

KAUFMAN COUNTY EMERGENCY SERVICES DISTRICT #3
MINUTES FROM August 12, 2025

Present: Commissioners: David Wallace, Chuck Carpenter, and Tommy Brockway
Absent: Denny Oats and BR Bourland
Fire Departments: ASVFD, CMVFD, EVFD and TVFD

1. **Call meeting to order.** David Wallace declared a quorum was present and called the meeting to order at 7:00 p.m.
2. **Public comment on items not on the Agenda.** David Wallace read the statement about public comment on items not on the agenda. No public comment was presented.
3. **Public comment on Agenda items.** David Wallace read the statement about public comments on agenda items. No public comment was presented.

Administrative

4. **Review and consider approval of July 8, 2025 and August 5, 2025, meeting minutes.** Chuck Carpenter moved to approve the minutes from the meetings on July 8, 2025 and August 5, 2025. Tommy Brockway seconded the motion. The motion passed unanimously.

Reports

5. **Receive monthly report from the Treasurer and consider:**
 - (a) **Approval of reimbursements;** There were two reimbursements to Elmo VFD for the newspaper notices about the construction of the stations. Tommy Brockway moved to pay the \$684.00 (Elmo station 1) and \$228.00 (Shadow Lakes) from the Sales Tax account. Chuck Carpenter seconded the motion. The motion passed unanimously.
 - (b) **Approval of payment of monthly bills and invoices;** Chuck Carpenter moved to approve payments of the bills and invoices including Carlton Law Firm \$457.00 (legal fees), Visa \$44.08 (phone minutes), and Kristie Jones \$1,200.00 (clerk salary). Tommy Brockway seconded the motion. The motion passed unanimously. Elmo should be receiving their Rescue replacement before the end of the month. A check to Nevada Pacific for \$85,000.00 was given to Elmo. The funds for the Rescue truck will be paid from the Reserve Fund.
 - (c) **Approval of monthly financial report;** The financial report was emailed to the Commissioners before the meeting. During the meeting the Commissioners were provided with copies of the bank statements. Kristie Jones provided a breakdown of the current budget and the amounts paid year to date for each item. The Pledge Security Listings from Texas Bank and Trust for July were provided to the Commissioners. Chuck Carpenter explained a security for \$500,000 was recently released and replaced with another for \$1,000,000.00. Tommy Brockway moved to approve the financial report. Chuck Carpenter seconded the motion. The motion passed unanimously.
6. **Receive monthly report from Ables Springs Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Ables Springs VFD reported 31 calls for the month of July. There were no missed calls. The calls included 4 Fires, 23 EMS Calls, 2 Good Intent, 1 False Alarm, and 1 Special Incident. Average response time was 6:55 minutes. Average number of personnel per incident 4.06. The turn-out time for the month was an average of 2:00 minutes. The VFD received no mutual aid and provided mutual aid two times. Training for July included 8 hours of Fire Training. David complimented the departments for keeping the public informed about everything they are doing.

7. **Receive monthly report from College Mound Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** College Mound VFD responded to 50 calls during July. 28 of the 50 calls were in ESD 1 and 22 calls occurred in ESD 3. The calls in ESD 3 consisted of 1 Grass Fire, 3 Medical Assist, 5 EMS calls, 6 Motor Vehicle Accidents, 1 Overheated motor, 5 Dispatched and cancelled, and 1 Authorized Controlled Burning. Average number of personnel per incident was 2.7. Average response time in ESD 3 area was 9:20 minutes. Average turn-out time was 2:43. They currently have 25 members and 3 support services members.

8. **Receive monthly report from Elmo Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Elmo VFD reported 87 calls for the month of July. The calls consisted of 1 Building Fire, 1 Road Freight Fire, 3 Brush Fires, 1 Grass Fire, 46 EMS calls, 27 Motor Vehicle Accidents, 1 Power line Down, 1 Pubic Service, 4 Dispatched and cancelled, 1 No Incident Found, and 1 Smoke Scare. They had no missed calls, provided mutual aid 2 times, and requested mutual aid 4 times. Average response time was 6:03 minutes. Average turn-out time was 1:32 minutes. Average number of personnel per incident was 3.7. This month training include brush burning at Shadow Lakes for new fire fighters. The Wild Land training is being rescheduled but the date is unknown, however, the field training must be completed before September. They currently have 27 members with 2 in paramedic school. Randy thanked all the departments for assisting Elmo when called upon.

