

MINUTES

BOARD OF EDUCATION

VALLEY STREAM SCHOOL DISTRICT 24

ANNUAL REORGANIZATION MEETING

4:30 PM

WILLIAM L. BUCK SCHOOL

July 12, 2021

Annual Reorganization Meeting as Required by Law

1. The Reorganization Meeting was called to order by the District Clerk at 6:04 PM.

Members Present: Armando Hernandez, Melissa Herrera, Donna LaRocco, John Maier, Lisa Pellicane, Kimberly Wheeler and Markus Wilson.

Others Present: Superintendent Don Sturz, Assistant Superintendent Jack Mitchell, School District Attorney, Joseph Lilly, New Coordinator of Pupil Service Dr. Robert Mueller, Director of Technology Mark Onorato, and The New Principal at William L. Buck School Johanne Gaddy.

Absent With Prior Notice: None

2. District Clerk asked all to stand for the Pledge of Allegiance.

The District Clerk administered the Oath of Office to the newly elected and re-elected Trustees: Donna LaRocco and Markus Wilson.

3. The District Clerk then administered the Oath of Office to the Superintendent, Dr. Donald Sturz.

4. The District Clerk then called for nominations for the Office of President for 2021-2022.

Trustee Hernandez nominated Lisa Pellicane for Office of President and seconded by Trustee Maier. Vote is unanimous.

5. Motion made by Trustee Hernandez and seconded by Trustee Maier that Lisa Pellicane, to be President of the Board of Education of this District for the year 2021-2022. Motion unanimously carried.

The District Clerk then administered the Oath of Office to the newly elected Board President, Lisa Pellicane.

*Newly Elected President
Lisa Pellicane
Assumed the chairmanship*

6. President, Lisa Pellicane called for nominations for the Office of Vice President for 2021-2022.

Trustee Hernandez, nominated John Maier as Vice President, seconded by Trustee LaRocco. Vote is unanimous.

7. Motion made by Trustee Hernandez and seconded by Trustee LaRocco, that John Maier, as Vice President of the Board of Education for the school year 2021-2022. Motion unanimously carried.

The District Clerk then administered the Oath of Office to the newly elected Vice President, John Maier.

8. Motion made by Vice-President Maier, seconded by Trustee LaRocco to appoint, Jennifer Biscardi as District Clerk for the 2021-2022 school year. The annual compensation for this position will be \$15,500. Motion unanimously carried.

The Attorney, Joseph Lilly, then administered the Oath of Office to the District Clerk, Jennifer Biscardi.

Motion to move items #9 and #10 made by Trustee Hernandez, and seconded by Trustee LaRocco. Motion unanimously carried.

9. The Board of Education of Valley Stream Union Free School District Twenty-four appoints three members of the Valley Stream Union Free School District Twenty-four Board of Education to the Board of Education of Valley Stream Central High School District to serve as Trustees on the High School Board of Education for a period of one year commencing on this date and expiring on June 30, 2022 as follows: John Maier, Armando Hernandez and Markus Wilson.

10. That Brian Cleary, be and is hereby appointed Treasurer of this District to serve at the pleasure of the Board of Education for the 2021-2022 school year at an annual salary of \$13,325. Motion unanimously carried.

The District Clerk will administer the Oath of Office to the Treasurer within 30 days.

11. Motion made by Trustee Hernandez, seconded by Trustee LaRocco, that the Board of Education appoint Vice-President John Maier to serve as the Acting District Treasurer, to serve without compensation whenever the Treasurer is absent from the District or otherwise unable to serve. Motion unanimously carried.

Motion to move the items #12 through # 29 as listed by Trustee Wheeler, seconded by Trustee LaRocco. Motion unanimously carried.

12. Upon the recommendation of the Superintendent of Schools, the following members are appointed to the District's Audit Committee: President, Lisa Pellicane, Vice-President John Maier, Trustees Armando Hernandez, Melissa Herrera, Donna LaRocco, Kimberly Wheeler and Markus Wilson.

13. That the firm of Frazer & Feldman, LLP., be and is hereby appointed the District's School Attorney for the period July 1, 2021, to June 30, 2022, at an annual retainer of \$37,500, a monthly rate of \$3,125.00 with an hourly rate of \$255 per hour for any adversarial relationship including negotiations, disciplinary proceedings, litigation and other non-retainer matters.

14. That the firm of Guercio & Guercio, LLP, be and is hereby appointed as the District's Labor Counsel for the period of July 1, 2021, through June 30, 2022, at an annual retainer of \$8,166.67, 1/6 of the total between the Valley Stream School Districts. This share shall be and an hourly rate of \$265 per hour for any labor counsel services.

