



Valley Stream District 24: COVID-19 Reopening Plan 2020-2021



Brooklyn Avenue School

Robert W. Carbonaro School

William L. Buck School

Outline

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1. Overview



The Valley Stream School District 24 COVID-19 Reopening Plan was developed to ensure the safety and well-being of all students and employees, promote equity and accessibility for all students' learning, provide instruction to meet every student's needs, and foster positive relationships and interactions during the COVID-19 pandemic. In the development of this plan, feedback and input was received from all stakeholders (teachers, staff, administration, parents/legal guardians of students, union representatives, local health department, health care providers, and community-based groups) through multiple meetings and surveys. It was reviewed by the District Safety Committee and the VS24 Board of Education. The following items were paramount in the development of this plan:

- Health and Safety of All Students and Staff
- Student Learning Inclusive of Instruction and Social Emotional Wellness
- Feasibility
- Community Impact
- Financial Impact

2. Communication/Family and Community Engagement



Communication will be essential for administrators, staff, and parents to work successfully as a team to meet the needs of students and their families during the COVID-19 pandemic. The principal in each building is designated as the COVID-19 Safety Coordinator who will be responsible for compliance with the health and safety aspects of the plan. The following are the varied mechanisms through which communication will occur:

- District Website and District Facebook
- School Messenger System
- Emails
- Phone
- Google Meets

These are uncertain times requiring that we all pull together and adapt as best we can to facilitate continued learning, social emotional well being and, most importantly, physical health and safety. We will require all students, staff, and visitors to adhere to CDC/DOH guidance regarding the use of PPE, specifically, face masks, students and staff will masks will be required while indoors but not be required to wear masks when outdoors.

We may find ourselves changing course throughout the year depending on the status of the virus, governmental orders and health department guidelines at any given time. Our plans will hopefully allow us to transition smoothly between in school and remote learning as needed. The Reopening Plan is posted on our district website and translations are accessible.

3. Health and Safety



Precautions

Valley Stream School District 24 will designate the building principal as the COVID-19 Safety Coordinators who will be responsible for compliance with the health and safety aspects of the plan. The local hospital capacity will also be recorded and monitored. The district plans to ensure the health, safety and cleanliness of our district on a daily basis. Reopening requires all of us to move forward together by practicing social distancing and other daily habits recommended by the CDC (<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>) and the Department of Health (DOH) to reduce our risk of exposure to the virus that causes COVID-19. Reopening our school buildings will strongly rely on general public health strategies, including increased testing of people for the virus, social distancing, and isolation if necessary. The VS24 precautions and

maintenance plan will focus on cleaning and disinfecting our classrooms, hallways, offices and additional working spaces on a daily basis and staff implementing precautionary practices.

Social Distancing: Social distancing of 6 feet or a barrier will be maintained between individuals in the schools and on school grounds. The physical barriers, if used, will not adversely affect airflow, heating, cooling, or ventilation, or otherwise present a health or safety risk. The barriers will be in accordance with the United States Department of Labor's Occupational Safety and Health Administration (OSHA) guidelines.

Screens for Staff Desks: There will be protective screens for security desks at each building and for desks in office spaces where social distancing is not possible. Types of screens utilized will be determined based on guidelines from NYS Office of Facilities Planning and as recommended by our district's architects.

Student Desk Spacing: Spacing and configuration of desks will be based on most recent CDC, DOH and NYSED guidelines. Desks will all be facing the same direction at this time with social distancing of 6 feet between students.

Face Coverings: Face coverings (acceptable for COVID-19) must be worn by all students, staff and visitors while indoors but not while outdoor. Disposable face masks will be provided to staff and students who do not have their own. Training will be provided on how to put on, take off, clean (if needed), and discard PPE.

Face shields: Face shields will be worn by nurses, custodial staff, and other staff where deemed necessary as an accommodation.

Gloves: Gloves will be made available for all staff.

Gowns for nurses: Protective gowns will be used by nurses when confronted with symptomatic individuals.

Signage for Social Distancing and Health Hygiene Protocols: Signage and visual aids will be utilized throughout each building to inform staff and students with regard to social distancing and health hygiene protocols.

Playground equipment: Playground equipment access will be determined by current CDC, DOH and NYSED guidance. There will be no access to playground equipment and shared balls or other shared play equipment will not be permitted during outside recess at this time.

