

KAUFMAN COUNTY EMERGENCY SERVICES DISTRICT #3
MINUTES FROM December 9, 2025

Present: Commissioners: David Wallace, BR Bourland, Chuck Carpenter, Denny Oats, and Tommy Brockway
Fire Departments: ASVFD, CMVFD, EVFD and TVFD

1. **Call meeting to order.** David Wallace declared a quorum was present and called the meeting to order at 7:00 p.m.
2. **Public comment on items not on the Agenda.** David Wallace read the statement about public comments on items not on the agenda. No public comment was presented.
3. **Public comment on Agenda items.** David Wallace read the statement about public comments on agenda items. No public comment was presented.

Administrative

4. **Review and consider approval of November 11, 2025, meeting minutes.** BR Bourland moved to approve the minutes from the meeting on November 11, 2025. Chuck Carpenter seconded the motion. The motion passed unanimously.

Reports

5. **Receive monthly report from the Treasurer and consider:**
 - (a) **Approval of reimbursements;** Chuck Carpenter moved to approve 4 reimbursements to Elmo VFD. Three for construction of Shadow Lakes station in the amounts of \$17,900.00 (Deposit for Bay Doors), \$8,240.78 (Acme Brick) and \$530.48 (windows purchased from Home Depot) and one reimbursement for District-wide training \$558.57. Denny Oats seconded the motion. The motion passed unanimously.
 - (b) **Approval of payment of monthly bills, invoices, and contract payments;** Denny Oats moved to approve payments of the bills, invoices, and contract payments including Ables Springs VFD \$104,750.00 (1st contract payment), College Mound VFD \$60,750.00 (1st contract payment), Elmo VFD \$144,750.00 (1st contract payment), Terrell VFD \$124,000.00 (1st contract payment), Akin Excavation \$6,038.45 (culvert – Shadow Lakes station), Angell Concrete \$66,500.00 (Shadow Lakes station), Anderson, Marx & Bohl, P.C. \$2,000.00 (Terrell VFD Compilation), Carlton Law Firm \$2,453.00 (legal fees), Kaufman Central Appraisal District \$4,960.40 (quarterly payment), and Kristie Jones \$1,300.00 (clerk salary). Tommy Brockway seconded the motion. The motion passed unanimously.
 - (c) **Approval of monthly financial report;** The financial report was emailed to the Commissioners before the meeting. During the meeting the Commissioners were provided with copies of the bank statements. Kristie Jones provided a breakdown of the current budget and the amounts paid year to date for each item. The Pledge Security Listings from Texas Bank and Trust for November were provided to the Commissioners. Chuck Carpenter moved to approve the financial report. BR Bourland seconded the motion. The motion passed unanimously.
6. **Receive monthly report from Ables Springs Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Ables Springs VFD reported 33 calls for the month of November. There were no missed calls. The calls included 5 Fires, 22 EMS Calls, 4 Service Calls and 2 Good Intent calls. Average response time was 5:57 minutes. Average number of personnel per incident 4.24. The turn-out time for the month was an average of 1:30 minutes. The VFD received no mutual aid and provided mutual aid two times. Training for November included 6 hours of Fire Training.

7. **Receive monthly report from College Mound Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** College Mound VFD responded to 53 calls during November. 26 of the 53 calls were in ESD 1 and 27 calls occurred in ESD 3. The calls in ESD 3 consisted of 1 Building Fire, 1 Passenger vehicle fire, 1 Grass Fires, 7 Medical Assist, 4 EMS calls, 6 Motor Vehicle Accidents, 1 Dispatched and cancelled, 1 No Incident Found, and 5 citizen complaints. Average number of personnel per incident was 2. Average response time in ESD 3 area was 9:47 minutes. Average turn-out time was 2:17. They currently have 25 members and 3 support services members. Training was EMS Ce Training.