15. That the firm Hawkins, Delafield and Wood be appointed as Bond Counsel for the 2021-2022 school year.

16. That R.S. Abrams & Co., LLP be appointed as the District's Independent Auditor for the school year 2021-2022, at an annual compensation not to exceed 31,500 plus \$3,500 (single audit) Total \$35,000.

17. Upon the recommendation of the Superintendent of Schools, the Board of Education appoints Cerini & Associates, LLP, as its Claims Auditor for the 2021-2022 school year at an annual fee of \$8,400.

18. Upon the recommendation of the Superintendent of Schools, that the firm of Munistat Services Inc., a Municipal Finance Advisory Service be engaged as

financial advisors to assist the District with the preparation of various documentation for financing, the sale of bonds for any upcoming capital bond projects, and the provision of annual continuing disclosure documents as required by law.

19. Upon the recommendation of the Superintendent of Schools, the Board of Education appoints Cullen & Danowski, LLP to prepare Financials and monitor the District's Fund Balance for the 2021-2022 school year, at the annual fee of \$9,000.

20. Upon the recommendation of the Superintendent of Schools, the Board of Education appoints H2M as District Architects for the 2021-2022 school year.

21. That the President of the Board of Education of Valley Stream School District Twenty-four is authorized to execute all contracts approved by resolution of the Board of Education of the Valley Stream Union Free School District Twenty-Four.

22. That in the absence of the President, the Vice President of the School Board shall be authorized to execute all contracts approved by the resolution of the Valley Stream Union Free School District Twenty-Four.

23. That the following Banks and/or Trust Companies be and are hereby designated as the official Depositories for the funds shown during the school year 2021-2022: Designate J.P. Morgan Chase, as the principal depository and the paying agent for school funds, and Metropolitan, NY Class, Flushing Bank, and Sterling Bank, as secondary depositories, and the secondary paying agents for school funds, for the fiscal year July 1, 2021, through June 30, 2022.

24. That Angela Liatto be appointed as the District's Records Access Officer, to serve without compensation.

25. Upon the recommendation of the Superintendent of Schools, the Board of Education appoints Jack Mitchell as Security Coordinator.

26. To appoint the Assistant Superintendent for Business, Jack Mitchell, as the District's Attendance Officer to serve without compensation.

27. To appoint the District's Committee Special Education (CPSE & CSE) for the school year 2021-2022 as per the Regulations of the Commissioner of Education:

- a) Administrator/Coordinator of Pupil Services: Dr. Robert Mueller.
- b) School Physician: Dr. Giuseppe Delloruso.

- c) School Psychologists: Suzanne Dalal, Shira Greenblatt, Kerriann Pieper, Traci Ritterband
- d) Resource Room Classification: Christine Iadevaio; Sophia Oliva; Karen Kane
- e) Special Education Classes Classification: Jennifer Albahae, Christine Anson, Susan Blaesi, Kaitlyn Gillespie, Samantha Joltin, Marissa Campo, Kelly Martin, Deborah Murray, Stacy Pagliaro, Annmarie Rachoi, Amy Rappaport, Donna Ruggiero.
- f) Speech Language Therapist Classification:
 - Karen Brass, Speech/Language Pathologist
 - Catherine Herr, Speech/Language Pathologist
 - Maria Herzner Speech/Language Pathologist
 - Michele Knight, Speech/Language Pathologist
- g) New York State Approved Evaluators – when applicable a representative of Nassau County Dept. of Mental Health, Office of Children with Special Needs, Early Intervention Program, when applicable.
- h) Certified Professional from Nassau County Department of Mental Health, Office of Children with Special Needs, Early Intervention Program – when applicable
- i) Student’s Teacher — when applicable

28. To appoint the District’s Board of Registry for the school year 2021-2022 as follows:

- a) Election District 24-1 -Corona Avenue Firehouse
- b) Election District 24-2 -William L. Buck School
- c) Election District 24-3 - Brooklyn Avenue School
- d) Election District 24-4 - Robert W. Carbonaro School

29. The rate of pay for such registry is set as follows:

- a) Chief Election Inspectors: \$185 per day
- b) Assistant Election Inspectors: \$160 per day

30. The President of the Board of Education will appoint the following Chairpersons for the following Board committees:

Education: Melissa Herrera

Finance: John Maier

Policy: Kimberly Wheeler, Donna LaRocco and Melissa Herrera

Legislation: Armando Hernandez

Personnel: Markus Wilson

Motion made by Vice-President Maier and seconded by Trustee LaRocco, to move item 30. Motion unanimously carried.

