

MHOSC, LLC

September 13, 2021

Meeting Minutes

1. Call to order -1035 (Lisa, Bob, Sandra, Chris Shawn, Jennie, Chris G.)
2. City Session
 - a. Council Member asking for OSC operations update. Report to Parks and Rec commission before presentation to Council. Council member interested in more local use on weekends and would like to see usage numbers. PowerPoint presentation needed that will accompany staff report that will be prepared by Jennie. **ACTION ITEM.** MHOSC staff will give presentation. Guest users welcome to speak about use. Next Park and Rec meeting is Oct 19, council meeting 11/17/21.
 - b. Condit road facility master plan beginning. Verdi design creating an overall picture. Multiple sight plans will be developed. Improvements to existing facilities and undeveloped areas. Chris G. will send background documents. Process will take several years.
 - c. City staff left at 10:56am.
3. Regular meeting began at 11:03am.
4. Approval of June minutes (Bob moved, Lisa second, approved)
5. Fields update (Shawn and Mike)
 - a. Sprinkler holes filled – all fixed by NuPath
 - b. Grass condition – Along concrete grass is dying. Nu Path unsure why it is dying while still getting water. CUBA cannons were down for a few days and that may have caused some browning. Shawn to add more water to the area.
 - c. Skunks are causing some problems. Animal control coming.
 - d. North CUBA sprinkler install – completed and greening up area
6. Financial report (Sandra)
 - a. Income and Expense summary for July and August
 - b. Monthly high level financial overview to be given before meetings. **ACTION ITEM**
 - c. Invoicing
 - i. COVID – all invoices have been distributed and paid, except OVSC
 - ii. Up to date – invoices to be sent out monthly. \$30,000 in AR.
 - iii. Feedback on new fees – no issues from any users
 1. Shawn has informal analysis of other complexes
 2. Big difference between weeknight and weekend use
 3. Shawn to reach out to other complexes – **ACTION ITEM**
 - d. Taxes – Sandra will email to get update - **ACTION ITEM**
 - e. Deposits – Shawn working on collecting deposits – no deposit – no guarantee on date. Deposits will be non-refundable.

7. New Income (Shawn)
 - a. Entertainment company maybe to host a concert
 - b. Maybe a new La Crosse group for tournament
 - c. Flag football coming back in three weeks
 - d. Schools coming in for use
 - e. Football and Cricket coming to an end
 - f. District Cup looking good
 - g. MVLA email exchange in process
8. Events (Shawn)
 - a. Cricket Tournament
 - b. Sandra's September Tournament – referee shortage causing problems, they would like to borrow some small sided goals.
 - c. Other upcoming events – Football, High schools, etc.

Sandra left meeting at 11:56 am.

9. Project Updates
 - a. How To Manuals - Half of sprinkler manual done. Parking lot flow plan and position descriptions to be done next.
 - b. Cell tower install/profit share – waiting for the city
 - c. Ref Shed – work to start today
 - d. Building Lights – set to be repaired
 - e. Goals to be rebuilt in the winter (6.5x18.5)
10. Projects Ready for Purchase – none at this time
11. New Business
 - a. Mid-month report to be submitted to board. **ACTION ITEM**
 - b. Shawn will share with board anytime he shares stuff with the city.
 - c. Storage shed/box requirement document to be developed and distributed.
ACTION ITEM
12. Old Business
 - a. La Crosse P and L sheet – Shawn to produce. **ACTION ITEM**
 - b. Shawn asked about performance review and bonus. Bob explained Board is working on a comprehensive review. Shawn explained review and bonus should have been addressed after first year. Agreement was made to put that review and bonus off during COVID. Original contract to be reviewed over next month.
13. Adjournment – 12:11pm.

Off meeting decisions: On 9/16/21, Shawn asked the board to authorize the purchase of two goals for \$2677.85. Sandra responded saying will need nets too and abstained from the vote. Bob made a motion to purchase goals and nets. Lisa seconded. Approved