**THE SPECIAL MEETING OF THE COMMON COUNCIL OF THE CITY OF WAGNER,**

**CHARLES MIX COUNTY, SOUTH DAKOTA, SEPTEMBER 25, 2023, AT 5:30 PM**

**PURSUANT TO DUE CALL AND NOTICE THEREOF,** the Governing board met in Special Session on Monday, September 25, 2023, at City Hall at 5:30 pm. Present were Tammy Thornton, Mayor, City Administrator-Debbra Houseman, City Attorney Beau Barrett, Councilmen: Rich Dufur, Dan Cimpl, Colby Kirwan, Tom Abdouch, Jamie Soukup and Taylor Mohr. Others present were Mike Kazena-Public Works Director, Damon Griffith-Police Chief, Matt Williams-City IT, Michelle Juffer-Wagner Area Growth. Others present throughout the meeting were Sharon Haar.

Mayor Thornton called the meeting to order at 5:30 pm.

The meeting was opened with the Pledge of Allegiance.

The conflict-of-interest declaration statement was recited. None were cited.

The agenda was reviewed. Motion by Soukup, second by Mohr to approve the agenda as presented. All in favor, motion carried.

Motion by Dufur, second by Kirwan to approve payment of the bills and claims presented:

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Claims Presented for September 25, 2023:** | | | | | |
| **Date** | **Vendor** | **Description** | **Amount** |  |  |
| 9/25/2023 | Avera Health Plans | October 2023 Premium | $ 10,905.15 |  |  |
|  | Best Propane | Supplies | $ 64.00 |  |  |
|  | Blue 3601 Media | SDCL updated books for Police | $ 97.95 |  |  |
|  | Bomgaars | Supplies | $ 398.78 |  |  |
|  | Card Services | 2 benches | $ 1,350.60 |  |  |
|  | Companion Life | Insurance | $ 39.20 |  |  |
|  | Current Solutions | Change Pole Light | $ 1,658.78 |  |  |
|  | Den Herder | Legal Fees | $ 1,420.00 |  |  |
|  | Frieberg, Nelson, Ask | Property condemnation | $ 271.25 |  |  |
|  | Gerstner Oil company | Fuel | $ 635.21 |  |  |
|  | John Otte | September payment | $ 875.00 |  |  |
|  | Kennedy Hare | Return Deposit | $ 25.84 |  |  |
|  | King Koin | Rugs for Office | $ 86.75 |  |  |
|  | LEAF | Copier machine Lease | $ 280.92 |  |  |
|  | Myers Sanitation | Garbage Service | $ 5.00 |  |  |
|  | Northwestern Energy | Electrical Service | $ 406.24 |  |  |
|  | Northwest Pipe Fitting | Water Repairs parts | $ 552.16 |  |  |
|  | Pitney Bowes Glob Financial | Postage machine Lease | $ 172.11 |  |  |
|  | S&K Truck Repair & Wash | Supplies | $ 157.00 |  |  |
|  | SD Dept of Health | Lagoon Samples | $ 260.00 |  |  |
|  | SD Public Assurance Alliance | Liability Insurance | $ 50,710.66 |  |  |
|  | SD Rural Water | Kubuta exercise valves | $ 150.00 |  |  |
|  | Titan Machinery-Wagner | Bulk for bolt for payloader | $ 128.10 |  |  |
|  | Ultimate Shine Car Wash | Police Car Wash | $ 24.00 |  |  |
|  | VanDiest Supply Company | Anvil 35 Gal | $ 3,176.25 |  |  |
|  | Wagner Building & Supply | Garage Door and Supply | $ 3,719.13 |  |  |
|  | Wagner Super Foods, Inc | Supplies | $ 33.49 |  |  |
|  | Westendorf Electric | City Park Flagpole Light | $ 696.04 |  |  |
|  |  |  |  |  |  |
|  |  |  |  |  |  |
|  |  | **Total:** | **$ 78,299.61** |  |  |

All in favor, motion carried.

The Special Assessments for the 2023 mowing season were reviewed. Motion by Cimpl, second by Soukup to approve sending the following assessments to the Charles Mix County Auditor to be assessed against the property taxes to be collected in 2024:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Name** |  | **Parcel Number** | **Amount** |
| 9/15/2023 | YST Tribe |  | 28.54.28.002 | $390.00 |
| 9/15/2023 | YST Tribe |  | 28.50.01.004 | $195.00 |
| 9/15/2023 | YST Tribe |  | 28.63.07.007 | $780.00 |
| 9/15/2023 | Joey Jaton | | 28.59.01.005 | $120.00 |
| 9/15/2023 | Jeanette Doom | | 28.63.04.010 | $195.00 |
| 9/15/2023 | Des Smejkal | | 28.58.02.002 | $135.00 |
| 9/15/2023 | Robbie Fox | | 28.58.07.011 | $135.00 |
| 9/15/2023 | Fred Greger/Jody Z | | 28.54.25.022 | $390.00 |
| 9/15/2023 | India Starbuck | | 28.55.19.004 | $780.00 |
| 9/15/2023 | David Axdahl | | 28.57.09.011 | $195.00 |
| 9/15/2023 | Salvador Estrada | | 28.51.09.012 | $195.00 |
| 9/15/2023 | Steve Woods | | 28.51.08.006 | $60.00 |
| 9/15/2023 | Mary Morrow | | 28.53.19.001 | $390.00 |
| 9/15/2023 | Judy Naatz | | 28.51.10.001 | $390.00 |

All in favor, motion carried.

