

# KAUFMAN COUNTY EMERGENCY SERVICES DISTRICT #3

## MINUTES FROM November 12, 2024

**Present:** Commissioners: David Wallace, Chuck Carpenter, Jon Leigh, Ryan Hamilton, and Billy Bourland  
Fire Departments: ASVFD, CMVFD, EVFD and TVFD

1. **Call meeting to order.** David Wallace declared a quorum was present and called the meeting to order at 7:00 p.m.
2. **Public comment on items not on the Agenda.** David Wallace read the statement about public comment on items not on the agenda. Randy Brumbelow told the Commissioners about the possibility of Careflite keeping an ambulance at their station permanently. If this happens Elmo will need to expand their station to accommodate more sleeping arrangements. Randy said if they do expand they are willing to include an ESD office at their station. David told those at the meeting that by law the ESD is supposed to have a physical address. At this time, the ESD uses the address of the Office of Emergency Management in Kaufman, but that was supposed to be temporary when it was agreed on years ago. This will be considered at a later time when more information is available.

Kristie Jones told the Commissioners they all had hard copies of the ESD 2023-24 audit and Compiled Financial Statements for Ables Springs, College Mound, and Elmo. Approval of these will be on the December agenda. Hopefully, Terrell's will be available for approval by then as well, if they finish sending everything to Misty Culpepper.

3. **Public comment on Agenda items.** David Wallace read the statement about public comments on agenda items. No public comment was presented.

### Administrative

4. **Review and consider approval of October 8, 2024 meeting minutes.** Jon Leigh moved to approve the minutes from the meeting on October 8, 2024. BR Bourland seconded the motion. The motion passed unanimously.

### Reports

5. **Receive monthly report from the Treasurer and consider:**
  - (a) **Approval of reimbursements;** There were no reimbursements this month.
  - (b) **Approval of payment of monthly bills, invoices and contract payments;** Chuck Carpenter moved to approve payments of bills and invoices. The bills included GIS Our Data for \$500.00 (monthly monitoring), Anderson, Marx & Bohl, P.C. 3 checks for \$1,200.00 each (Compiled Financials for ASVFD, CMVFD, & EVFD), MCPA, PC for \$5,350.00 (2023-24 ESD Audit), Kaufman Central Appraisal District for \$4,112.43 (first quarter payment this FY), Carlton Law Firm for \$527.50 (Oct. and Nov. invoices), and Kristie Jones \$1,200.00 (November clerical duties). Ryan Hamilton seconded the motion. The motion passed unanimously.
  - (c) **Approval of monthly financial report;** A financial report was given stating the TBT operating account with a balance of \$4580.54, the TBT tax account with a balance of \$128,962.14, the TBT Reserve account has \$703,566.41, and the TBT Sales Tax account has \$0.00. The current total for all accounts is \$837,109.09. The tax account earned \$355.75 interest this month and the Reserve account earned \$2088.21. The Commissioners were provided with copies of the bank statements. Kristie Jones provided a breakdown of the current budget and the amounts paid year to date for each item. The Pledge Security Listings from Texas Bank and Trust for October were provided to the Commissioners. BR Bourland moved to approve the financial report. Chuck Carpenter seconded the motion. The motion passed unanimously.
6. **Receive monthly report from Ables Springs Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Ables Springs VFD reported 25 calls for the month of October. There were no missed calls. The calls included 1 Grass Fire, 18 EMS Calls, 2 Motor Vehicle Accidents, 1 Person in distress, 2

Dispatched and Cancelled, and 1 Authorized Burning. Average response time was 6:18 minutes. Average number of personnel per incident was 5.4. The turn-out time for the month was an average of 1:52 minutes. The VFD received no mutual aid and provided mutual aid 2 times. Training for September included 14 hours of Fire Training and no EMS Training.

7. **Receive monthly report from College Mound Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** College Mound VFD responded to 76 calls during October. 39 of the 76 calls were in ESD 1 and 37 calls occurred in ESD 3. The calls in ESD 3 consisted of 3 Grass Fires, 8 Medical Assist, 9 EMS calls, 7 Motor Vehicle Accidents, 2 Dispatched and cancelled, 3 Authorized Controlled Burning, and 5 Citizen Complaints. Average number of personnel per incident was 2.3. Average response time in ESD 3 area was 9:45 minutes. Average turn-out time was 2:42. They have conducted multiple public safety/fire prevention classes this month. They currently have 25 firefighters and 3 support service members. Josh told the board he would reduce the number of firefighters in December by removing those who do not actively participate.

