

KAUFMAN COUNTY EMERGENCY SERVICES DISTRICT #3
MINUTES FROM December 10, 2024

Present: Commissioners: David Wallace, Chuck Carpenter, Jon Leigh, Ryan Hamilton, and Billy Bourland
Fire Departments: ASVFD, CMVFD, EVFD and TVFD

1. **Call meeting to order.** David Wallace declared a quorum was present and called the meeting to order at 7:00 p.m.
2. **Public comment on items not on the Agenda.** David Wallace read the statement about public comment on items not on the agenda. No public comment was presented.
3. **Public comment on Agenda items.** David Wallace read the statement about public comments on agenda items. No public comment was presented.

Administrative

4. **Review and consider approval of November 12, 2024 meeting minutes.** Chuck Carpenter moved to approve the minutes from the meeting on November 12, 2024. BR Bourland seconded the motion. The motion passed unanimously.

Reports

5. **Receive monthly report from the Treasurer and consider:**
 - (a) **Approval of reimbursements;** There were no reimbursements this month.
 - (b) **Approval of payment of monthly bills, invoices and contract payments;** Chuck Carpenter moved to approve payments of bills and invoices including the Visa bill that will be due before the next meeting. The Visa includes the registration for the Safe-d Conference and the first night of the Kalahari reservations. Jon Leigh seconded the motion. The motion passed unanimously. BR Bourland moved to approve the contract payments of \$90,587.50 for Ables Springs, \$47,450.00 for College Mound, \$122,500.00 for Elmo, and \$99,500.00 for Terrell and Kristie Jones \$1,200.00 (December clerical duties). Ryan Hamilton seconded the motion. The motion passed unanimously.
 - (c) **Approval of monthly financial report;** A financial report was given stating the TBT operating account with a balance of \$4,290.91, the TBT tax account with a balance of \$218,052.90, the TBT Reserve account has \$705,660.85, and the TBT Sales Tax account has \$0.00. The current total for all accounts is \$928,004.66. The tax account earned \$447.27 interest this month and the Reserve account earned \$2,094.44. The Commissioners were provided with copies of the bank statements. Kristie Jones provided a breakdown of the current budget and the amounts paid year to date for each item. The Pledge Security Listings from Texas Bank and Trust for November were provided to the Commissioners. Chuck Carpenter moved to approve the financial report. Jon Leigh seconded the motion. The motion passed unanimously.
6. **Receive monthly report from Ables Springs Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Ables Springs VFD reported 37 calls for the month of October. There were no missed calls. The calls included 3 Fires, 30 EMS Calls, 1 Hazardous Condition, and 3 Good Intent. Average response time was 7:56 minutes. Average number of personnel per incident was 5.19. The turn-out time for the month was an average of 2:03 minutes. The VFD received no mutual aid and provided mutual aid 2 times. Training for November included 4 hours of Fire Training and 2 hours EMS Training.
7. **Receive monthly report from College Mound Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** College Mound VFD responded to 59 calls during November. 21 of the 59

calls were in ESD 1 and 38 calls occurred in ESD 3. The calls in ESD 3 consisted of 4 Building Fires, 1 Natural Vegetation Fires, 1 Brush Fire, 2 Grass Fires, 8 Medical Assist, 6 EMS calls, 9 Motor Vehicle Accidents, 1 Arcing, 1 Public Service, 1 Dispatched and cancelled, 1 Authorized Controlled Burning, 1 Heat Detector, and 2 Citizen Complaints. Average number of personnel per incident was 2. Average response time in ESD 3 area was 9:39 minutes. Average turn-out time was 2:25. Training included CE Air way.

8. **Receive monthly report from Elmo Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Elmo VFD reported 65 calls for the month of November. The calls consisted of 3 Building Fires, 1 Trash Fire, 1 Mobile Home Fire, 1 Water Vehicle Fire, 1 Brush Fire, 2 Grass Fires, 1 Outside Rubbish Fire, 1 Vegetation Fire, 1 Medical Assists, 31 EMS calls, 14 Motor Vehicle Accidents, 1 Oil Spill, 3 Public Service, 1 Dispatched and Cancelled, 1 Local Alarm, 1 Heat Detector, and 1 Special Type Incident. They had no missed calls, provided mutual aid 3 times, and requested mutual aid 4 times. Average response time was 9:24 minutes. Average turn-out time was 2:07 minutes. Average number of personnel per incident was 3.8. November training consisted of 9 hour joint extrication class.. They have 2 members beginning EMR training. Currently, they have 20 members. They recently were notified they would receive a grant for a brush truck they applied for in 2019.

