

MHOSC, LLC

June 7, 2021

Meeting Minutes

1. Call to order – 1:03pm (Lisa, Sandra, Shawn, Chris, Bob)
2. Approval of March minutes – Motion to approve by Bob, Sandra 2nd. One change made to out of meeting decisions. Approved.
3. Fields update – Shawn said the sprinkler holes have been filled. One pipe and one valve broke and those have been repaired. That caused four days of no water. NuPath suggestion to call well repair for filter add due to dirt in the system. Quote forthcoming. City asking for the water schedule. SC County may be imposing water limits soon. Might be a good idea to allow grass to grow longer. Shawn to check with Mike. We are watering at four days a week at 20 minutes each. NuPath recommending five days a week. Shawn to ask Mike to check water depth.

North fence line sprinkler install motion made by Lisa based on prior quote. Bob 2nd, approved.

Third cannon working. CUBA fields slowing looking better. Consideration to be made to water CUBA at night. John ready to work at night.

Water plan still in development.

We should be rotating fields so wear and tear is distributed.

4. Financial – **Sandra to made motion to empower President to sign contracts. Bob 2nd. Approved.** Fee hike information distributed. The City has been advised.

Shawn is handling all invoicing and scheduling. The help needed is with the management of AdminBooks. Sandra to sit with Shawn on workflow plan. Shawn still unclear on chart of accounts and doesn't want to make errors.

Lisa asked for monthly info on anticipated money coming into MHOSC. She also asked for a summary of facility use by month before monthly meetings. Also information on payroll.

Invoicing up to date. Covid bills have been sent out.

Cricket pays \$45/hr per pitch which covers a portion of four fields at a 60 yard circle. Shawn to have a fee discussion with Chris G about Cricket and their billing vs. use.

Well install/PGE rebate in process.

5. New Income – FC Bay Area, IWCA Lacrosse for three years, Gavilan Kennel Club (parking split in past), Stanford Summer Classic.

Bob left meeting at 2:30pm.

6. Events – Freedom Fest meeting was informative. Shawn will develop staff and implementation plan. City to monitor Covid rules with Freedom Fest and MHOSC.

Shawn has a plan of how many marshals to use based on event size and space needs. Lisa asked what we will change when Covid drops related to number of marshals.

DeAnza Force has had some unscheduled experiences. Shawn working with them to correct these instances.

Covid agenda item added to the agenda for each month. Shawn to collect Covid vaccination information for all regular and volunteer employees.

ESoft schedule report will be emailed. Website to house a summary schedule for outside viewing.

7. Project Updates
 - a. How To Manuals – Still in process
 - b. Cell tower install/profit share – still in negotiations between city and ATT
 - c. Ref Shed – Prim has stated Cricket is willing to pay for some of the modifications to this area. Mike S. to order two canopies.
 - d. Building lights – Amy has plan to work with Shawn
 - e. Ice maker – to be purchased and installed
8. New Business –
 - a. **Bob moved that we purchase a field use vehicle up to \$7700, Sandra 2nd – approved.**
 - b. Shawn on vacation July 12-18. Lisa gone July 28-August 9. Amy to cover.
9. Old Business – None
10. Adjournment – 3:31pm