31. The President of the Board of Education will appoint the following Board members to serve on the following negotiating committees:

- a) Teachers: John Maier and Melissa Herrera
- c) Secretaries: Kimberly Wheeler
- d) Custodians: Armando Hernandez
- e) Aides: Markus Wilson

Motion made by Vice-President Maier, seconded by Trustee Hernandez to move item 31. Motion unanimously carried.

Motion made by Trustee Hernandez, seconded by Trustee LaRocco to move items #32 through # 76 as listed. Motion unanimously carried.

32. To authorize membership for the District Twenty-Four Board of Education for 2021-2022 in the following associations:

New York State School Boards Association, Nassau-Suffolk School Boards Association, National School Boards Association, SCOPE

33. To appoint the President of the Board of Education as the official delegate to the New York State School Boards Association's annual meeting. In the event that the President is unable to attend, the Vice President of the Board of Education shall be the official delegate; and in the event neither is able to attend, the senior Board member present shall be the official delegate.

34. To authorize Board members, and officers of the Board, to attend the State School Board convention, with expenses paid by the district, as follows:

- New York State School Boards – Oct 24-26 New York, New York

35. To authorize three Board members, prior to registration, to attend the National School Board convention, with expenses paid by the district, as follows:

- National School Boards Association – April 2-4 San Diego, CA

36. To authorize the Superintendent of Schools to attend the State and National School Board conventions, with expenses paid by the district, as follows:

- New York State School Boards – Oct 24-26 New York, New York
- National School Boards Association – April 2-4 San Diego, CA

37. To authorize the Superintendent of Schools to attend the American Association of School Administrators, and State conferences of the New York State Council of Superintendents with expenses paid by the District.

38. To appoint Mr. Jack Mitchell as Purchasing Agent for the fiscal year 2021-2022. In the absence of Mr. Mitchell, the Board authorizes the Superintendent to assume this responsibility, at no extra compensation.

39. To appoint Dr. Giuseppe Dellorusso, as the School Physician for the school year 2021-2022 at an annual compensation of \$4,650.

40. To authorize the establishment of the District's Petty Cash funds for the school year 2021-2022 in the amounts as indicated:

a) Business Office	\$100 monthly
b) Superintendent's Office	\$100 monthly
c) Brooklyn Avenue School	\$250 semi-annually
d) Board of Education	\$100 monthly
e) William L. Buck School	\$250 semi-annually
f) Robert W. Carbonaro School	\$250 semi-annually
g) CSE Office	\$50 semi-annually

41. To appoint the Assistant Superintendent for Business as the "custodian/supervisor" of the petty cash funds.

42. To establish the following dates for the regularly scheduled monthly meetings of the Board of Education. The Board of Education may reschedule meetings, if conflicts arise with due notice: July 12, August 18, September 22, October 13, November 17, December 15, January 19, February 16, March 23, April 26, May 17, May 25, June 8.

43. To establish the following dates for the regularly scheduled work session meetings of the Board of Education. The Board of Education may reschedule meetings, if conflicts arise with due notice: September 9, October 6, November 3, December 1 (if

necessary), January 5, February 2 (if necessary), March 2, April 6 (if necessary), May 4, June 1.

44. To establish the reimbursement rate for mileage at the prevailing rate as established by the IRS.

45. That the Board of Education authorizes the Superintendent to certify payrolls.

46. That the Board of Education authorizes the Superintendent to make budget transfers according to Board Policy #3160.

47. That the Board of Education authorizes the District Clerk to be responsible for the opening of all bids. In the absence of the District Clerk, the Board of Education authorizes the Assistant Superintendent for Business or the Superintendent to perform this function.

48. That the Board of Education authorizes the Assistant Superintendent for Business to prepare all necessary legal advertisements with reference to the securing of bids.

49. That the Board of Education authorizes the Treasurer to sign checks for the School District.

50. That the Board of Education re-adopts Policy #3290, District Investments authorizing the District Treasurer to make investments for the District.

51. The Board of Education re-adopts all policies, including the Board Member, School District Officers and Employee Code of Ethics (“Code of Ethics”) and hereby further directs that the Code of Ethics be posted in each building.

52. That the Board of Education establishes the date for the Annual Meeting and voting on the 2021-2022 School Budget and Election of School Board Trustees for Tuesday, May 17, 2022, voting Hours: 7:00 a.m. to 9:00 p.m.

53. That the Board of Education establishes the date for the District’s Budget Hearing for May 4, 2022, at 7:30 p.m. at the William L. Buck School.

54. That the Board of Education authorizes the dates to be recognized for “religious holiday adjustment” for the school year 2021-2022 for the purposes in connection with our annual State aid attendance reports. These will be dates when school is scheduled to be in session.