Security Staff: Security staffing will be determined and assigned based on points of entry for arrival and dismissal.

Training Video for Substitutes Teachers: A training video will be provided to substitute teachers on the use of PPE and social distancing.

Restrict Water Fountain Usage: Students and staff will not be permitted to drink directly from water fountains. Fountains will only be used for filling up refillable water bottles.

Student Bathroom Usage: Principals will establish protocols to monitor and limit student usage of bathrooms in order to minimize unsupervised interactions between students and facilitate cleaning of bathrooms throughout the day. Use of face masks and maintaining social distancing will be required. Only one student at a time will be permitted and staff will be assigned to monitor usage by students.

Additional Items Being Dropped Off to School: Daily drop offs of lunches and forgotten items will not be permitted as a regular practice in order to limit entry of visitors to the buildings.

Additional Instructional Spaces: Maintaining social distancing may be difficult. If additional space is needed, art rooms, cafeterias, gymnasiums, libraries, and support service rooms may be repurposed.

Afterschool Childcare Program: An after school childcare program and plan will be provided in each school with the utilization of masks, social distancing, and cleaning protocols in place.

Teachers' Lounge: Social distancing will be crucial in this space. The CDC recommends that seating be limited in common areas. Communal items, like coffee pots, water coolers, and bulk snacks, should be replaced with pre-packaged, single-serve items.

Hygiene and Building Maintenance

Building Cleaning Protocols: All custodial staff will be following CDC and DOH Guidelines for building cleaning (<https://www.health.state.mn.us/diseases/coronavirus/schools/clean.html>). There will be an increased frequency of cleaning throughout the day to two extra cleaning rotations daily in addition to the regular cleaning regimen. This will include cleaning high risk areas (desks, tables, water fountains and any areas used by many and frequently touched surfaces) utilizing products recommended from the Department of Environmental Conservation (DEC) and Environmental Protection Agency (EPA) as effective against COVID-19.

Spray Disinfectant Equipment: After standard cleaning of classrooms and other spaces in buildings at the end of each day, custodians will use spray disinfectant equipment as a final step for disinfecting each classroom.

Cleaning in the event of confirmed COVID-19 related illness in the building: On a case by case basis, the district will follow CDC guidelines and Department of Health (DOH) guidelines regarding cleaning in the event of a confirmed COVID-19 related illness in the building (<https://www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html>). Logs will be maintained that include date, time, and scope of cleaning and disinfecting regimen.

Cleaning of Restrooms: Restrooms will be cleaned and disinfected two times throughout the school day and again in the evening.

Protocol for Distribution and Cleaning of Technology Devices: Devices utilized by staff and students will be cleaned daily with alcohol wipes. Students will only use their own devices.

Hand Sanitizers and Stations: Hand sanitizer stations are located throughout each building. Hand sanitizer stations will also be in classrooms where no sink for handwashing exists. These are in accordance with FCNYS 2020 Section 5705.5.

Health Hygiene and Other Training Regimens: Nurses will create instructional handwashing videos for students and staff and provide ongoing training for students and staff with regard to use of face masks, coughing, sneezing and social distancing

(<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html>).

Nurses will make staff and parents aware of the symptoms for Multisystem Inflammatory Syndrome in Children (MIS-C) which has been associated with COVID-19. If a student shows signs of MIS-C the school will call for emergency transport (911) following district policies.

Screening and Tracking

Screening Upon Entry To Buildings

There will be daily health screenings, inclusive of temperature checks for students, faculty, staff, and, where applicable, contractors, vendors, and visitors to identify any individuals who may have COVID-19 or who may have been exposed to the COVID-19 virus. Personnel performing the temperature screening activities will be provided appropriate PPE. Anyone with a temperature over 100 degrees F will not be permitted in the building. Students and staff who register a temperature above 100 degrees F will be asked to wait to have their temperature retaken by the nurse. Parents will be encouraged to take their child's temperature and monitor for COVID-19 related symptoms prior to leaving for school each day as well.

