

MHOSC, LLC

October 4, 2021

Meeting Minutes

1. Call to order at 9:50 am
2. Approval of September minutes -Bob moved, Sandra 2nd, approved
3. Fields update (Shawn and Mike)
 - a. Fields
 - i. Mike asked to bring his two person staff back full time. He explained that the perimeters and some outlying areas have been neglected. One guy is full time and one is part time. Reseeding in progress. Best time of year to seed. Sprayed for weeds twice, but Mike recommends on more spraying. Broad mix of weeds are sprouting.
 - ii. Sandra asked about the length of grass on 5. Some sprinklers putting excess water in some areas. Mike to work with Shawn on water flow.
 - iii. Mike will provide an estimate for seeding, fertilizer and adjusting part time staff member to full time staff member.
 - iv. Provide to board lawn maintenance calendar. **ACTION**
 - b. CUBA fields
 - i. Lisa asked for a plan to smooth out CUBA fields. Mike asked for goals to be moved around a bit more to avoid wear areas.
 - c. Damage to fields B and C, possibly from animals
 - i. Exterminator and Amy to review to flag
 - ii. Three skunks and a possum recently caught
 - d. Lining done by Mike's staff – Mike sends hours of additional workload for tournament needs.
 - e. More field staff time needed for busy season

Mike left meeting at 10:12 am.

4. Financial report (Sandra)
 - a. Bi-monthly report {every other Friday}
 - i. Shawn was sick and could not get it done.
 - b. Taxes
 - i. Sandra started going line by line. Has been unsuccessful communicating with tax preparer. Deadline is mid-November. Lisa gone the first week of Nov for work
 - c. Financial and Use report to city
 - i. Sandra has sorted out details with city. May create questions especially around vehicle purchase. Sandra has tentative meeting set with city for review. All financial reports to go through Sandra for review before dissemination.

- ii. Hours are generated through the planner software. Shawn explained this was a new ask in a different format.
 - iii. Bob asked if we are to regional and not enough local?
 - d. Advertising fee structure
 - i. OV looking for sponsorships. Can they put vendor boards up? Shawn suggested \$2,000/year for two 4x6 displays. Discount for full payment. Jeff gave Shawn a suggested price point. Shawn asked a few vendors what they paid and could not get any straight answers. Need to develop a full policy for users and vendors. **ACTION**
 - e. Deposit collections
 - i. Received MVLA for Apr, AYSO Tourn sending a deposit in soon.
 - ii. No confirmation for 2022 events without deposit
 - f. Pending Lacrosse P and L sheet
 - i. Shawn in progress
 - g. Purchase of supplies for facility (tents, tables, picnic table, chairs)
 - i. **Lisa proposed spending up to \$5,000 in extra furniture supplies and canopies. Bob 2nd, approved.**
 - h. Parking plan to be created by Chris, including signs.
 - i. Dog signage discussion
- 5. New Income (Shawn)
 - a. Forecasted and scheduled events to be shared with board before monthly meeting. **ACTION**
- 6. Events (Shawn)
 - a. Upcoming booked and deposited events
 - b. Review of prior events – discussion of SNVL tournament
 - i. Goals to be staked when in use **ACTION**
 - 1. DeAnza had few girls hurt from falling goal
 - 2. \$150,000 lawsuit
 - c. Lela just cancelled Oct 23, 24
 - i. Might combine above with Nov 6, 7 weekends to Nov 13, 14
- 7. Project Updates
 - a. How To Manuals (Shawn)15 – remove from list
 - b. Cell tower install/profit share (Shawn)12 – no update
 - c. Ref Shed (Lisa)7 – Well done. Need signage. More shade needed.
 - d. Parking lot Lights (Shawn)1 – research being done by Thane
- 8. New Business
 - a. Recycling program – Sandra + Shawn to build better plan.
 - b. John pay raise. Shawn suggested a new rate of \$17/hr. Lisa made a motion to raise the rate to \$17/hr. Bob 2nd, approved to take effect at next pay period.
 - c. Goal resizing needs to be address asap.
- 9. Old Business
 - a. Summary of findings – Meeting with Shawn today.
 - b. Shawn evaluation – in person discussion to be planned

- c. PPP loan forgiveness window for the second installment. Sandra has started the process. **ACTION**
- d. October 19 is first presentation to Parks and Rec committee.
 - i. Presentation sent as a draft. Shawn to secure guest speakers. **ACTION**
- e. City Council meeting is in November.

10. Adjournment – 11:49 am

Approved in between meetings:

Blowers

Parking lot lights

Sign purchases for parking lot