

**Watertown Township**  
**Monthly Board Meeting Minutes**  
**May 5, 2025**  
**7:00pm**

The Watertown Township Board met on the above date for a regular board meeting to audit and allow orders, and to transact any business to come before it.

Present were Scott Hoes, Jerry Bruner, Kathy McCann, Barry Fritzke, Stephanie Coe, and Wayne Hubin

Visitors: Mike Wandersee, Carson Erickson, Larry Oberander,, John Quam, and Seth Quiggle

The meeting was called to order by Chair Scott Hoes at 7:00 PM.

The Pledge of Allegiance to the flag was given.

The meeting agenda was reviewed and a motion to approve was made by Kathy McCann and seconded by Jerry Bruner.  
Motion carried.

The minutes of the April 7, 2025 regular board meeting were reviewed and a motion to approve as written was made by Jerry Bruner and seconded by Kathy McCann.  
Motion carried.

Treasurers Report

Receipts for the month as of April 30, 2025 equaled \$2860.10 and total disbursements of \$17,867.11, giving an ending balance of \$119,281.60, and an investment balance of \$357,397.07, therefore giving a grand total balance of \$476,678.67.

A motion to approve the Treasurer report was made by Kathy McCann and seconded by Jerry Bruner.  
Motion carried.

New Business

Carson Erickson appeared before the Board to request a positive recommendation with regard to driveway placement necessary to gain access to parcel 10-0040300 just off Cnty Rd #27.

Following discussion Jerry Bruner motioned to approve the request as presented and the motion was seconded by Kathy McCann.  
Motion carried.

A city of St Boni has issued their 2024 year end fire department contract reconciliation which Indicates the Township may apply the excess receipts to reduce their annual operating payment or contribute it to the contract reserve fund.

A motion was made by Scott Hoes and seconded by Jerry Bruner to communicate a request to apply excess receipts to the Township annual fire protection operating payment, thus a reduction.

Greg Hoes has requested to rent the Township meadow hay area of 2 acres for the year 2025, for a total of \$200. There were no other interested parties. There was Board consensus to accept this request.

Minnesota roadways submitted a quote of \$2416 for seal coating and crack filling of the paved area of the Township parking lot. No formal action taken on this as the board desires to see additional quotes.

The board has requested that staff obtain quotes to replace the windows (3) in the township hall, as the current ones are not energy efficient.

#### Old Business

An update regarding the Rose Ave. bridge engineering and design expense invoice of \$20,000 received last month.

Supporting paperwork of soil testing performed and paid for by the Township was provided to the county per their request. Soil testing and analysis Costs of \$4705 will be applied to the \$20,000 owed to the county as a credit.

Township is awaiting an updated invoice in that regard.

#### Other Informational Items

Carver County hazardous waste collection results from Saturday April 26<sup>th</sup> indicate there were 120+ parties bringing hazardous material for collection. This is down from approximately 150 in 2023.

#### Building Permits

- 1 reroof
- 1 septic
- 2 rooftop solar installations

#### Road, Building and Site Reports

There was discussion about how driveway location applications are currently handled and it was determined by the board that future requests should be handled via a

formal process, with board approval, versus simply having staff make those judgements and decisions.

2300 yards of class 5 will be spread as needed on appropriate areas of roadways. Dust coating is planned for late May, early June depending on moisture.

Barry has vacation planned for June 14th through the 20th.

#### Payorders

A motion to approve authorization of current pay orders #15089 - 15090, payroll, and tax pay orders, PERA 05/25, USTR 05/25 was made by Kathy McCann and seconded by Jerry Bruner. Motion carried.

With no other business to conduct, the meeting was adjourned by Board Chair Scott Hoese at 7:35PM

Minutes submitted by Wayne Hubin, Clerk of Watertown Township

Board Chair Scott Hoese\_\_\_\_\_

Attested by Clerk Wayne Hubin\_\_\_\_\_