A daily screening questionnaire will be provided for all adults entering any of the schools to complete to determine if they have been in close or proximate contact in the past 10 days with anyone who tested positive for COVID-19 or who had symptoms; tested positive through a diagnostic test for COVID-19 in the past 10 days; has experienced any symptoms of COVID-19 including a temperature greater than 100 degrees F, in the past 10 days; and/or has traveled internationally or from a state with widespread community transmission of COVID-19 per the New York State Travel Advisory in the past 10 days. In addition, there will be daily monitoring of student/staff reported symptoms. Protocols for asthma-related acute respiratory treatment care will be based on current standard of care. The state and local health department will be notified immediately about a case if diagnostic COVID-19 test results are disclosed as being positive.

Isolation

- Any individual who screens positive for COVID-19 exposure or symptoms, or who presents with a temperature greater than 100 degrees F, will not be allowed to enter a school building and must immediately be sent home with instructions to contact their health provider for assessment and testing.
- If a child needs to go home due to being symptomatic, parents will be notified about an expeditious pick-up. Parents must pick up their child immediately and provide information for a designated person to pick up their child if they are not able to do this immediately.
- The child will be separated from other students and supervised with physical distancing until the child is picked up.

- Until a parent or designated person picks up the child he/she will stay with the nurse, in PPE with social distancing, in the health office or designated isolation area.
- Other health cases will be taken care of in an alternate location.
- If a staff member becomes ill he/she will notify the school nurse immediately.
- Additional staffing will be provided to support nurses in these situations.

Tracing

- Nurses will collaborate with the Nassau County Department of Health in accordance with the New York State Contact Tracing Program regarding tracing if confirmed cases occur. Confidentiality will be maintained as required by federal/state law/regulations.

Discovery Of Cases/Containment

- When COVID-19 cases are discovered, decisions as to when the entire school will be closed will be made in consultation with the state and local health department. Plans will be communicated internally and externally throughout the closure process.
- In consultation with the local health department(s), requirements for when an individual may return to the in-person learning environment will be determined. At a minimum, a health care provider evaluation, clinical decision to return and any testing is a decision of the student or staff member's health care provider, and symptom resolution or medical release from isolation must be provided.
- Responsible parties will refer to the DOH's "Interim Guidance for Public and Private Employees Returning to Work Following COVID-19 Infection or Exposure" or CDC guidance for staff seeking to return to work after a suspected or confirmed case of COVID-19 or if they had close or proximate contact with a person with COVID-19.

Vulnerable Populations

- Students, faculty and staff who are at increased risk for severe COVID-19 illness, and individuals who may not feel comfortable returning to an in-person environment, will be discussed on a case by case basis to ascertain reasonable accommodations.

4. Facilities



Social Distancing, Ventilation, Safety Drills

Social Distancing: Social distancing of 6 feet will be maintained between individuals in the schools and on school grounds. Physical barriers, if used, will not adversely affect airflow, heating, cooling, or ventilation, or otherwise present a health or safety risk. The barriers will be in accordance with the United States Department of Labor’s Occupational Safety and Health Administration (OSHA) guidelines.

Ventilation: Ventilation will allow in outdoor air to the greatest extent possible (e.g., opening windows and doors) in the classrooms. In addition, the filters have all been replaced in the univent systems and will continue to be done in the future, as per guidelines.

Safety Drills: Fire evacuation drills and lockdown drills will be conducted according to the existing state requirements without deviating from current requirements. The drills will be conducted with social distancing, use of face masks, and gathering points located outside for fire drills. The function, position, and operation of automatic doors will remain unchanged.

Building Code Compliance: Any changes or additions to facilities will comply with the requirements of the 2020 New York State Uniform Fire Prevention and Building Code (BC) and the State Energy Conservation Code and all changes will be submitted to OFP.

Lead-In-Water Testing: Lead-in-Water Testing will continue to occur in the 2020 school year in accordance with NYS DOH regulation 67-4.

Building Condition Survey: Compliance will be ensured with the 2020 Building Condition Survey and Visual Inspection.

Dividers: Detailed floor plans will be reviewed by our architects and submitted to OFP if any dividers are installed in any areas.

Code Reviews: All new building construction and temporary quarter projects will be submitted to OFP for a full code review. New facilities are not being leased and tents are not being utilized. The existing toilet and sink fixtures meet the minimum standards of the BCNYS. Each building has multiple drinking fountains and can provide one drinking fountain per one hundred occupants. Any plastic separators utilized will comply with the 2020 BCNYS Section 2606.

