

VALLEY STREAM UNION FREE SCHOOL DISTRICT TWENTY-FOUR

ATTENDANCE BY BOARD MEMBERS AT CONFERENCES, CONVENTIONS AND WORKSHOPS

POLICY 8231

Recognizing the need for continuing in-service training and development for its members, the Board of Education encourages the participation of all members in meetings and activities of area, state and national school boards associations, as well as the activities of other educational groups. Board of Education members are encouraged to study and examine materials received from these organizations, as well as publications and other materials available in the School District.

However, in order to control both the investment of time and funds necessary to implement this policy, the Board of Education establishes the following guidelines:

- a) The Board of Education President and the Superintendent of Schools or his/her designee will compile, maintain and distribute to each Board of Education member information regarding school board conferences, conventions and workshops to help the Board of Education Member decide which conferences, conventions and workshops appear to be most promising in terms of producing direct and indirect benefits to the School District. A calendar of school board conferences, conventions and workshops shall be maintained and distributed monthly by the District Clerk.
- b) Funds for participation at such conferences, conventions, workshops and the like will be budgeted for on an annual basis. The Board of Education will designate which members are to participate at a conference, convention or workshop.
- c) When the Board of Education has approved attendance, the School District will reimburse Board of Education members who attend a Board of Education-approved conference, convention or workshop for reasonable and necessary expenses not paid for directly by the School District including travel, lodging, meals and registration.
- d) When any Board of Education member attends a conference, convention, or workshop, the member shall present a brief report at the next regular Board of Education meeting about information, recommendations, and materials acquired at the meeting.

The authorization for Board of Education member(s) to attend a conference, convention, workshop and the like shall be by Board resolution adopted prior to such attendance. However, the Board of Education, in its discretion, may delegate the power to authorize attendance at such conferences to the President of the Board of Education.

In order to receive reimbursement for expenses incurred in connection with attendance at a conference, convention or workshop, Board of Education member(s) will comply with Board of Education policy concerning reimbursement of expenses.

Cross-ref: 8250 Board Members School District Officers and Employee Code of Ethics
3700 Expense Reimbursement

Ref: General Municipal Law § 77-b
Education Law § 2118

VALLEY STREAM UNION FREE SCHOOL DISTRICT TWENTY-FOUR

**ATTENDANCE BY BOARD MEMBERS AT CONFERENCES,
CONVENTIONS AND WORKSHOPS**

POLICY 8231

Matter of Mazzeo, 20 EDR 155 (1980)

Adoption Date: February 27, 2019

Revised: January 25, 2023