

Watertown Township
Monthly Board Meeting Minutes
July 7, 2025
7:00pm

The Watertown Township Board met on the above date for a regular board meeting to audit and allow orders, and to transact any business to come before it.

Present were Scott Hoese, Jerry Bruner, Kathy McCann, Barry Fritzke, Stephanie Coe, and Wayne Hubin

Visitors: Richard Pawelk, Larry Oberender, and Seth Quiggle

The meeting was called to order by Chair Scott Hoese at 7:00 PM.

The Pledge of Allegiance to the flag was given.

The meeting agenda was reviewed and a motion to approve was made by Jerry Bruner and seconded by Kathy McCann.

Motion carried.

The minutes of the June 2, 2025 regular board meeting were reviewed and a motion to approve as written was made by Kathy McCann and seconded by Jerry Bruner.

Motion carried.

Treasurers Report

Receipts for the month as of June 30, 2025 equaled \$196,623.58 and total disbursements of \$79,396.73, giving an ending balance of \$220,881.95 and an investment balance of \$359,413.67, therefore giving a grand total balance of \$580,295.62.

A motion to approve the Treasurer report was made by Kathy McCann and seconded by Jerry Bruner.

Motion carried.

New Business

Richard Pawelk of Luce Line Orchard submitted a CUP modification request to include the addition and use of a new building in their business as well as consideration for rental property to be used for a corn maze activity during the fall season.

Following discussion, a motion was made by Jerry Bruner and seconded by Kathy McCann to provide an approval recommendation for this request. Motion carried.

The board discussed an issue of roadway parking of equipment at 9885 Swede Lake Rd. A letter has been sent to the owner as well as a personal visit conducted by a township representative.

Paid leave law..... Treasurer, Stephanie Coe presented findings regarding paid leave and noted that our full-time employee as well as the clerk and the treasurer will need to be included in this coverage, as their incomes exceed the \$3,700 annual income threshold. There appears to be an option for the Township to cover either 50% or 100% of this expense. Additional info will be brought to the August meeting.

Old Business

Driveway authorization process.....Sample forms of driveway access application, and driveway authorization permit were submitted for review. Following discussion, a motion was made by Jerry Bruner and seconded by Kathy McCann to approve and place this process and associated documents into use immediately. Motion carried.

Other Informational Items

The Carver County Townships Association semi- annual meeting is scheduled for July 16, 7:00 PM at Island View.

Building Permits

Ten miscellaneous, plus two storage type buildings and one new home at 1409 Penn Ave.

Road, Building and Site Reports

Southwest Paving seal coating and crack filling of the paved area of the Township parking lot is expected to be completed in the July time frame.

Dust coating has been completed.

June rain gravel washouts have been addressed.

Roadside mowing continues.

The CAT grader air conditioning has been repaired...2nd time in a month.

New windows for the Township meeting room will be installed in July.

Payorders

A motion to approve authorization of current pay orders #15094 - 15103, payroll, and tax pay orders, PERA 07/25, USTR 07/25 was made by Jerry Bruner and seconded by Kathy McCann. Motion carried.

With no other business to conduct, the meeting was adjourned by Board Chair Scott Hoese at 7:45PM

Minutes submitted by Wayne Hubin, Clerk of Watertown Township

Board Chair Scott Hoese _____

Attested by Clerk Wayne Hubin _____