Project Submissions: All project submissions only dedicated to “COVID-19 Reopening” will be labeled as such.

5. Nutrition



Food Services

Access: Access to meals will be provided to all enrolled students each school day whether it is in-person or remote. All applicable health and safety guidelines will be adhered to; as well as, compliance with Child Nutrition Program requirements. Families will receive communication through multiple means (posting on website, letter or call) in the languages spoken at home. Food service directors and the food service company (Preferred Meals) were included in the planning discussions. Teachers and food service staff have been trained regarding food allergies, including symptoms of allergic reactions to food.

Protocols:

- Serve Breakfast in the cafeteria at 8:00AM with two students per table facing forward separated per six foot social distancing guidelines. The tables will be cleaned and disinfected.
- Students will social distance while consuming meals.
- Refrigerators will not be provided for lunches sent from home. Parents will be required to consider packing their child’s lunch in an insulated bag that the child will take to the classroom when they arrive in the morning.
- Sharing of food and beverages will be prohibited.
- Students will perform hand hygiene before and after eating.
- Lunch will be provided in the cohort classrooms with cafeteria food delivered on a cart and trash collected at the end of the period.
- Recess by class cohort will be outside in designated areas following social distancing protocols, weather permitting.
- On weather restricted days, recess will occur in the classroom with social distancing guidelines followed.

6. Transportation



School bus services are extended to all students who qualify for this service with consistency and equity. Transportation will continue to be provided to homeless students, foster care students, those who attend religious, independent or charter schools and those with disabilities with placements according to their Individualized Education Program, regardless if the district is in session remotely or otherwise. Transportation companies providing transportation services for the district are responsible for meeting all requirements indicated by CDC, DOH and NYSED guidelines delineated herein.

School bus disinfection measures are outlined below. Students and school bus staff will be trained regarding social distancing on the bus, at stops and at unloading times. In addition, training will take place on wearing masks. Students and bus drivers will wear a face mask and social distance on the bus (including entering, exiting, and while seated on the bus). A student with a disability which would prevent them from wearing a mask will not be forced to do so or denied transportation. Any attendant who will have direct physical contact with a child will wear gloves. If a student does not have a mask he/she will not be denied transportation. He/She will be provided with a mask by the district.

Drivers, monitors, attendants, and mechanics must wear a mask. Face shields will be available upon request. The transportation departments/carriers will provide the PPE such as masks and gloves for drivers, monitors, and attendants. Training and periodic refreshers will include how to properly apply, remove and dispose of PPE, the signs and symptoms of COVID-19, and the proper use of social distancing for students, drivers, monitors, attendants, mechanics and cleaners. Drivers will be issued a kit that will contain PPE. Hand sanitizer dispensers will not be installed on buses and vans. Driver, monitors and attendants will not be allowed to carry personal bottles of hand sanitizer with them on the school buses. This information will be conveyed to them during training. Hand sanitizer will be made available and accessible in the transportation locations such as dispatch offices, employee lunch/ break rooms and/or bus garages.

Training on how to clean buses will include how and when to wipe down high contact areas on buses. (To be completed daily by the driver after each run during the post-trip). Cleaning crews will perform the task of disinfecting/ sanitizing the buses initially on a weekly basis as an additional measure. Changes to the frequency of this task will be made upon updated guidelines. Spreading of transmittable disease

prevention training will highlight the importance of frequently washing hands, using hand sanitizer, 6' social distancing when practical, etc.

Self-assessment for exposure to COVID-19 must be done prior to reporting for duty and attested upon arrival to work by signing a COVID-19 self-assessment log at the dispatch counter. Home drivers will notify the dispatcher via radio or by phone that they self-assessed and that they are cleared to work. The dispatcher will record it on the log. Bus windows will remain open 1 inch for ventilation on non A/C buses only. Bus/van passenger capacities are still being reviewed for regulatory and industry standards. The first seat behind the driver is to remain unoccupied.

7. Social-Emotional Well-Being



Behavioral, and Emotional Support Services and Programs

These are challenging, stressful, and unprecedented times. The social emotional well-being of students and staff is always a primary concern. The wellness staff, composed of psychologists and social workers, will be assessing needs and providing ongoing support in addition to facilitating the preventive practices established during our wellness initiative this past year.

