

**Watertown Township**  
**Monthly Board Meeting Minutes**  
**June 2, 2025**  
**7:00pm**

The Watertown Township Board met on the above date for a regular board meeting to audit and allow orders, and to transact any business to come before it.

Present were Scott Hoese, Jerry Bruner, Kathy McCann, Barry Fritzke, Stephanie Coe, and Wayne Hubin

Visitors: Larry Oberander, and Seth Quiggle

The meeting was called to order by Chair Scott Hoese at 7:00 PM.

The Pledge of Allegiance to the flag was given.

The meeting agenda was reviewed and a motion to approve was made by Jerry Bruner and seconded by Kathy McCann.

Motion carried.

The minutes of the May 5, 2025 regular board meeting were reviewed and a motion to approve as written was made by Kathy McCann and seconded by Jerry Bruner.

Motion carried.

Treasurers Report

Receipts for the month as of May 31, 2025 equaled \$1427.44 and total disbursements of \$17,053.94, giving an ending balance of \$103,655.10 and an investment balance of \$358,422.26, therefore giving a grand total balance of \$462,073.36.

A motion to approve the Treasurer report was made by Kathy McCann and seconded by Jerry Bruner.

Motion carried.

New Business

The notice of the Carver County assessment rate change of 9% was reviewed and discussed. This results in the residential assessment rate increasing from \$16.98 to \$18.55, and the ag rate changing from \$17.67 to \$19.30.

Paid leave law..... Treasurer, Stephanie Coe raised a question of whether the MN pd leave law applies to all TWP employees and officers, only full time employees, or above a certain level of annual compensation.

She will contact the MAT legal group to obtain clarification.

Minnesota Roadway and Southwest Paving have submitted quotes of \$2416 and \$1825 respectively for seal coating and crack filling of the paved area of the Township parking lot.

Following discussion Scott Hoese motioned to accept the quote of Southwest Paving for \$1825. This motion was seconded by Jerry Bruner.

Motion carried.

Driveway issue....4120 Merino Ave....it has been noted that a 2<sup>nd</sup> driveway has been added, and boulder rock is being placed around culvert ends. A letter has been sent to the parcel owner citing township policy regarding these elements.

The board has expressed the need to replace the windows (3) in the township hall, as the current ones are not energy efficient. Mike Vanderlinde has expressed interest and has been authorized by consensus of the Board to proceed with this project.

### Old Business

An update regarding the Rose Ave. bridge engineering and design expense invoice of \$20,000 received last month.

Supporting paperwork of soil testing performed and paid for by the Township was provided to the county per their request along with a check for \$15,295 which represents allowance for soil testing and analysis costs of \$4705 that were incurred and paid for by the TWP.

Driveway authorization process.....Sample forms of driveway application, and driveway authorization were submitted for review.

Final approval will become an action item in the July Bd meeting.

Kathy McCann, board representative in the St. Boni Fire Dept meetings, provided an update on Dept activities as well as status of the forming of a joint community fire dept including Mound, Spring Park, and Minnetrista.

### Other Informational Items

The survey of participating townships operating detail was reviewed. No concerning issues were noted.

### **Building Permits**

**None**

### Road, Building and Site Reports

Rain Ave culvert replacement is planned.

Eleven miles of dustcoating has been completed, with the remainder by mid June.

Street sign placement will be adjusted at the intersection of State Highway 7 and Buck Lake Rd. Currently the stop sign and street sign share the same supporting post.

The CAT grader air conditioning has been repaired.

Road ditch mowing has begun.

Noxious weeds including thistles noted will be sprayed in June.

Vacation is planned for June 16-20.

#### Payorders

A motion to approve authorization of current pay orders #15091 - 15093, payroll, and tax pay orders, PERA 06/25, USTR 06/25 was made by Scott Hoeser and seconded by Jerry Bruner. Motion carried.

With no other business to conduct, the meeting was adjourned by Board Chair Scott Hoeser at 7:40PM

Minutes submitted by Wayne Hubin, Clerk of Watertown Township

Board Chair Scott Hoeser\_\_\_\_\_

Attested by Clerk Wayne Hubin\_\_\_\_\_