8. **Receive monthly report from Elmo Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Elmo VFD reported 69 calls for the month of October. The calls consisted of 1 Passenger Vehicle Fire, 1 Brush Fire, 5 Grass Fires, 4 Medical Assists, 37 EMS calls, 11 Motor Vehicle Accidents, 1 Public Service, 1 Unauthorized Burning, 5 Dispatched and Cancelled, 2 Authorized Controlled Burning, and 1 Municipal Alarm System. They had no missed calls, provided mutual aid 3 times, and requested mutual aid 3 times. Average response time was 8:49 minutes. Average turn-out time was 1:25 minutes. Average number of personnel per incident was 3.3. October training consisted of Apparatus safety on highway. They have 2 members beginning EMR training. Currently, they have 21 members.

9. **Receive monthly report from Terrell Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** During October, TVFD responded to 56 calls. 47 of the 56 were in ESD 3 and 9 in the City of Terrell. The 47 calls consisted of 1 Building Fire, 1 Brush Fire, 3 Grass Fires, 1 Special Outside Fire, 1 Medical Assist, 26 EMS calls, 2 Motor Vehicle Accidents, 1 Attempted burning, 1 Public Service Assistance, 1 Assist Invalid, 4 Dispatched and cancelled, 2 No Incident Found, 2 Authorized Controlled Burning, and 1 Alarm System. They had no missed calls. Average turn-out time was 2:10. Average response time was 9:57 and average number of personnel was 3.6. They responded to mutual aid 8 times and requested mutual aid one time. They have 23 firefighting members. Total time spent on calls was 30:00:34 (H:M:S).

#### **Discussion/Action Items**

10. **Consider attendance at Texas State Association of Fire and Emergency Services District (SAFE-D) Annual Conference in February 2025 at the Kalahari Resort in Round Rock, Texas;** David reported he has requested a class on a how a district like ours with lots of growth is handling that growth. Four Commissioner spots have been reserved.

11. **Discuss and take action on Commissioners' terms of office expiring at year end;** The terms of Chuck Carpenter, Jon Leigh and Ryan Hamilton are expiring. Chuck Carpenter has said he is willing to serve another term. Jon Leigh and Ryan Hamilton do not want to serve again and will be replaced. David introduced Don Scarborough and told the departments Don and Denny Oats were the two men Commissioner Terry Barber planned to appoint to serve on the ESD board. Chuck and the new commissioners must be sworn in before the board meeting on January 14, 2025.

12. **Discuss and take action on Elmo VFD damaged truck;** Randy Brumbelow explained Elmo's Rescue truck was hit on I-20 and totaled. They are replacing it with a F550 Mini Rescue. This truck will consist of a totally refurbished body and everything else brand new. Therefore, they should be able to have the truck in approximately 4 months. The cost will be \$185,000. They have received \$100,050 from VFIS (EVFD insurance) and do not know if they will receive any insurance money from the driver that hit the truck. Elmo has about \$10,000 they can put towards the purchase but because it was not a budgeted item, they are requesting \$75,000 from the ESD Reserve fund to make

up the difference. There was a discussion about the Reserve fund being established for this reason, but this is the first time a request had been made so there is no precedent. Chuck Carpenter moved to pay \$75,000 from the Reserve fund towards Elmo's new Rescue truck. Ryan Hamilton seconded the motion. The motion passed unanimously.

13. **Approve Kaufman County ESD 3 logo for letterhead;** BR Bourland moved to approve the new logo and suggested David get the logo in a pdf and a vector file so it could be used for more things. Jon Leigh seconded the motion. The motion passed unanimously.

14. **Discuss agenda items, time and date for next meeting; and** The next meeting will be December 10, 2024 at 7 PM. Items to include on the agenda include approval of ESD Audit, approval of Compiled Financial Reports for ASVFD, CMVFD, and EVFD, and the possibility of removing the requirement of TVFD to submit board meeting minutes and financials each month.

14. **Adjournment.** Ryan Hamilton moved to adjourn at 7:35 PM. Chuck Carpenter seconded the motion. The motion passed unanimously.

By: Kristie Jones

**Kristie Jones, Clerk**

Kaufman County Emergency Service Dist. #3