- Psychologists and social workers will provide support and resources to staff, students and parents to assist with students transitioning back to the school setting and dealing with COVID - 19.
- Psychologists and social workers will provide trauma-responsive practices and/or restorative practices to support individual student's needs.
- Multi-Tiered Systems of Support (MTSS) will be provided.
- Professional development is scheduled for all staff in the area of wellness, for assessing needs, providing ongoing support, and developing coping and resilience skills for students and staff.
- The District and Building Wellness Teams will continue to provide resources and support to staff and students throughout the year to leverage mental health and social-emotional well-being strategies. They will also provide strategies to support and sustain increased educational equity.
- Daily wellness activities will be provided in each classroom.

- The Comprehensive Developmental School Counseling Program Plan will be reviewed and updated as needed to meet current needs. This plan was informed by each school's shared decision making team, wellness team and community based provider. The teams include representation from teachers, staff, parents, social workers, school psychologists, certified school counselor and a community based service provider.

8. School Schedules



Operational Activity

Arrival and Dismissal:

The students will enter the buildings at entry points designated by principals with staggered schedules for arrival to regulate the flow of students entering the buildings. Students will remain on socially distanced single lines while waiting. Designated staff members with PPE will take posts to monitor safe distances and the entry of students walking into the school to be screened.

Designated staff members will take temperatures at entry points and the students will directly report to their respective classrooms. In the event that a student's temperature is above 100 degrees F, that student will sit in a designated location to have his/her temperature retaken by the school nurse. Students will proceed directly to their classrooms after completion of temperature screening.

Dismissal will occur on staggered schedules to mitigate flow of students in hallways as they exit the building. Parents will be required to pick up their child and leave school grounds immediately. All staff will be required to exit the building by 3:30 PM to facilitate cleaning of the building each night.

Scheduling and Instruction:

Scheduling and instruction was developed with input from all stakeholders through meetings, surveys, and social media platforms to meet the needs of every student to allow for continuous instruction and academic support given the current status of COVID -19 in our area and based upon governmental orders and health department guidance. If a full in person return to school buildings is permitted and possible according to governmental orders and health department guidelines, all stated precautions will be in place. However, we need to be prepared in the event this is not possible. We understand that should there be a need for an alternate day schedule or full at home distance learning this will present challenges for many families. Unfortunately, we have to put health and safety first and adhere to

existing orders and guidelines. Prevention of spread will be minimized by restricting interaction between cohorts and limiting student movement throughout the buildings.

Instruction will be provided through one of the following models depending on status of COVID-19, governmental orders and health department guidance:

Hybrid Instruction in accordance with the different areas of this plan (Communication/Family Engagement, Health and Safety, Facilities, Nutrition, Transportation, Social -Emotional Well Being, School Schedules - Arrival and Dismissal, Instructional Schedules, Teaching and Learning, Budget and Fiscal, Attendance and Chronic Absenteeism, Technology and Connectivity, Special Education, English Language Learners, and Staffing and Human Resources) as outlined allows for an alternate day schedule with smaller student cohort groups receiving a combination of in person and remote instruction.

Full In-Person Instruction in accordance with the different areas of this plan (Communication/Family Engagement, Health and Safety, Facilities, Nutrition, Transportation, Social -Emotional Well Being, School Schedules - Arrival and Dismissal, Instructional Schedules, Teaching and Learning, Budget and Fiscal, Attendance and Chronic Absenteeism, Technology and Connectivity, Special Education, English Language Learners, and Staffing and Human Resources) allows for all students to attend on a daily basis and receive full in person instruction.

Remote Instruction as outlined in this plan will provide daily remote instruction when students cannot be in the buildings due to school closures related to COVID-19 by the order of the governor.

The day to day changes associated with the COVID-19 crisis have required flexibility and adaptability from day one of the pandemic. Requests for changes will be reviewed given existing conditions and availability.

Hybrid Instruction

The hybrid model instructional plan will follow the parameters stated below:

- Use 5 days of the week rather than the 6 day cycle to schedule.
- The daily instructional schedule will include the following:

Students will remain in one classroom for all or most of their instruction. If they need to transition to another setting for academic support, related services, or other small group instruction, social distancing of six feet between individuals will be followed and face masks will be worn.

