

REGULAR MEETING OF THE COMMON COUNCIL OF THE CITY OF WAGNER, CHARLES MIX COUNTY, SOUTH DAKOTA, AUGUST 5, 2024, AT 6:00 PM.

PURSUANT TO DUE CALL AND NOTICE THEREOF, the regular August meeting was held Monday, August 5, 2024, at City Hall at 6:00 pm. Present were Tammy Thornton-Mayor, City Administrator Debbra Houseman, City Attorney Beau Barrett, and Councilmen: Tom Abdouch, Gene Niehus, Dan Cimpl, Brenda Jatton, and Mieke Slaba. Others present were Mike Kazena- Public Works Director, Damon Griffith-Police Chief, Margaret Doom-Wagner Area Growth, Marilee Krcil-Deputy Finance Officer, Nathan Kafka, Sharon Haar, Alyssa Mathis, Jacob Sonne-SPN and Anne Podhradsky-City Librarian.

Mayor Thornton called the meeting to order at 6:00 pm.

The Council stood and recited the Pledge of Allegiance.

Mayor Thornton asked if there were any conflicts of interest with regards to any agenda items. Brenda Jatton stated that she had a conflict of interest with the two requests from the ROCS Office.

Motion to approve the agenda by Niehus, second by Slaba. All in favor, motion carried.

Mayor Thornton opened the floor for public comment. No one was present for public comment.

Approval of the minutes from the Regular Meeting July 1, 2024, and the Special Meeting July 22, 2024, Motion to approve minutes by Abdouch, second by Cimpl to accept the minutes from the Regular Meeting July 1, 2024 and the Special Meeting July 22, 2024. All in favor, motion carried.

The Financial Statements were reviewed by the council. Motion by Jatton, seconded by Abdouch, to approve the Financial Statements presented for July 2024 as follows: Commercial State Bank General Checking Account Balance as of July 31, 2024, \$2,705,713.24, Wagner Library Account as of July 31, 2024, \$ 14,006.79, Wagner Lake Project \$1,513.69, City of Wagner Water Sewer Project Fund \$168,717.73, Commercial State Bank - CD \$410,193.36, CD \$408,596.99, CD \$351,427.64, First Dakota - CD \$204,495.10 and CD \$21,833.08. General Fund Expenditures for the month of July 2024, \$175,082.04. General Fund Revenue for the month of July 2024, \$206,429.04. Water Fund Expenditures for the month of July 2024, \$46,596.36. Water Fund Revenue for the month of July 2024, \$50,236.61. Sewer Fund Expenditures for the month of July 2024, \$30,931.87. Sewer Fund Revenue as of July 2024, \$31,122.20. All in favor, motion carried.

Approval of payment of the Bills and Claims. Motion by Cimpl, second by Niehus to approve payment of the Bills and claims presented as follows:

The Following Claims were presented for payment during the month of July 2024:

Date:	Vendor	Description	Amount
7/31/2024	Commercial State Bank	RTN Ck	\$ 82.23
7/15/2024	Colonial Life	Supp Insurance	\$ 693.18
7/15/2024	Colonial Life	Supp Insurance	\$ 746.25
7/2/2024	Commercial State Bank	941 QTR Board Wages 2nd Qtr Wages	\$ 977.86
7/2/2024	Commercial State Bank	941 Payroll Taxes	\$ 8,443.12
7/17/2024	Commercial State Bank	941 Payroll Taxes PP 15	\$ 10,214.12

7/5/2024	Payroll	PP 14	\$	29,486.20
7/2/2024	Board Wages		2-Jul-24	\$ 3,791.05
7/15/2024	Payroll	PP 15	\$	34,142.73
7/15/2024	SD Re-employment Asst	City 2nd Qtr Contribution	\$	200.71
7/15/2024	SD Re-employment Asst	Pool 2nd Qtr Contribution	\$	31.32
7/2/2024	SD Retirement System	June Contribution	\$	8,934.84
7/18/2024	SD Dept of Revenue	Sales tax	\$	999.72
			Total:	\$ 98,743.33

The above warrants have been paid during the month of July 2024.

