

**Watertown Township  
Monthly Board Meeting Minutes  
Dec 1, 2025  
7:00pm**

The Watertown Township Board met on the above date for a regular board meeting to audit and allow orders, and to transact any business to come before it.

**Present:** Scott Hoese, Kathy McCann, Jerry Bruner, Stephanie Coe, Barry Fritzke, Seth Quiggle, and Wayne Hubin

**Visitors:** Larry Oberender, Jodene, Nathan, and David Heldt, Brooks Ellingson, Ken Luterreino.

The meeting was called to order by Chair Scott Hoese at 7:00 PM.

The Pledge of Allegiance to the flag was given.

The meeting agenda was reviewed and a motion to approve was made by Jerry Bruner and seconded by Kathy McCann.

Motion carried.

The minutes of the Nov 3, 2025 regular board meeting were reviewed and a motion to approve as written was made by Kathy McCann and seconded by Jerry Bruner. Motion carried.

**Treasurers Report**

Receipts for the month as of Nov 30, 2025 equaled \$791.37 and total disbursements of \$16,108.33 giving an ending balance of \$86,583.87 and an investment balance of \$264,195.72, therefore giving a grand total balance of \$350,779.59.

A motion to approve the Treasurer report was made by Kathy McCann and seconded by Jerry Bruner.

Motion carried.

**New Business**

Brooks Ellingson of Timber Creek Golf Course came before the board to request a CUP revision recommendation with regard to grounds changes necessary for golfer safety, as well as requests for additional parking and construction of a small storage building.

**Following review and discussion, a motion was made by Jerry Bruner seconded by Kathy McCann to provide a positive recommendation for this request.**

**Motion carried**

**Jodene Heldt appeared before the board requesting that the establishment of a new driveway to the property at the north end of Navajo Avenue be monitored for correct location so that it does not impinge upon their driveway leading to the address of 2350 Navajo Ave.**

**A location meeting with John Hebeiso, landowner of the above noted property, will be conducted to establish a satisfactory plan.**

**Old Business**

**As follow up to the discussion of previous months regarding the current annexation agreement with the City of Mayer, the Township awaits their development of proposed changes to the per acre reimbursement language so that it matches the agreement the Township has with the City of Watertown.**

**As of this date, the City of Mayer has not acted upon this change.**

**A second review of the 2040 comp plan solar related edition language was made and following discussion a resolution was adopted to forward this language edition along with an application form, and the resolution to the county for purposes of entering it into the Watertown Township section of the 2040 Carver County comp plan.**

**Following discussion, a motion was made by Scott Hoes and seconded by Jerry Bruner to adopt the above resolution.**

**Motion carried.**

**There was also a second review of the township's interim use solar app permit form revisions that were requested in the November meeting.**

**Following discussion, a motion was made by Kathy McCann and seconded by Jerry Bruner to approve the form along with the revisions.**

**Motion carried.**

**Informational Items**

**Fire protection meetings with the Cities of Mayer, Watertown, and St. Boni were attended by the respective Supervisors.**

**Mayer.....Notable: The City has adopted a resolution to escrow money vs. using loans to purchase new equipment. Also noted; the city plans to utilize a 30 year equipment replacement program going forward.**

**A tour was conducted of the new fire hall. Mayer's Fire Dept 125<sup>th</sup> anniversary is coming up in 2026.**

**Watertown.....No new equipment planned for the upcoming year. Fire protection costs up less than 4%.**

**St. Boni..... With the upcoming plans of the current fire chief's retirement there is a recommendation that a full time chief position be established. Department merger talks with the Cities of Mound and Spring Park continue, however there's a current sticking point of how retirement funding is managed and conducted.**

**Building Permits**

**Steve Washburn, 3186 Market Ave, new house, \$1.4M**

**One reroof, and 1 rooftop solar array at 14375 24th St**

**Road, Building and Site Reports**

**Timely snow removal and sanding per weather conditions.**

**Payorders**

**A motion to approve authorization of current pay orders #15122 - 15131, payroll, and tax pay orders, PERA 12-25, USTR 12-25 was made by Kathy McCann and seconded by Jerry Bruner.**

**Motion carried.**

**With no other business to conduct, the meeting was adjourned by Board Chair Scott Hoese at 8:00 P.M.**

**Minutes submitted by Wayne Hubin, Clerk of Watertown Township**

**Board Chair Scott Hoese \_\_\_\_\_**

**Attested by Clerk Wayne Hubin \_\_\_\_\_**