



# Education Buddies

## **Code of Conduct Policy**

### Aims

- Put the wellbeing, development and progress of children and young people first.
- Take responsibility for maintaining the quality of their teaching practice.
- Help children and young people to become confident and successful learners.
- Demonstrate respect for diversity and promote equality.
- Strive to establish productive partnerships with parents and carers.
- Work as part of a whole-provision team.
- Cooperate with other professional colleagues.
- Demonstrate honesty and integrity and uphold public trust and confidence in their profession.

### Put the Wellbeing, Development and Progress of Children and Young people first

#### All staff

- Use their professional expertise and judgement to do the best for the children and young people in their care.
- Take all reasonable steps to ensure the safety and wellbeing of children and young people under their supervision.
- Follow their provision's child protection policies and procedures.
- Establish and maintain appropriate professional boundaries in their relationships with children and young people
- Demonstrate self-awareness and take responsibility for accessing help and support in order to ensure that their own practice does not have a negative impact on learning or progress or put children and young people at risk of harm.
- Have a duty to use appropriate channels to raise concerns about the practice of other teachers or professionals if this has a negative impact on learning or progress or risks harming children and young people.

### Take Responsibility for Maintaining the Quality of Practice

All staff

- Meet the professional standards for the post held.
- Develop their practice within the framework of their provision's curriculum.
- Base their practice on knowledge of their subject area/s and specialism, and make use of research about teaching and learning.
- Reflect on their practice and use feedback from colleagues to help them recognise their own development needs; actively seek out opportunities to develop their knowledge, understanding, skills and practice.

### Help Children and Young People to Become Confident and Successful Learners

All staff

- Uphold children and young people's rights and help them to understand their Responsibilities.
- Listen to children and young people, consider their views and preferences, and involve them in decisions that affect them, including those related to their own learning.
- Have high expectations of all children and young people, whatever their background or aptitudes, and find activities that will challenge and support them all.
- Promote children and young people's confidence and self-awareness by clarifying how assessment will be used to support improvement, providing clear and specific feedback, and celebrating their success.
- Communicate clear expectations about pupil behaviour to ensure disruption to learning is minimised and children and young people feel safe and secure.
- Help children and young people prepare for the future by engaging them with the implications of changes in society and technology and offering them impartial advice and guidance about their future options.

### Demonstrate Respect for Diversity and Promote Equality

All staff

- Act appropriately towards all children and young people, parents, carers and colleagues, whatever their socio-economic background, age, gender, sexual orientation, disability, race, religion or belief.
- Take responsibility for understanding and complying with provision policies relating to equality of opportunity, inclusion, access and bullying.

- Address unlawful discrimination, bullying, and stereotyping no matter who is the victim or the perpetrator.
- Help create a fair and inclusive provision environment by taking steps to improve the wellbeing, development and progress of those with special needs, or whose circumstances place them at risk of exclusion or under-achievement.
- Help children and young people to understand different views, perspectives, and experiences and develop positive relationships both within provision and in the local community.

#### Strive to Establish Productive Partnerships with Parents and Carers

All staff

- Provide parents and carers with accessible and accurate information about their child's progress.
- Involve parents and carers in important decisions about their child's education.
- Consider parents' and carers' views and perspectives, including those that relate to their children's development.
- Follow provision policies and procedures on communication with and involvement of parents and carers.

#### Work as Part of a whole-provision team

All staff

- Endeavour to develop productive and supportive relationships with all provision colleagues.
- Exercise any leadership and management responsibilities in a respectful, inclusive and fair way.
- Uphold provision policies and procedures, and raise any concerns about the life or running of the provision in a responsible and appropriate way.
- Contribute to colleagues' learning and development; provide honest, accurate, and justifiable comments when giving references for, or assessing the performance of colleagues.
- Participate in whole-provision development and improvement activities.
- Recognise the important role of the provision in the life of the local community and take responsibility for upholding its reputation and building trust and confidence in it.

### Cooperate with Other Professionals in the Children's Workforce.

#### **All staff**

- Seek to understand the roles of other professional colleagues in the children's Workforce.
- Communicate and establish productive working relationships with other professional colleagues.
- Ensure that they are clear about their own professional contribution to joint working, seeking clarification where this is needed.
- Understand that in sharing responsibility for children and young people's wellbeing and development they should always act within their own competence.

### Demonstrate Honesty and Integrity and Uphold Public Trust and Confidence in the Teaching Profession

#### All staff

- Exercise their responsibilities in relation to the examination and assessment of achievement and attainment in a fair, transparent and honest way.
- Demonstrate honesty and integrity in management and administrative duties, including in the use of provision property and finance.
- Understand that their duty to safeguard children and young people comes first but otherwise acknowledge the rights of children and young people, families, and colleagues to confidentiality, in line with statutory requirements and provision policies.
- Represent their professional status accurately and avoid taking advantage of their professional position.
- Maintain reasonable standards in their own behaviour that enable them to maintain an effective learning environment and to uphold public trust and confidence in the profession.

Date January 2025 - By Director

To be reviewed: January 2026