

Accessibility Checklist for Garrard Arts

Garrard Arts is located in a historical 200-year-old house, with only the first floor fully accessible to handicapped persons, especially those in wheelchairs. While we make every effort to accommodate visitors of all ages and abilities, some individuals may be unable to visit/use our upstairs studios and other non-ground floor facilities.

We make every effort to accommodate such visitors and provide assistance when needed, if possible. Our classrooms, gift shop, board/meeting room, and bathroom facilities are available and accessible to most every visitor. Assistance will be provided upon request.

Please call for more information: 859-792-6395

Is information available on your website about arrival, parking and public transport? **No**

Are taxis and cars able to set down visitors outside the visitor entrance? **Yes**

Is parking available for disabled people close to the visitor entrance (no more than 50m)? **Yes**

Is the route from parking to the entrance level step-free or provided with ramps or dropped curbs? **Yes**

Is the route surface firm and even? **No**

Is the route wide enough for wheelchair access? **Yes**

Is someone responsible for accepting requests for assistance if required? **Yes**

Is the approach route from street to main entrance reception described on the website? **No**

Is the route maintained clear of leaves, snow and ice and any other obstacles? **Yes**

Is the route to the main reception or accessible entrance signed? **Yes**

If required, is there a lift or ramp to provide step-free access to building entry level? **Yes – ramp only**

Is the ramp mentioned on your website? **No**

Is there a designated person responsible for maintaining and keeping the ramp operational? **Yes**

Is there signage to the ramp on the approach routes? **No**

Is the ramp adequately sized to allow wheelchair access? **Yes**

Are staff available to give assistance if required? **Yes**

Can the entrance door be opened easily by a wheelchair-user, a person who uses walking aids or who has sight loss – without the need for assistance? **No**

Can reception staff see the entrance door(s) in case a visitor needs assistance? **No**

Is the entrance door at least 30” wide (clear opening)? **Yes**

Is there step-free circulation on all floor levels? **No**

If changes of level exist by stairs only, can an alternative accessible meeting room be provided? **Yes**

Are circulation corridor widths at least 48” wide? **Not all**

Are circulation routes well-lit with consistent and even lighting? **Yes**

In multi-story buildings are there lifts as well as stairs? **No**

Are the stair riser and tread dimensions consistent from top to bottom? **No**

Is a wheelchair accessible WC available at entry level? **Yes**

Are assistance alarms provided in wheelchair accessible WCs? **No**

Are refreshment areas accessible to wheelchair users? **Yes**

Are assistance dogs allowed in refreshment areas? **Yes**

Are staff trained to assist disabled people using the refreshment facilities? **Yes**

Can seating be rearranged to enable wheelchair users' access to tables? **Yes**

Do fire risk assessments include the needs of disabled people and others who may be especially at risk? **Yes**

Is fire risk assessment regularly reviewed to ensure it covers the needs of all staff and visitors? **Yes**

Is someone responsible for checking fire safety and evacuation equipment such as communication devices in safe refuges? **Yes**

Are basic emergency lighting levels in place on all emergency escape routes? **Yes**