A full schedule utilizing a combination of in person and remote learning instruction will be developed.

- The Remote Learning Instruction Models will include synchronous instruction (Google Meets) and asynchronous instruction (Google Classroom). The synchronous instruction will include daily live meets as defined in the learning plans below and asynchronous instruction with activities

provided through Google Classroom. In addition, project based learning activities and project guides will be utilized. (Refer to the following.)

Class Link (<https://launchpad.classlink.com/vs24>) will be utilized as the Learning Management System for access to the following online curriculum resources: (In compliance with the New York State Learning Standards.)

English Language Arts: Superkids Program (K-Grade2)

Think Central Program: (Grades 3-6)

Math: Think Central Program (K-Grade 6)

Science: Inspire Science Program (K-6)

Social Studies: PNW BOCES Program (K-6)

Independent activities will be provided through:

Pre-recorded videos

EdPuzzle videos

Pear Deck

Use of Google Suite

Use of District Curriculum Subscriptions and Resources

The following will be provided through Google Classroom:

Google Docs.

Google Slides

Pear Deck

Google Forms

Google Drawings

Jamboard

SMART Learning Suite

In addition, the following resources will be utilized and linked to Google Classroom:

Trueflix

Bookflix

PBS Learning Media

Readworks - reading comprehension activities

EdPuzzle

Flip Grid

Pear Deck

I3 LearnHub

Khan Academy

Learn Zillion

NWEA Mappers

Library eBooks

JLG Digital (audio/digital books)

Light Box

Additional resources include:

Brain-Pop and Brain Pop Jr.

Pebble-Go

Discovery Education

Culture Grams

Dictionary.com

Worldbook Online

Learning.com

Camp Wonderopolis

Classics for Kids

Hour of Code

ABCYA

Starfall

Wellness activities will be provided daily and include some of the following yoga exercises, breathing, fitness, brain breaks, scavenger hunt activities, etc.

- An A/B alternate day schedule Monday through Friday will be created for each class in Grades 1-6 based on 12-14 students in each section. The exception will be for students in the ENL program, Kindergarten classes, and students in the Center for Individualized (CID) program. The ENL students will be attending four of the five days (Monday, Tuesday, Thursday, and Friday) for in person instruction. The students in the Kindergarten classrooms and CID programs will attend daily. These programs will provide in-person instruction in accordance with state mandated regulations followed to meet their needs, close learning gaps and provide a strong educational foundation.
- Cohorts will be developed with every attempt made to place siblings and household members on the same cohort group schedule.

Cohort Group A: Monday & Thursday (in-school)

Tuesday & Friday (remote)

Wednesday (Full Class Distance Learning)

Cohort Group B: Monday & Thursday (remote)

Tuesday & Friday (in school)

Wednesday (Full Class Distance Learning)

Cohort Group R for vulnerable populations: Monday through Friday (remote)

On alternate remote days, the following will be included:

- Every student and staff member will be provided with a device if needed and access to wi-fi will be accessible to those who need it through hotspots procured by the district. Technology guides will be made available to parents to support their students if needed. Guides will be shared explaining how to access our and the digital curriculum programs and apps that are utilized.
- Students will bring their devices home with them to allow for remote days and bring them back to school on their in-person days.
- Students will be provided with assignments for remote learning days. The assignments will focus on pre-teaching, reteaching, project-based, or enrichment lessons.
- Teachers will follow the curriculum schedule listed in the hybrid model.
- An office hour for a Google Meet with remote students will be provided by classroom teachers or academic support teachers to support students with their assigned work if needed or answer questions. A schedule will be provided to parents.
- Parents and students will be notified of the established daily schedule by the classroom teacher.
- Attendance will be taken daily by the teacher.
- Students will be provided access to continuous learning in all curriculum areas using technology and curriculum materials.

