

Morgan Hill Outdoor Sports Complex Job Description

Job Title: EVENT STAFF

Location: Morgan Hill Outdoor Sports Center, 16500 Condit Road, Morgan Hill, CA.

Terms: Part-time; occasional overtime

Pay Rate: \$15.00-\$18.00/hour (depending on age and experience)

Requirements: Must be 16 years or older to apply. Weekend hours required.

About Us: MHOSC, LLC is a private non-profit organization that is a non-governmental agency or entity that currently has an effective ruling letter from the IRS granting tax exemption under sections 501(c), (d), or (e) of the Internal Revenue Code of 1954.

About the Role: Event Staff will report directly to the Director, Assistant Manager, and/or Office Assistant. Event Staff will be responsible for working weekend events which include sports tournaments, dog shows, festivals, concerts, and local sports games. Event Staff is required to assist with parking, collecting money for parking, event set-up, event clean-up, and helping MHOSC management to ensure that all policies and procedures are upheld by Users and the public. Lastly, Event Staff will be required to attend all MHOSC staff and safety training.

Responsibilities:

- Parking and collecting parking fees.
- Field marshaling.
- Bathroom clean up and restocking.
- Event set-up and clean-up.
- Communicate with other Event Staff and MHOSC Management to ensure events are run smoothly.
- Reporting unsafe activities or violation of complex rules and policies.
- Assisting with injuries or emergencies by using radios to report issues to management and helping/coordinating emergency professionals to gain access to the site.

Contact Us to Apply

If you are interested in applying for the MHOSC Event Staff position, please contact: Abby Conway, Acting Business Manager
director@mhosc.org or (408) 781-6331