Claims Presented for payment on August 2024:

Date	Vendor	Description	Amount
8/5/2024	AFLAC	Supp Insurance	\$ 469.59
	AT&T Mobility	Cell phone Service	\$ 338.86
	Bomgaars	Supplies	\$ 451.40
	Bouza Construction	Supplies	\$ 334.20
	Buches	Supplies	\$ 92.01
	Century Link	Long Distance	\$ 76.93
	City of Wagner	Water Bills	\$ 1,734.58
	Commercial State Bank Visa	June 2024 Visa	\$ 1,144.33
	Commercial State Bank	Petty Cash	\$ 368.88
	Companion Life	Life insurance Premium	\$ 33.60
	Daktronics	LED Digital panela nd repairs	\$ 876.15
	Emblem Enterprises	Emblems for police uniforms	\$ 424.44
	Ft Randall Telephone	Telephone and Internet	\$ 878.19
	Hawkins, Inc.	Pool Supplies	\$ 2,987.10
	Helms & Associates	AWOS Bidding	\$ 2,316.28
	Ingram Library Services	Books	\$ 208.50
	Jack's Uniforms & Equipment	Holster	\$ 193.94
	John Otte	August 2024 Contracted Amount	\$ 875.00
	King Koin Laundry	Rugs	\$ 86.25
	Leaf	Copy Machine Leases	\$ 341.74
	Northwestern Energy	Electricity	\$ 11,626.28
	Pechous Publications	Publications	\$ 1,384.36
	Pitney Bowes Purchase Power	Reload Postage Meter	\$ 806.75
	Quil Corporation	Office Supplies	\$ 105.24
	Randall Community Water	Water for July 2024	\$ 30,941.00
	Recreation Supply Co.	Supplies	\$ 88.45
	Sanitation Products	Belt and Motor for Sweeper	\$ 635.83
	SD Retirement System	July Contribution	\$ 8,146.92
	SD Dept of Health	Pool Samples and Lagoon Samples	\$ 236.00

Schmucker, Paul and Nohr	Walnut Ave project	\$	25,400.00
Tast of Home	Subscription	\$	21.24
Ultimate Shine Car Wash	4 Washes	\$	48.00
US Postmaster	Box Fee for 1 year	\$	120.00
USDA Rural Development	4th, 3rd, & Elm Loan	\$	4,574.00
USDA Rural Development	South Park	\$	1,969.00
USDA Rural Development	Front Street & 1st Ave	\$	5,561.00
Van Diest Supply	Prem X ULV 4-4 110 gal	\$	3,773.00
Voyager Fleet Systems	Fuel	\$	2,201.81
Wagner Building Supply	Supplies	\$	345.78
Wagner Community Clinic	Employment Physical	\$	312.00
Yankton Janitorial	Balance on invoice	\$	132.60

Total : \$ 112,661.23

All in favor, motion carried.

Mayor Thornton informed the council that they would need to designate signatories due to the resignation of Soukup and the election of Cimpl as Vice President of the Council. Motion by Cimpl, second by Jatton to designate Tammy Thornton, Taylor Mohr, Danial Cimpl, Debbra Houseman and Marilee Cimpl as signatories for the City of Wagner. All in favor, motion carried.

