

KAUFMAN COUNTY EMERGENCY SERVICES DISTRICT #3
MINUTES FROM February 11, 2025

Present: Commissioners: David Wallace, Billy Bourland, Denny Oats, and Tommy Brockway
Absent: Chuck Carpenter
Fire Departments: ASVFD, CMVFD, EVFD and TVFD

1. **Call meeting to order.** David Wallace declared a quorum was present and called the meeting to order at 7:06 p.m.
2. **Public comment on items not on the Agenda.** David Wallace read the statement about public comment on items not on the agenda. No public comment was presented.
3. **Public comment on Agenda items.** David Wallace read the statement about public comments on agenda items. No public comment was presented.

Administrative

4. **Review and consider approval of January 14, 2025 meeting minutes.** BR Bourland moved to approve the minutes from the meeting on January 14, 2025. Denny Oats seconded the motion. The motion passed unanimously.
5. **Review and consider approval of updated Bank Signature Card, including adding new Commissioners and removal of retired Commissioners;** Tommy Brockway moved to approve updating the Bank Signature Card to include Commissioners David Wallace, BR Bourland, Chuck Carpenter, Denny Oats and Tommy Brockway. All retired Commissioners will be removed. BR Bourland seconded the motion. The motion passed unanimously.

Reports

6. **Receive monthly report from the Treasurer and consider:**
 - (a) **Approval of reimbursements;** There was one reimbursement this month to David Wallace for \$294.00. This reimbursement was for mileage to and from the Safe-d Conference. He was reimbursed for 420 miles at the 2025 state rate of \$.70 per mile. BR Bourland moved to approve the reimbursement. Tommy Brockway seconded the motion. The motion passed unanimously.
 - (b) **Approval of payment of monthly bills and invoices;** Denny Oats moved to approve payments of bills and invoices including Carlton Law Firm \$750.00 (January legal fees), Terrell Tribune \$14.25 (legal ad), Visa \$181.31 (Adobe annual fee and phone minutes), VFIS of Texas \$1,133.00 (insurance) Kaufman Central Appraisal District \$4,170.96 (quarter payment) and Kristie Jones \$1,200.00 (clerk salary). Tommy Brockway seconded the motion. The motion passed unanimously.
 - (c) **Approval of monthly financial report;** The financial report was emailed to the Commissioners before the meeting. During the meeting the Commissioners were provided with copies of the bank statements. Kristie Jones provided a breakdown of the current budget and the amounts paid year to date for each item. The Pledge Security Listings from Texas Bank and Trust for January were provided to the Commissioners. BR Bourland moved to approve the financial report. Denny Oats seconded the motion. The motion passed unanimously.
7. **Receive monthly report from Ables Springs Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Ables Springs VFD reported 32 calls for the month of January. There were no missed calls. The calls included 10 Fires, 1 Overpressure Rupture, 17 EMS Calls, 1 Hazardous Condition, 2 Good Intent and 1 Special Incident. Average response time was 7:42 minutes. Average number of personnel per incident was 5.16. The turn-out time for the month was an average of 2:26 minutes. The VFD received mutual aid three times and provided mutual aid three times. Training for January included 2 hours EMS training and 4 hours of Fire Training. They currently have 3 members in EMT school.

8. **Receive monthly report from College Mound Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** College Mound VFD responded to 56 calls during January. 23 of the 56 calls were in ESD 1 and 33 calls occurred in ESD 3. The calls in ESD 3 consisted of 3 Building Fires, 1 Grass Fire, 1 Gas Rupture, 4 Medical Assist, 9 EMS calls, 5 Motor Vehicle Accidents, 5 Dispatched and cancelled, 2 Authorized Controlled Burning, and 3 Citizen Complaints. Average number of personnel per incident was 2.4. Average response time in ESD 3 area was 10:02 minutes. Average turn-out time was 2:54. They currently have 25 members with 3 in EMT school and 2 that passed EMR. Josh Phillips explained they will be making a decision about their new reporting program soon, since Emergency Reporting is ending.

9. **Receive monthly report from Elmo Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Elmo VFD reported 75 calls for the month of January. The calls consisted of 7 Building Fires, 1 Fire in structure other than building, 1 Passenger Vehicle Fire, 2 Brush Fires, 1 Grass Fire, 1 Outside Rubbish Fire, 1 Trash Fire, 1 Gas Rupture, 4 Medical Assists, 27 EMS calls, 17 Motor Vehicle Accidents, 1 Lock-out, 3 Public Service, 1 Assist Police, 2 Dispatched and Cancelled, 3 No Incident Found, 1 Authorized Controlled Burn, 1 False Alarm, and 1 Municipal Alarm System. They had no missed calls, provided mutual aid 6 times, and requested mutual aid 2 times. Average response time was 8:19 minutes. Average turn-out time was 1:32 minutes. Average number of personnel per incident was 3.7. January training consisted of Highway safety management and Wild Line training. They will host a joint training March 7 for field day training. They will host a BBQ fundraiser at 6 PM on March 15. They have 1 member in EMT class and 2 participating in an online EMT refresher course. Currently, they have 25 members. Their new ESO reporting program should go live March 1.

10. **Receive monthly report from Terrell Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** During January, TVFD responded to 84 calls. 79 of the 84 were in ESD 3 and 5 in the City of Terrell. The 79 calls consisted of 2 Building Fire, 46 EMS calls, 10 Motor Vehicle Accidents, 1 Gas Leak, 1 Person in Distress, 1 Assist Invalid, 9 Dispatched and cancelled, 2 Unintentional Alarm, 1 Smoke Detector, 2 Detector Activation, 3 No Incident Found, and 1 Attempted Burning. They had no missed calls. Average turn-out time was 2:12. Average response time was 10:57 and average number of personnel was 3.4. They responded to mutual aid 6 times and requested no mutual aid. They have 24 firefighting members with 2 members completing EMR class. Total time spent on calls was 54:16:39 (H:M:S).

Discussion/Action Items

11. **Discuss and take action on proposal from GIS our Data;** BR Bourland moved to not hire GIS our Data to monitor internet sales for the ESD. Denny Oats seconded the motion. The motion passed unanimously. If Jake Hug can bring new information to the board about how the monitoring might locate internet sales that we are not receiving, then the board will take another look.

12. **Report from Safe-d Conference;** The Commissioners that attended said it was very informative. David Wallace attended a class on financing and Denny, Tommy and Chuck attended one on building construction. Kristie asked that the certificates for completing the required classes (new commissioners) be emailed to her when they are received. The attorney's office has requested copies and she will forward them once she receives them.

13 **Discuss and take action on the Texas Comptroller Special Purpose District Financial and Tax Reporting Requirement;** Kristie has filed this yearly report with the Texas State Comptroller. BR Bourland moved to accept the report. Tommy Brockway seconded the motion. The motion passed unanimously.

14. **Discuss agenda items, time and date for next meeting; and** The next meeting will be March 11, 2025 at 7 PM. Agenda will include ESD shirts and jackets and discussion of appointing committee for future ESD construction.

15. **Adjournment.** Tommy Brockway moved to adjourn at 7:40 PM. Denny Oats seconded the motion. The motion passed unanimously.

By: Kristie Jones

Kristie Jones, Administrative Assistant
Kaufman County Emergency Service Dist. #3