9. **Receive monthly report from Terrell Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** During July, TVFD responded to 66 calls. 61 of the 66 were in ESD 3, 2 in ESD 7, and 3 in the City of Terrell. The calls consisted of 1 Trash Fire, 1 Brush Fire, 2 Grass Fires, 33 EMS calls, 6 Motor Vehicle Accidents, 1 Attempted Burning, 8 Dispatched and cancelled, 1 No Incident Found, 3 False alarms, 1 Alarm System, 1 Unintentional Alarm, 1 Smoke Detector, and 1 Lightning Strike. They had no missed calls. Average turn-out time was 2:26. Average response time was 10:44 and average number of personnel was 3.1. They responded to 8 mutual aid calls and requested mutual aid 1 time. They have 29 firefighting members. Total time spent on calls was 44:37:29 (H:M:S).

Discussion/Action Items

10. **Discuss and consider the 2025-26 ESD budget and Volunteer Fire Department 2025-26 Contract amounts, and take any related action;** Currently, the ESD projects the VFD Agreements to include the full amount requested by each department to be funded, except for the \$30,000.00 consulting fee requested by Terrell VFD. They have asked Terrell to wait one year before moving forward with this item. The construction of Elmo's Station 1 remodel and the new station at Shadow Lakes will be funded by the Sales Tax account. Chuck Carpenter reported that the amounts of sales tax are increasing and they will watch and see if the deposits remain consistent. The commissioners are considering setting the property tax rate at a lower amount (less than \$0.10/\$100) to give the residents a tax break. Tommy Brockway moved to adopt the ESD 2025-26 projected budget. The motion was seconded by Chuck Carpenter. The motion passed unanimously.

11. **Discuss and consider progress on the station at Shadow Lakes, take action if necessary;** The legal notice for the bidding process will run in the Terrell Tribune for the next two Saturday editions. This item will remain on the agenda.

12. **Discuss and consider the addition to the Elmo VFD station, take action if necessary;** Because they did not receive any General Contractor bids for the project, they will move forward with individual bids. They received estimates from several contractors in preparation for the project. They have contacted these vendors again for updated bids. Chuck Carpenter moved to approve Randy Brumbelow to go forward with the individual bids for the renovations to the Elmo Fire Station. Tommy Brockway seconded the motion. The motion passed unanimously. Randy will let those hired know that payments are made once a month. If Elmo wants to pay the contractor and submit the invoice for reimbursement, they can. This item will remain on the agenda.

13. **Discuss and consider service provider contract renewals and/or amendments, take action as necessary;** At the July meeting it was agreed to change the wording in Article IV, Section 4.03 Purchases or Loans Exceeding

\$50,000.00 to include approval by the board, if the ESD will be funding the cost of a purchase in addition to the VFD regular budget. This will allow the ESD to keep track of commitments made outside of the general budget. They realize the state threshold is moving to \$100,000.00, but they want the agreement to say \$50,000.00. Chuck Carpenter moved to approve this change and included an additional item; the Board must be notified of any rolling stock that needs to be disposed of before disposal. If the equipment can be re-purposed, that will be considered. The motion was seconded by Tommy Brockway. The motion passed unanimously.

14. **Discuss and consider Elmo VFD quotes on retrofitting tanker to a blocker, take action if necessary;** Randy will contact Western Highways Traffic Truck Products again for a quote to add both the attenuator and the message arrow board to the tanker and still function as a tanker. This item will be on the September agenda.

15. **Discuss agenda items, time and date for next meeting; and** The next regular meeting will be September 9, 2025. The next Special meeting will be August 21, 2025.

16. **Adjournment.** Tommy Brockway moved to adjourn at 8:08 PM. Chuck Carpenter seconded the motion. The motion passed unanimously.

By: Kristie Jones

Kristie Jones, Administrative Assistant
Kaufman County Emergency Service Dist. #3