9. **Receive monthly report from Terrell Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** During November, TVFD responded to 85 calls. 81 of the 85 were in ESD 3, 1 in the City of Forney, 1 in Hunt County, and 2 in the City of Terrell. The 81 calls consisted of 2 Building Fires, 1 Passenger Vehicle Fire, 1 Grass Fire, 1 Outside Rubbish Fire, 39 EMS calls, 17 Motor Vehicle Accidents, 1 Gas Leak, 1 Person in Distress, 1 Assist Police, 4 Unauthorized Burning, 4 Dispatched and cancelled, 3 No Incident Found, 1 Authorized Controlled Burning, 1 Alarm System, 2 Public Service, and 2 Unintentional Alarm. They had no missed calls. Average turn-out time was 2:17. Average response time was 10:21 and average number of personnel was 3.6. They responded to mutual aid 3 times and requested mutual aid 3 times. They have 24 firefighting members. Total time spent on calls was 55:24:58 (H:M:S).

Discussion/Action Items

10. **Discuss ESD Commissioner appointments by Commissioners Court per County Judge;** David Wallace reported the County Judge called him about the appointments to the board. There was some confusion about the outgoing County Commissioner or the in-coming County Commissioner making the appointments. In the future, the County Judge would like the ESD board to interview potential board members and then present the names to the County Judge. He will present them to the County Commissioners. Currently, legislation is being considered that will require counties with a population over 200,000 to elect ESD Board members. ESD board members share the same level of state entity as County Commissioners.

David thanked Jon Leigh and Ryan Hamilton for their service. Denny Oats, a retired Garland firefighter, and Tommy Brockway, a retired Plano firefighter, were introduced to the Volunteer Fire Departments as the new board members that will begin in January.

David asked the volunteers to please come to the board or a board member with concerns before taking them to others.

11. **Approval of Kaufman County ESD 3 FY 2023-24 Audit;** BR Bourland moved to approve the 2023-24 ESD Audit. Jon Leigh seconded the motion. The motion passed unanimously. Kristie will submit a copy of the audit to the Commissioners Court.

12. **Approval of Compiled Financial Statements for Ables Springs VFD, College Mound VFD, and Elmo VFD and report from Misty Culpepper about progress of Terrell's Compiled Financial Statement, take action as needed;** There were questions about a line item on Ables Springs statement. David and Chuck would like to speak with Misty Culpepper about the financial statements and how to get them more alike so they could be compared easier. The approval of the statements will be an agenda item in January. Hopefully, the financial statement for Ables Springs

can be corrected and David and Chuck can speak with Misty. Terrell VFD reported they had provided all their information to Misty for their 2023-24 Compiled Financial Statement.

13. **Executive Session; Contract Review;** The board entered into an executive session at 7:33 PM.
14. **Resume open meeting, take action if necessary;** The open meeting resumed at 7:46 PM. Chuck Carpenter moved to accept the discussed contract review. BR Bourland seconded the motion. The motion passed unanimously.
15. **VFD's submit year end reports;** The year-end reports for Terrell and College Mound were submitted before the meeting. Ables Springs and Elmo said they would email theirs within the next few days.
16. **Discuss and consider submitting required annual report to the Division of Emergency Management;** Kristie reported this annual report had been completed. A copy of the submission was sent to the attorney's office per their request.
17. **Consider the purchase of ESD labeled garments, take action if necessary;** David showed sample garments made with the new ESD logo. If any of the board members are interested, please let David know. The long and short sleeve shirts are \$40.00 each and a jacket is \$70.00.
18. **Discuss agenda items, time and date for next meeting; and** The next meeting will be January 14, 2025 at 7 PM. Items to include on the agenda include officer elections and approval of Compiled Financial Reports for ASVFD, CMVFD, and EVFD
19. **Adjournment.** Ryan Hamilton moved to adjourn at 7:54 PM. Jon Leigh seconded the motion. The motion passed unanimously.

By: Kristie Jones

Kristie Jones, Administrative Assistant
Kaufman County Emergency Service Dist. #3