- Teachers will assess progress and use data to plan instruction to meet every student's needs.
- Challenge program, Instrumental Music, and General Music programs will be scheduled on remote days and will be provided live through Google Meets. A schedule will be developed and provided to parents and students.
- Students will be provided mental health and emotional support services and daily wellness activities through teachers, psychologists and social workers.
- Staff will continue to be provided with ongoing professional development and support in the area of remote learning and learning strategies.
- Remote Learning for cohorts on Wednesdays will follow the Remote Model outlined below in this plan. This model will be followed on Wednesdays and will include scheduled live instruction through Google Meets.
- Consistent daily cohort instructional schedules will be created:

ELA Block - 60 minutes daily with in person instruction adhering to social distancing or remote learning.

Math Block - 60 minutes daily with in person instruction adhering to social distancing or remote learning.

Science - 2 lessons per week

Social Studies - 2 lessons per week

Wellness - Daily

Physical Education, Art, Library - push-in classroom model or class/whole grade live stream. No full chorus, band, or orchestra rehearsal done live in person at this time.

- Academic support services will be provided to close learning gaps and will generally follow a push-in classroom model when services are delivered in school. They may also be offered on remote days with live instruction through Google Meets.
- All teachers will be responsible for providing instruction in their certified areas.
- No assemblies, large gatherings or meetings.
- Access to continuous learning in all curriculum areas will be supported through the use of technology.
- The NWEA will be administered in the fall, winter, and spring to assess learning gaps and use data to plan instruction to meet every student's needs.
- Parent technology support guides and videos will be made accessible on the district website. Parents will have access to technology team support by contacting the building principal if needed.

Full In Person Instruction

Full in-person instruction will be provided with all students and staff wearing face masks indoors, but not required outdoors, all desks facing forward with desk shields, and students remaining in the classroom throughout the day to maintain cohorts and minimize contact. This cannot be done if social distancing of desks 6 feet apart is required by guidance from DOH and NYSED due to space limitations in all three buildings as confirmed by the district's architect. All of the precautions, safety practices, and mandatory requirements outlined and described in this document will be followed with this instructional plan.

Wednesday/Full Daily Remote

Wednesday will be a full remote day for all students. If instruction cannot take place in the school due to a school closure, then full daily remote instruction will take place.

- Every student and staff member will be provided with a device if needed and access to wi-fi will be accessible to those who need it through hotspots procured by the district.
- Guides will be shared explaining how to access our online learning management system Class Link and the digital curriculum programs and apps that are utilized.
- Teachers will follow the curriculum schedule listed in the hybrid model.
- Parents and students will be notified of the daily schedule by the classroom teacher.
- Attendance will be taken daily by the teacher.
- Live teaching sessions will be provided.
- Students will be provided access to continuous learning in all curriculum areas using technology.
- Teachers will assess progress and use data to plan instruction to meet every student's needs.
- Academic intervention services will be available.
- Students will be provided mental health and emotional support services through psychologists and social workers.
- Provide staff with ongoing professional development and support in the area of remote learning and learning strategies.

9. Teaching and Learning



Teaching and Learning:

- Equitable instruction will be provided for all students with continuity of learning ensured with all of the instructional models.
- Instruction will focus on the New York State Learning Standards.
- Daily interaction will take place between the students and teachers to ensure that students may interact and seek feedback and support from them.
- The instructional plans will be communicated to parents and guardians.
- Kindergarten screening will be completed prior to school opening. Pre-Kindergarten programs are not provided in the school.

Classroom Procedures: Classroom procedures for full in person instruction and the hybrid model were developed with social distancing and safety parameters to protect all members of the school community.

- Desks will be rearranged to place all students facing in the same direction while adhering to social distancing of six feet and maintaining cohort groups as per current NYSED, CDC, DOH guidelines.
- Mask breaks will be given during the school day. Masks may be removed while eating meals and intermittently during instruction while remaining at one's desk. Students and staff will be required to wear masks indoors, but will not be required outdoors.
- Students need to start each day with their own device, wiped clean daily and only use their own device throughout the day.
- Visual aids will be used to show traffic flow and spacing in classrooms.
- Staff will reinforce hand washing routines and discuss coughing and sneezing etiquette.
- Hand sanitizer and tissues will be available for students and staff.
- Students will be educated on safety protocols (i.e., the importance of not touching their faces or others, to remind students how to show friendship without touching another).
- Students must avoid sharing supplies (scissors, pencils, etc.).

