

**Watertown Township
Monthly Board Meeting Minutes
February 2, 2026
7:00pm**

The Watertown Township Board met on the above date for a regular board meeting to audit and allow orders, and to transact any business to come before it.

Present: Scott Hoes, Kathy McCann, Jerry Bruner, Barry Fritzsche, Wayne Hubin, and Stephanie Coe on Zoom call.

Visitors: John Quam, and Larry Oberender

The meeting was called to order by Chair Scott Hoes at 7:00 PM.

The Pledge of Allegiance to the flag was given.

The meeting agenda was reviewed and a motion to approve as written was made by Kathy McCann and seconded by Jerry Bruner.

Motion carried.

The minutes of the January 5, 2026 regular board meeting were reviewed and a motion to approve as written was made by Kathy McCann and seconded by Jerry Bruner.

Motion carried.

Also the minutes from the reorganizational meeting, and the employee performance and wage review meeting were presented as "review only". No changes were recommended.

Treasurers Report

Receipts for the month as of January 31, 2026 equaled \$4,868.76 and total disbursements of \$33,439.04 giving an ending balance of \$233,983.49 and an investment balance of \$239,840.20 therefore giving a grand total balance of \$474,385.44

A motion to approve the Treasurer Report was made by Kathy McCann and seconded by Jerry Bruner.

Motion carried.

New Business

Resident Joel Bottenhoff came before the Bd requesting an approval recommendation to establish 5 lots on parcel 100150545 of 58 acres, including 3 wooded lots, and 2 open field lots.

Sufficient building eligibilities are in hand. The establishment of these building lots are for the use of family, thus will not be placed up for sale. The open land will be seeded in grass this year for erosion and weed control.

Following discussion, a motion was made Kathy McCann and seconded by Jerry Bruner to provide an approval recommendation for the above request.

Motion carried.

A summary of the City of Minnetrista land use hearing for property adjoining Buck Lake Rd. was provided by Chair Hoese.

Note; this was a preliminary hearing necessary to provide change input into their revised 2040 comp plan.

The Township desired to make known that the use of Buck Lake Rd as the only outlet for this development, and would require the takeover of this section of road by the City of Minnetrista.

There was bd discussion about how the Township might respond further in the request for input which is due March the 12th.

This item will be taken up again at the March 2nd board meeting.

The Fire Protection contract for 2027 with the City of Mayer was reviewed. It is noted there is a \$400 per year decrease from the prior year in the contract overall. Following discussion, a motion was made by Kathy McCann seconded by Jerry Bruner to accept the contract as written.

Motion carried

St Peters Lutheran Church has requested a temporary liquor license for their one day Maifest, which is an annual event.

Following discussion, a motion was made by Kathy McCann and seconded by Jerry Bruner to approve this request.

Motion carried

Old Business

Centra Homes (developer) has communicated their plan to annex 6 acres from the township into the City of Mayer in March of this year, and are therefore requesting info regarding the per acre reimbursement amount.

In this process they have implied that the State of Minnesota rules indicate that a maximum of \$200 per acre would be allowed.

In checking with our legal representative, we learned that the State of Minnesota does not have a statute that limits the amount of a per acre annexation fee.

Presently the City of Mayer is working at developing a revised annexation agreement proposal which would affect the per acre reimbursement figure as well as other related language.

The City of Mayer has indicated the proposed agreement is to be completed in the near future, thus we will plan to review the proposed agreement when it becomes available.

Carver County Special Waste collection day..... There was consensus of the board to honor the request of the county to conduct this waste collection on Saturday, April 25th, at the Township maintenance shed for the standard fee of \$250.

Informational Items

The Carver County Townships Association meeting was held at 7:00 PM Wednesday, January 21st, at Island View Waconia.

The focus of the meeting was on the viability of utilizing contractors to perform road related maintenance versus the use of employee labor. Currently half of Townships utilize contractors in some manner or another. There is some interest in learning what the per mile cost of operation is in each of Carver County townships.

Building Permits

**Commercial building, riding arena at 1675 Neal Ave, value \$448k
Home addition at 3385 Rain Ave, value \$55k
Shed overhang at 1620 Oxford, value \$33k
Four miscellaneous, reroof, furnace, deck, septic**

Road, Building and Site Reports

Resident Ed Foley has been contacted to arrange trimming of trees along Oak Lake Dr. which is per the agreement that was made when the Township took over this section of Rd.

The one ton Chevrolet truck was taken in to repair a leaking transmission cooler and to replace the number 2 cylinder glow plug.

Oil samples from the road grader tested clear, no issues.

Barry requested that the Township review the snow plowing policy and make updates if necessary.

He also reviewed the snow plowing route that is normally followed, which focuses on higher traffic routes first.

Barry also proposed the purchase of new road grader batteries to have on hand in the event the current five year old batteries should fail.

The board recommended that we wait until there's an absolute need to replace these two batteries, which cost approximately \$400.00 apiece.

Payorders

**A motion to approve authorization of current pay orders #15139 - 15144, payroll, and tax pay orders, PERA 2-26, USTR 2-26 was made by Kathy McCann and seconded by Jerry Bruner.
Motion carried.**

With no other business to conduct, the meeting was adjourned by Board Chair Scott Hoese at 8:00 P.M.

Minutes submitted by Wayne Hubin, Clerk of Watertown Township

Board Chair Scott Hoese_____

Attested by Clerk Wayne Hubin_____