8. **Receive monthly report from Elmo Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Elmo VFD reported 63 calls for the month of November. The calls consisted of 1 Passenger Vehicle Fire, 2 Brush Fires, 6 Grass Fires, 1 Vegetation fire, 25 EMS calls, 15 Motor Vehicle Accidents, 1 Arcing, 1 Person in distress, 1 Lock-out, 2 Pubic Service, 2 Dispatched and cancelled, 5 False alarms, and 1 Smoke Detector. They had no missed calls, provided mutual aid 6 times, and requested mutual aid 5 times. Average response time was 8:01 minutes. Average turn-out time was 1:57 minutes. Average number of personnel per incident was 3.3. This month training included 6 hours District -wide training for roof ventilation. They have received a Forestry Service grant for \$25,000 that will go towards the purchase of new radios.

9. **Receive monthly report from Terrell Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** During November, TVFD responded to 85 calls. 79 of the 85 were in ESD 3, 1 in the City of Forney, and 5 in the City of Terrell. The calls consisted of 1 Building Fire, 3 Grass Fires, 36 EMS calls, 13 Motor Vehicle Accidents, 5 Attempted Burning, 1 Animal Problem, 2 Police Matters, 2 Assist Invalid, 1 Cover assignment, 6 Dispatched and cancelled, 5 No Incident Found, 2 Authorized Controlled Burning, 1 Smoke Scare, and 1 Unintentional alarm. They had no missed calls. Average turn-out time was 2:30. Average response time was 10:26 and average number of personnel was 2.5. They responded to 7 mutual aid calls and requested mutual aid 1 time. They have 29 firefighting members. Total time spent on calls was 52:35:22 (H:M:S).

Discussion/Action Items

10. **Discuss Fire Department equipment financing, take action as necessary;** David Wallace asked Ables Springs VFD Chief, Chandra Elliott, to tell about the new engine they will receive soon. Chandra explained they should receive the engine they ordered the second week of January. They will be putting down \$200,000.00 and financing the remaining \$690,000.00 with Government Capital. It will be on a 7 year note, but they plan to pay it off in 4-5 years. BR Bourland moved to pay \$150,000.00 towards the note as long as Ables Springs pays a minimum of \$150,000.00 down. Chandra responded and said they will definitely put down at least \$200,000.00. Denny Oats seconded the motion. The motion passed unanimously. The check will be written in January to either Siddons Martin or Government Capital. Chandra will confirm and let the board know.

Then David Wallace called on Terrell VFD Chief, Robert Caughron, to tell about their loan payments. Robert explained Terrell has 3 equipment notes. They have a 2017 engine with a loan that they currently pay \$3,288.00 per month. The pay-off amount for that engine is \$88,700.93. Chuck Carpenter moved to write a check to Texas Bank and Trust to pay off that loan in the amount of \$88,700.93. Tommy Brockway seconded the motion. The motion passed unanimously.

11. **Discuss VFD Agreement items still needed by December 31, 2025: year-end reports, insurance, and compiled financial reports;** Ables Springs is only missing proof of insurance, College Mound and Elmo are both waiting on compiled financial reports from Misty Culpepper. Terrell has submitted everything.

12. **Approval of 2024-25 Compiled Financial Reports received from Misty Culpepper;** Chuck Carpenter moved to approve the 2024-25 Compiled Financial Report for Terrell VFD. Chuck would like to know what Misty had to update that caused their report to cost \$750.00 more than the other departments. Denny Oats seconded the motion. The motion passed unanimously.

13. **Discuss and consider submitting required annual report to the Division of Emergency Management;** Kristie Jones has completed and submitted the annual report.

14. **Discuss and consider progress on the station at Shadow Lakes, take action if necessary;** Randy Brumbelow reported the sheeted shell should be completed by next week. Randy has put up game cameras to keep an eye of things. They have Builder's Risk insurance but it does not cover theft. This item will remain on the agenda.

15. **Discuss agenda items, time and date for next meeting; and** The next regular meeting will be January 13, 2026. Items to be discussed include regular business and the Shadow Lakes Station.

BR Bourland and David Wallace announced this would be their last meeting. Neither one applied to serve as Commissioners again. They thanked the departments for their continued service and wished them the best.

16. **Adjournment.** Tommy Brockway moved to adjourn at 7:40 PM. BR Bourland seconded the motion. The motion passed unanimously.

By: Kristie Jones

Kristie Jones, Administrative Assistant
Kaufman County Emergency Service Dist. #3