

Professional Conduct and Ethics Policy

Integrity. Professionalism. Trust. Doing the right thing.

Cardan Compliance Services is committed to the highest standards of professional conduct and ethical behaviour in all aspects of our work. We act with honesty, integrity, respect and responsibility, ensuring that our consultancy, auditing, training and advisory services are delivered in a professional and ethical manner.

This policy sets out the principles and expectations that guide our behaviour and decision-making, and applies to all personnel working for or on behalf of Cardan Compliance Services, including employees, consultants, associates and subcontractors.

We expect all personnel to comply with this policy and to act in a way that maintains the trust and confidence of our clients, partners, certification bodies and other interested parties.

Our Commitments We will:



Act with Integrity

Be honest, transparent and trustworthy in all our dealings, and always act in the best interests of our clients and other interested parties.



Demonstrate Professionalism

Maintain high standards of competence, objectivity and diligence in the delivery of our services, ensuring our advice and work is accurate, reliable and evidence-based.



Be Fair and Respectful

Treat everyone with fairness, respect and courtesy, and promote an inclusive, diverse and non-discriminatory working environment.



Maintain Confidentiality

Protect confidential information and respect privacy, using information only for legitimate purposes and in accordance with our Confidentiality Statement (QMS-POL-003).



Act Responsibly

Undertake our work in a responsible and sustainable manner, considering the social, environmental and economic impacts of our activities.



Manage Conflicts of Interest

Identify, declare and manage any actual or potential conflicts of interest, and act impartially in line with our Impartiality Statement (QMS-POL-002).

Our Principles We follow the following principles in all our activities:



Honesty

We are truthful, open and transparent.



Objectivity

We make decisions based on evidence and facts.



Accountability

We take responsibility for our actions and decisions.



Competence

We maintain and develop the necessary knowledge, skills and experience.



Respect

We value people, listen and act with courtesy and professionalism.



Sustainability

We consider the wider impact of our work on society, the environment and future generations.

Our Objectives We will set, monitor and review measurable objectives to support this policy and drive continual improvement.



Maintain the highest ethical standards.



Build and maintain trust with our clients and stakeholders.



Promote a culture of integrity and professional conduct.



Continuously improve our ethical practices and compliance.

Our Responsibility

This policy is issued by top management, is communicated to all relevant interested parties, made available to the public and is reviewed periodically to ensure it remains relevant and effective.

Together we do the right thing.

Professional conduct. Ethical behaviour. A stronger tomorrow.



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