,000.
60. **BE IT RESOLVED**, that the Board of Education will bond the District Courier in the amount of \$2,000,000.
61. **BE IT RESOLVED** that the Board of Education designates the *Valley Stream Herald* and the *Lynbrook Herald* as the official newspapers of the District.
62. **BE IT RESOLVED**, that as a “public entity” pursuant to Public Officers Law section 18(1).(a), the Valley Stream Union Free School District Twenty-four hereby expressly agrees pursuant to Public Officers Law section 18(2)(b) to confer the benefits of Public Officers Law section 18 upon the employees of Valley Stream Union Free School District Twenty-four and to be held liable for costs incurred pursuant to its provisions; and it is further RESOLVED, that these benefits are expressly intended to supplement any and all other existing statutory protections.
63. **BE IT RESOLVED**, that Charles Brocher, be appointed as the Asbestos Designee per AHERA regulations and Public Law 99-519.
64. **BE IT RESOLVED**, that the Board of Education re-adopts its Mission Statement for the 2016-2017 school year.
65. **BE IT RESOLVED**, that the Board of Education designates Dr. Lisa Conte as the District Compliance Officer to carry out the District’s responsibilities associated with Title IX and pursuant to Policy 4111.1B Sexual Harassment of Employees & Section 504 without additional compensation or stipend.
66. **BE IT RESOLVED**, that the Board of Education authorizes the Superintendent of Schools to make any emergency appointments that become necessary between the Board meeting; and **BE IT FURTHER RESOLVED**, THAT THE Board of Education will review these appointments and either approve or reject them at the next regularly scheduled Board meeting.