- Restroom/hall passes and sign in/out logs will not be utilized to minimize cross contact.
- Class pets/ animals will not be permitted in the classrooms.
- Items from home must be in a plastic bag with the student's name clearly marked and only be used by that student.

10. Budget and Fiscal



State aid requirements will be adhered to and met. All data submissions will remain consistent with past practice, except where modified by law, regulation, or executive order.

11. Attendance and Chronic Absenteeism



Attendance data will remain consistent with past practice unless modified by law, regulation, or executive order. Attendance will be taken daily with the full in-person model, the hybrid model and the remote learning model. The classroom teacher will be the point of contact for their cohorts of students. Daily attendance will be taken by the teacher in all models. Teachers will take attendance daily and record it in the eSchool Program for in person instruction. If a student arrives late to school then the nurse will enter the student's attendance data. If it is a hybrid and/or remote day, then the teacher will utilize Google Meets with a time stamped virtual entry to gather the students' attendance data. This data will then be administered into the eSchool Program daily by the teacher. Attendance data will be reported to the student information system or SIRS. Chronic absenteeism will be addressed immediately with parents. If a student does not engage in distance learning, immediate outreach will take place with teachers, social workers or psychologists reaching out to the students and family.

12. Technology and Connectivity



Devices and internet access will be provided to students and teachers that do not have access. The teachers will poll the parents to find out if they need access to devices or internet access using Google forms. The technology department will poll the teachers to find out who needs access to devices and the internet using Google forms. In addition, in both hybrid and remote instructional models, multiple ways for student participation to demonstrate their mastery of the learning standards will be provided.

- Guides and videos will be shared with staff explaining how to access our online learning management system Class Link and the digital curriculum programs and apps that are utilized.
- Parent technology support guides and videos will be developed and provided to parents. Parents will also be able to access and communicate with the district technology team.
- Staff have been provided with ongoing professional development and support in the area of remote learning which will continue in the future.

13. Special Education



- A Free Appropriate Public Education which protects the health and safety of students with disabilities and those providing the special education and services is provided.
- Parent engagement regarding provisions of services to their child is a priority.
- Collaboration takes place between the Committee on Preschool Special Education/Committee on Special Education (CPSE/CSE) and program providers representing out of district settings where the students are served.
- Necessary accommodations, modifications, supplementary aids and services, and technology (including assistive technology) to meet the unique disability related needs of students are ensured.

- Documentation of programs, services and communications with parents are maintained through the IEP Direct program.
- Parent engagement is offered in the parent's preferred language or mode of communication regarding the provision of services to his/her child's IDEA requirements.
- Contingency plans will be developed by the CPSE/CSE to address remote learning needs in the event of intermittent or extended school closures.

14. English Language Learners



Learning loss experienced by English Language Learners (ELLs) in both their English language development and their mastery of content area knowledge will be immediately assessed. In order to address any learning loss, the ELLs will receive full in-person instruction.

The following services will be provided:

- Provide communications to parents/guardians of ELLs in their preferred language and mode of communication ensuring equitable access to critical information about their child's education.
- Ensure ELLs receive appropriate instruction and the required instructional Units of Study in the English as a New Language program as required based on their most recent English language proficiency levels.
- Conduct ELL identifications for students who enrolled during COVID school closure for the 2019-20 school year during the Summer of 2020, and during the first 20 days of the 2020-21 school year within 30 days of the start of the school year. After the twenty day flexibility period, ELL identification will take place within the required ten school days of initial enrollment as required by Commissioner's Regulations Part 154.
- Continue to recognize that all teachers are teachers of ELLs and provide continued professional development opportunities related to instruction and support of all ELL educators, as required by Part 154 of the Commissioner's regulations.
- ENL policies are aligned to the Blueprint for English language learner/Multilingual learner (ELL/MLL) Success.
- Provide social-emotional learning support to ELLs in their home language.
- Continue utilizing technology in ELL instruction.

- Support vulnerable populations and any SIFE students.

15. Staffing and Human Resources



- All teachers, school and district leaders and pupil personnel service professionals will be ensured that they hold a valid and appropriate certificate for their assignment, pursuant to Education Law 3001, except where otherwise allowable under the Commissioner's regulations (e.g. incidental teaching).
- The current approved APPR Plan for teacher and principal evaluations will be implemented, pursuant to Education Law 3012-d.