55. To adopt the District's Pay books listed below, authorizing salaries for the school year 2021-2022 effective July 1, 2021.

- #1 Administrative Salaries
- #2 Teachers' Salaries
- #3 Custodian Salaries
- #4 Clerical Salaries
- #6 Other Civil Service Aides
- #7 School Nurses
- # 8Teacher Assistants

56. To adopt the summer custodial help hourly wage scale as follows for 2021:
Pay Scale Eff. 7/1/2021:

- Step #1 - \$14.00
- Step #2 - \$14.25
- Step #3 - \$14.50
- Step #4 - \$14.75

57. That upon the recommendation of the Superintendent of Schools, the salary for per diem substitutes shall be a flat fee of \$125.00 per day effective September 1, 2021.

58. That the Board of Education will bond the District Treasurer and Deputy Treasurer in the amount of \$2,000,000.

59. That the Board of Education will bond the Payroll Clerk in the amount of \$2,000,000.

60. That the Board of Education will bond the Principal Account Clerk in the amount of \$2,000,000.

61. That the Board of Education will bond the Account Clerks in the amount of \$2,000,000.

62. That the Board of Education will bond the District Courier in the amount of \$2,000,000.

63. That the Board of Education designates the Valley Stream Herald, Lynbrook Herald, and The Tribune as the official newspapers of the District.

64. That as a “public entity” pursuant to Public Officers Law section 18(1)(a), the Valley Stream Union Free School District Twenty-four hereby expressly agrees pursuant to Public Officers Law section 18(2)(b) to confer the benefits of Public Officers Law section 18 upon the employees of Valley Stream Union Free School District Twenty-four and to be held liable for costs incurred under its provisions; and it is further RESOLVED, that these benefits are expressly intended to supplement any and all other existing statutory protections.

65. That Charles Brocher, be appointed as the Asbestos Designee per AHERA regulations and Public Law 99-519.

66. That the Board of Education appoints Dr. Lisa Conte and Mr. Jack Mitchell, as the District DASA Coordinators.

67. That the Board of Education appoints Dr. Suzanne Dalal as DASA Coordinator at Brooklyn Avenue School.

68. That the Board of Education appoints Keriann Pieper as DASA Coordinator at William L. Buck School.

69. That the Board of Education appoints Shira Greenblatt as DASA Coordinator at Robert W. Carbonaro School.

70. That the Board of Education designates Dr. Lisa Conte as the District Compliance Officer to carry out the district’s responsibilities associated with Title IX pursuant to Policy 0100 Sexual Harassment of Employees & Section 504 without additional compensation or stipend.

71. Upon the recommendation of the Superintendent of Schools, the Board hereby appoints Mark Onorato as Systems Administrator.

72. Upon the recommendation of the Superintendent of Schools, the Board of Education appoints Mark Onorato as Data Protection Officer.

73. The Board of Education accepts the Concussion Management Teams at each school as follows:

- Brooklyn Avenue School: Marie Walsh, Daniel Scigliabaglio, Dr. Scott Comis, and Dr. Giuseppe Dellorusso

- William L. Buck School: Carole Meaney, Elizabeth Moriarty, Johanne Gaddy, and Dr. Giuseppe Dellorusso
- Robert W. Carbonaro School: Phil Testa, Rosario Iacono, and Dr. Giuseppe Dellorusso

74. That the Board of Education authorizes the Superintendent of Schools to make any emergency appointments that become necessary between the Board meetings; and that the Board of Education will review these appointments and either approve or reject them at the next regularly scheduled Board meeting.

75. That on May 18, 2021 the Valley Stream District 24 conducted its Annual Budget Vote and Election; and WHEREAS, the District Clerk is currently in possession of all cast and voided ballots and ballot envelopes resulting from such Annual Budget Vote and Election; and WHEREAS, the Record Retention and Disposition Schedule ED-1 provides for the destruction of such ballots and envelopes after one (1) year from the date of the Annual Budget Vote and Election; and WHEREAS, that the Board of Education of the Valley Stream District 24 hereby orders the destruction of all cast ballots and envelopes resulting from the May 18, 2021, Annual Budget Vote and Election one (1) year from the date of the Annual Budget Vote and Election.

76. Upon the recommendation of the Superintendent of Schools, the Board of Education authorizes the resumption of meetings of the DEI committee for the 2021-2022 school year.

-ADJOURNMENT TO THE PUBLIC BUSINESS MEETING-

Made by Trustee Wheeler and seconded by Trustee Hernandez. Motion unanimously carried.