

KAUFMAN COUNTY EMERGENCY SERVICE DISTRICT #3  
MINUTES FROM August 11, 2020

**Present:** Commissioners: Harvey Chitty, Chuck Carpenter, and David Wallace  
Teleconference: Mark Smith  
Guest: Commissioner Terry Barber  
Fire Departments: ASVFD, CMVFD, EVFD and TVFD

1. **Call meeting to order.** President Harvey Chitty declared a quorum was present and called the meeting to order at 7:00 p.m.
2. **Public comment on items not on the Agenda.** Harvey Chitty read the statement about public speaking in our meeting. Precinct 3 Commissioner Terry Barber was present and wanted to address the Board.

Harvey Chitty called on Commissioner Terry Barber to speak. Commissioner Barber told the Board he had a list of several names of individuals he wanted to interview for the position vacated by Tricia Smith. He asked the Board if there were any specific questions he needed to ask the potential ESD Commissioners. He hopes to present his recommendation at the meeting in September.

Harvey Chitty said they need to be able to attend the meetings and the Safe-D Conference in Fort Worth this year.

Commissioner Barber said he had spoken with someone that said the response times in District 3 had really been cut down due to hired contractors. He also reported that the Commissioner's Court was not going to increase taxes this year. Commissioner Barber explained that committees have been formed so the public could voice their opinions about the statue at the Courthouse. Currently, it appears the statue will stay.

3. **Public comment on Agenda items.** Harvey Chitty read the statement about public comments on Agenda items.

**Administrative**

4. **Review and consider approval of the July 14, 2020, and August 4, 2020, meeting minutes.** David Wallace moved to approve the minutes from the meeting on July 14, 2020. Chuck Carpenter seconded the motion. The motion passed unanimously. Chuck Carpenter moved to approve the minutes from the meeting on August 4, 2020. David Wallace seconded the motion. The motion passed unanimously.

**Reports**

5. **Receive month report from the Treasurer and consider:**
  - (a) **Approval of reimbursements.** David Wallace moved to approve the payment of the reimbursements to Ables Springs VFD for their stipend in the amount of \$2,600.00, College Mound VFD for contract labor in the amount of \$2,600.00, Elmo VFD for contract labor in the amount of \$2,501.25, and Terrell VFD for contract labor in the amount of \$2,600.00. Chuck Carpenter seconded the motion. The motion passed unanimously.

(b) **Approval of payment of monthly bills and invoices.** Chuck Carpenter moved to approve payments to The Carlton Law Firm for \$52.50 and Kristie Jones \$600.00 for clerical duties. David Wallace seconded the motion. The motion passed unanimously.

(c) **Approval of monthly financial report.** A financial report was given stating the tax account had a balance of \$519,528.04 and the operating account had a balance of \$1,233.32. The current total for both accounts is \$520,761.36. The commissioners were provided with copies of the bank statements. Kristie Jones provided a breakdown of the current budget and the amounts paid year to date for each item. The Pledge Security Listing from American National Bank for June was provided to the commissioners. David Wallace moved to approve the financial report. Chuck Carpenter seconded the motion. The motion passed unanimously.

6. **Receive monthly report from Ables Springs Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Ables Springs VFD reported 23 calls for the month of July. The calls included 1 Heavy Equipment Fire, 1 Brush Fire, 3 Grass Fires, 12 Medical Assist, 1 Unauthorized Burning, and 5 Dispatched and Canceled. Their average response time was 9:44 minutes. Their average number of personnel per incident was 3.87.

They also responded to 2 Mutual Aid calls. The average response to the mutual aid calls was 19:50.

7. **Receive monthly report from College Mound Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** College Mound VFD responded to 55 calls during July. 30 of these were in ESD 3. The 30 calls included 1 Road Freight Fire, 1 Forest Fire, 2 Brush Fires, 17 EMS, 2 Motor Vehicle Accidents, 1 Gas Leak, 2 Assist Invalid, 1 Dispatched and Canceled, 1 Authorized Controlled Burning, and 1 Smoke Detector Activation. Average Response time was 11:53 minutes. Average number of personnel per incident was 2.4. They also provided their monthly finance report.

8. **Receive monthly report from Elmo Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Elmo VFD reported 69 calls for the month of July. The calls consisted of 1 Passenger Vehicle Fire, 1 Road Freight Fire, 2 Brush Fires, 6 Grass Fires, 1 Outside Rubbish Fire, 4 Medical Assist, 20 EMS calls, 25 Motor Vehicle Accidents, 1 Lock-out, 5 Dispatched and Canceled, 1 Wrong Location, 1 Authorized Controlled Burning, and, 1 False Alarm. Average Response Time was 9:21 minutes. Average number of personnel per incident was 3.4.

9. **Receive monthly report from Terrell Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Terrell VFD responded to 50 calls for the month of July. The calls included 1 Other Fire, 1 Vehicle Fire, 1 Brush Fire, 5 Grass Fires, 2 Outside Trash Fires, 2 EMS Assists, 1 EMS Call Other, 8 Motor Vehicle Accidents, 1 Public Service, 2 Assist Invalid, 8 Fill-in, 10 Dispatched and Canceled, 5 No Incident Found, and 2 Smoke Alarm Malfunction. Average Response Time was 9 minutes.

#### **Discussion/Action Items**

10. **Consider taking action regarding 2020-21 budget.** Chuck Carpenter presented the preliminary budget for fiscal year 2020-21. The proposed budget is within \$18,000.00 of the proposed amount to be collected. Chuck Carpenter will finalize the budget so it can be approved at the September meeting.

11. **Discuss and consider taking action regarding 2020 tax rate, including:**

a. establishing proposed tax rate;

b. authorizing publication of “Notice of Meeting on Tax Rate” in *The Terrell Tribune*; and

c. acknowledging and approving posting of tax rate notice and “Notice of Meeting on Tax Rate” to home page of District website.

Chuck Carpenter moved that a proposed tax rate of \$0.0941/\$100 be set. The proposed tax rate is not greater than the no-new-revenue tax rate. The proposed tax rate is not greater than the voter-approval tax rate. David Wallace seconded the motion. The motion passed unanimously.

The Board was provided with a copy of the “Notice of Meeting on Tax Rate” to review. David Wallace moved to authorize publication of “Notice of Meeting on Tax Rate” in *The Terrell Tribune*. Chuck Carpenter seconded the motion. The motion passed unanimously.

Chuck Carpenter moved to approve posting of the tax rate notice and “Notice of Meeting on Tax Rate” to the home page of District website. David Wallace seconded the motion. The motion passed unanimously.

12. **Discuss agenda items, time and date for the next meeting.** Agenda items for September 8, 2020 include approval of ESD 2020-21 budget, Adoption of 2020 tax rate, VFD Contracts and final payment for 2019-20 VFD Contracts

16. **Adjournment** David Wallace moved to adjourn at 8:02 p.m. Chuck Carpenter seconded the motion. The motion carried.

By: Kristie Jones

**Kristie Jones, Clerk**  
Kaufman County Emergency Service Dist. #3