City Administrator Debbra Houseman reported that Mayor Thornton, Councilman Slaba, Councilman Mohr and she had met with the Pool Committee along with the engineers and the Architect who is working on Bath House designs. Houseman stated that the Pool committee is not in support of a renovation project. The pool committee is dedicated to building a new pool not a renovation project. Houseman. Houseman stated that the cost of the pool without the bath house could range from 7.5 million to 4.5 million. This is based on the information from the engineers. Houseman also discussed ways to fund such a project. Houseman informed the council that the date for the special meeting with the Planning and Zoning/ETJJ Board has been set for August 26, 2024 at 5:30 pm. Houseman discussed an email sent by Michelle Juffer correcting a statement made at the July 22, 2024, meeting with regards to service received in the City Office. The council was informed the Hennies Ballfield Dug outs were enclosed by the maintenance crew and they look great!! The cost was right around \$1,500.00. The council was informed that there has been a request by an engineering firm with regards to connection to the sanitary service. The service is a property that lies 2 miles outside of City limits. The City would not provide the water service for the properties. Houseman stated that she does not recommend connection as the City does not provide the water service so there is no recourse if the account should become delinquent and most importantly our lagoon system is already at compacity. Houseman stated the council may receive a formal request from the engineers, but she does not recommend allowing connection to service by anyone that far from City Limits. Houseman reported that the Drainage Project has begun. There have been some issues with hitting the sewer main and the water main, she also stated that there could be some issue with the change order submitted for the cost of those repairs.

Matt Williams was present with an IT Report. Williams stated that he has been working on quotes for camera systems. He also stated that the city system experienced no loss with regards to the Microsoft

Crowd Strike. Williams also reported that he has been busy working with the Police Department on a few projects.

Public Works Director Mike Kazena was present to give his department report. Kazena reported that the drainage project started and is keeping him busy at time. Kazena also stated that they have started patching work.

Police Chief Griffith was present for the Police Report. Griffith publicly thanked Niehus for lending a holster to the City for a new employee.

The armory's need for tables and chairs that will need to be traded out and replaced. Houseman will reach out to the school superintendent regarding this matter.

The Wagner Area Growth report was reviewed and discussed.

Mayor Thornton reported that she and Brenda Jatton had attended the Elected Officials workshop in July. Mayor Thornton also stated that she is having trouble finding a third person for the ETJ appointment.

Mayor Thornton discussed needing to set a date for the September meeting due to the Labor Day holiday. September 4, 2024, at 6:00 pm was discussed and an official motion will be made regarding that date at the Special Meeting on August 26, 2024.

At 6:30 pm a public hearing was held regarding the application for a Community Facilities Grant for the purchase of a police vehicle and technology for the police vehicles. The project was discussed. Motion by Cimprich, second by Jatton to approve the application for the community facilities grant to assist with the purchase of a vehicle and technology for the vehicles the total cost of the project is up to \$75,000 for a \$50,000.00 Grant. The City will commit to expending the funds to cover whatever part of the project is not covered by the grant.

The council discussed the transformation of one side of the tennis court into a pickle ball court. Houseman informed the council that she looked into cost of the project. The surfacing will cost around \$9,000 and the nets will cost anywhere from \$2,500 to \$4,500. The council directed Houseman to see if there were any grants for the resurfacing.

A request from the Wagner Booster Club was reviewed and discussed. Motion by Niehus, second by Jatton to not donate to the Wagner Booster Club. All in favor, motion carried.

At 7:00 pm Nathan Kafka was present to address the council with regards to amending the boundary of the ETJ to exclude the property previously known as the Fischer Feed lot. Kafka stated that he has interest in the purchase of the property but that he could only purchase the property if the property could operate as a feed lot. Kafka stated the economic impact of the feed lot to the area, and he addressed the manure management plan. Kafka also stated that he needed to know if it was possible to remove by September 21, 2024. Kafka requested that the council consider removing the property from the ETJ. Kafka was directed to make the application to request an ordinance amendment which would exclude this property from the ETJ.

A request from the ROCS Office Transit was reviewed by the council. The council discussed the request. The consensus of the council was that since this is not a budgeted item the preferred it be moved to December 2024 to see if there will be any excess.

The council reviewed a request from Dakota Senior Meals to assist with a contribution to replace the convection ovens. Motion by Abdouch, second by Niehus to approve the donation of \$1,000 towards the purchase of the ovens. All in favor, motion carried.

The annual letter of request from Wagner Area Growth for Annual Funding was reviewed. The request was for the city to make the annual commitment of \$50,000 for WAG in the 2025 Budget. Motion by Cimpl, second by Slaba to approve the annual commitment of \$50,000 for Wagner Area Growth. All in favor, motion carried.

