

**Watertown Township
Monthly Board Meeting Minutes
Dec 4, 2023
7:00pm**

The Watertown Township Board met on the above date for a regular board meeting to audit and allow orders, and to transact any business to come before it.

Present were Scott Hoes, Jerry Bruner, Kathy McCann, Barry Fritzke, Seth Quiggle, and Wayne Hubin

Visitors: Mike Wandersee

The meeting was called to order by Chair Scott Hoes at 7 PM

The Pledge of Allegiance to the flag was given.

The meeting agenda was reviewed and a motion to approve was made by Kathy McCann and seconded by Jerry Bruner. Motion carried.

The minutes of the Nov 6 regular board meeting were reviewed, and a motion to approve as written was made by Jerry Bruner and seconded by Kathy McCann. Motion carried.

Treasurers Report

Receipts for the month as of 11/30/2023 equaled \$1,340.20, and total disbursements of \$20,521.73, giving an ending balance of \$224,134.44, and an investment balance of \$338,470.78, therefore giving a grand total balance of \$562,605.22.

A motion to approve the Treasurer report to approve was made by Kathy McCann and seconded by Jerry Bruner. Motion carried.

New Business

The 2024 service agreement of joint assessment with Carver County was reviewed. Following discussion, a motion was made to approve by Jerry Bruner and seconded by Kathy McCann. Motion carried.

A resolution that the town hall be declared as the Township polling place for all 2024 elections was reviewed. Motion was made by Kathy McCann and seconded by Jerry Bruner to approve this resolution. Motion carried.

Metro Net excavation bond of \$5000. There was consensus of the board that this \$5000 excavation bond be allowed to be carried over into year 2024 vs refunding.

Old Business

Township website development committee members Kathy McCann, and the Clerk presented findings and a vendor recommendation for the township's web site development.

Quotes were received from three potential vendors, Dan Berkowitz of the Winstead Herald Journal with a quote of \$1500, Dan Cosby of EZfic with quote of \$3000, and Brian Munstersteiger, private person, with a "no cost" quote. He has developed websites for a variety of townships, including Marysville which contained our preferred format, as well as other organizations. He is retired and agreed to do the website development at no cost.

Following discussion which included consideration of cost, web site style, and availability, a motion was made by Jerry Brunner and seconded by Kathy McCann to formally engage Brian Munstersteiger as the township's website developer. Motion carried.

Rose Ave. bridge replacement status and photographs were reviewed. Project looks good at this point.

Other Items

Fire protection meeting reports were submitted by Scott Hoes (St. Boni) and Jerry Bruner (Watertown)

Building Permits

None

Barry's Road/Site Report

Replacement of 60 weathered road signs is 90% complete.

Additional (50) culvert markers are needed and will be ordered.

The new plow truck is officially on order with second quarter, 2024 start date. All related accessory changes have been documented and confirmed.

Tree trimming with the help of a subcontractor Van Dyne's Tree Service went very well this month. Will plan to use the same vendor on future in depth tree trimming projects.

Significant farm equipment related field mud chunks were deposited on a number of sections of township roadways by equipment owned by Chris Neaton. For safety related purposes it was necessary for Barry, on Sunday, November 19th, to remove the mud with the 1 ton truck and snow plow. There was consensus of the board that a \$250 invoice be sent to the above farming operation for services rendered.

Payorders

A motion to approve authorization of current pay orders #13923-13934, and payroll pay orders #113829 - 13836 and tax pay orders, PERA12-23, USTR 12-23, MN Q4 2023 was made by Jerry Bruner and seconded by Kathy McCann. Motion carried.

With no other business to conduct, Chair Scott Hoes adjourned the meeting at 7:50 PM.

Minutes submitted by Wayne Hubin

Clerk of Watertown Township