The council reviewed interest rates on a $200,000 CD Renewal. Motion by Soukup, second by Dufur to approve the renewal of the $200,000 CD at 5.10% for a 1-year term with First Dakota Bank. All in favor, motion carried.

The 2024 Appropriations Ordinance was reviewed and the third and final reading was held.

The council held the third and final reading of the 2024 Appropriations Ordinance No. 2023-001. Motion by Kirwan, second by Dufur to approve the second reading of the 2024 Appropriation Ordinance, Ordinance #2023-001 as follows:

**ORDINANCE NO. 2023-001**

**2024 APPROPRIATIONS ORDINANCE**

**Section I Be it ordained by the City of Wagner, Charles Mix County, South**

**Dakota that the following sums are appropriated to meet the**

**Obligations of the municipality.**

**General Fund**

**General Government**

41150 Contingency $ 66,659.39

41210 Mayor $ 47,650.00

41300 Election $ 1,900.00

41410 Legal $ 18,000.00

41420 Auditor/Finance $ 84,526.00

41920 General Government Buildings $ 131,072.98

**Total General Government $ 349,808.37**

**Public Safety**

42100 Police $ 756,105.89

42101 Police 24/7 PBT $ 0.00

42126 Prisoner Housing $ 1,000.00

42900 Civil Defense $ 2,500.00

**Total Public Safety $ 759,605.89**

**Streets and Lighting**

43120 Streets $ 385,560.80

43160 Street Lighting $ 65,000.00

**Total Streets and Lighting $ 450,560.80**

**Sanitation**

43240 Solid Waste Disposal $ 25,500.00

**Total Sanitation $ 25,500.00**

**Culture, Recreation, Airport, & Armory**

43500 Airport $ 504,700.00

44100 Health Regulation & Inspection $ 0.00

44130 Mosquito Control $ 7,200.00

45124 Swimming Pool $ 101,800.00

45127 General Recreation $ 117,200.00

45200 Parks $ 64,700.00

45500 Library $ 90,827.87

45660 Armory $ 98,809.77

45800 Museums $ 5,000.00

**Total Culture, Rec, Airport, & Armory $ 990,237.64**

**Economic Development**

46300 HRC Urban Redevelopment $ 47,298.65

46500 Economic Development $ 50,000.00

46520 Planning and Zoning $ 29,498.65

**Total Economic Development $ 126,797.30**

**Total General Fund $2,702,510.00**

**Total 2024 Appropriation $2,702,510.00**

**Section II. The following funding sources fulfill the general fund obligations**

**of the 2024 appropriation.**

**Tax Supported Funds General Fund**

Appropriations $2,744,083.51

**Means of Finance**

Unobligated Cash Balance $ 0.00

Taxes $1,492,783.00

Intergovernmental Revenue $ 909,917.00

Other Revenue $ 299,810.00

**Total Means of Finance $2,702,510.00**

**Section III.**

**Enterprise Funds Water Sewer**

Budgeted Expenses $585,783.22 $527,628.92

**Funding Source** **Water Sewer**

Proposed Revenue $581,500.00 $399,500.00

Water Fund Reserve $4,283.22

Sewer Fund Reserve $128,128.92

Total Means of Finance $585,783.22 $527,628.92

Section IV. The Finance Officer is directed to certify the maximum tax levy as made in

this Ordinance to the County Auditor.

Roll Call Vote:

Ayes: Dufur, Abdouch, Kirwan, Soukup, Mohr, Cimpl

Nays: None

Absent None

Motion passed by a unanimous vote on its second reading.

1st Reading: August 23, 2023

1st Publication: August 30, 2023

2nd Reading: September 7, 2023

2nd Publication: September 13, 2023

3rd Reading will be on September 25, 2023

3rd Publication: October 4, 2023

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Tammy Thornton, Mayor

ATTEST:

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Debbra J. Houseman, City Administrator

Motion by Soukup, second by Abdouch to go into executive session in accordance with SDCL 1-25-2 for the purpose of personnel and litigation at 5:43 pm. All in favor, motion carried.

Mayor Thornton declared the council out of executive session at 5:56 pm.

Motion by Dufur, second by Cimpl to approve hiring Preston Neal at $22.00 per hour as a full-time City of Wagner Police Officer. All in favor, motion carried.

Motion by Cimpl, second by Mohr to adjourn the meeting at 5:56 pm. All in favor, motion carried.

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Tammy Thornton, Mayor

ATTEST:

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Debbra J. Houseman, City Administrator