Houseman informed the council that she is working to finalize a proposed budget and will be setting up meetings with the commissioners so that the first Reading of the 2025 Appropriations Ordinance will be held at the Regular September meeting.

Jacob Sonne of SPN was present to discuss the bid to be awarded on the Walnut Avenue Project. The council was informed regarding funding and the project schedule plan. Sonne informed the council that the low bid was Vander Pol Dragline. Motion by Slaba, second by Abdouch to accept the bid for the Walnut Ave Project submitted by Vander Pol Dragline at the cost of \$1,111,393.95. All in favor, motion carried.

Mayor Thornton appointed Dan Cimpl, Gene Niehus and Brenda Jatton as the appraisal committee to apprise the value of the following lots for surplus and sale:

Lots 5-6 Blk 29 4th Addition, 511 East Ave SE Parcel 28.54.29.005
Lots 1 & N1/2 Lot 2, Blk 9 Milw 1st, 101 West Ave 28.51.09.001

The committee set parcel #28.54.29.005 at a value of \$2,350.00 and parcel 28.51.09.001 at \$500.00. Motion by Jatton, second by Niehus to approve the values set by the appraisal committee and to surplus the following properties for sale at the stated prices :

Lots 5-6 Blk 29 4th Addition, 511 East Ave SE Parcel 28.54.29.005 valued at \$2,350.

Lots 1 & N1/2 Lot 2, Blk 9 Milw 1st, 101 West Ave 28.51.09.001 valued at \$500.

All in favor, motion carried.

Review list of Surplus items ready for sale and determine method of sale for the following items a 2020 Hustler Mower with bagger 131.5 hours valued at \$3,000, a 2017 Dodge Charger with 109,191 miles valued at \$8,000, a 1998 Crown Victoria with a 150,380 miles valued at \$1,500.00, Airplane Hangar valued at \$1,200.00. The consensus of the council was to prepare a publication for sealed bids on the items which are appraised higher than \$2,500 which can be sold directly.

IM- 28 Negative Impact on City Revenue Resolution was continued based on City Attorney Barret's recommendation.

Discussion regarding the BBB Tax. Houseman informed the council that this is used strictly for economic development. Houseman, also stated it's a tax on prepared food, alcohol and boarding only. Margaret Doom added that this could be used for facilities. The tax would be 1 penny per dollar spent, so the revenue would be minimal but could be used to do small business loans etc. The consensus of the council was to pursue the process and bring more information to the next regular meeting.

Brenda Jatón lead the discussion regarding neighborhood watch. Liability was discussed and possible training programs for volunteers was also discussed. Jatón also added that maybe the city could provide a community service program for offenders.

Discussion regarding some need for the Library facilities was different parking area sidewalk repair or replacement, and the drainage troughs on the building.

The council reviewed a quote to replace the flooring in the entryway at the library at the cost of \$581.36. Motion by Slaba, second by Jatón to approve the quote for the Library floor with DK Flooring at \$581.36. All in favor, motion carried.

The Council reviewed quotes for camera systems in City Hall, the Police Department and for the recording of meetings. Motion by Abdouch, second by Jatón to approve the purchase of the camera systems at the costs of \$1,727.71 for the City Hall Cameras, Police Department cameras at the cost of \$2,854.83, and the cameras for recording the meeting \$510. All in favor, motion carried.

At 8:29 pm Mayor Thornton declared a 5-minute recess.

At 8:34 pm Mayor Thornton called the meeting back to order.

Motion by Niehus, second by Jatón to go into Executive Session in accordance with SDCL 1-25-2 for the purpose of Security 1-25-2 (6) and Personnel (1) at 8:34 pm. All in favor, motion carried.

Mayor Thornton Declared the council out of executive session at 9:19 pm.

Motion by Abdouch, second by Jatón to adjourn the meeting at 9:19 pm. All in favor, motion carried.

Tammy Thornton, Mayor

ATTEST:

Debbra J. Houseman, City Administrator/Finance Officer