

KAUFMAN COUNTY EMERGENCY SERVICE DISTRICT #3
MINUTES FROM August 10, 2021

Present: Commissioners: Harvey Chitty, Chuck Shepard, David Wallace, and Chuck Carpenter
Absent: Eric Porter
Fire Departments: ASVFD, CMVFD, EVFD and TVFD

1. **Call meeting to order.** President Harvey Chitty declared a quorum was present and called the meeting to order at 7:00 p.m.
2. **Public comment on items not on the Agenda** Harvey Chitty read the statement about public comment on items not on the Agenda.
3. **Public comment on Agenda items.** Harvey Chitty read the statement about public comments on Agenda items.

Administrative

4. **Review and consider approval of the July 13, 2021 meeting minutes.** Chuck Carpenter moved to approve the minutes from the meeting on July 13, 2021. David Wallace seconded the motion. The motion passed unanimously.

Reports

5. **Receive month report from the Treasurer and consider:**
 - (a) **Approval of reimbursements.** There were no reimbursements this month.
 - (b) **Approval of payment of monthly bills, and invoices.** Chuck Shepard moved to approve payment of invoices to The Carlton Law Firm for \$335.00 and \$99.00 and Kristie Jones \$600.00 for clerical duties,. Chuck Carpenter seconded the motion. The motion passed unanimously.
 - (c) **Approval of monthly financial report.** A financial report was given stating the tax account had a balance of \$593,471.60 and the operating account had a balance of \$20,474.44. The current total for both accounts is \$613,946.04. The Commissioners were provided with copies of the bank statements. Kristie Jones provided a breakdown of the current budget and the amounts paid year to date for each item. The Pledge Security Listing from American National Bank for July was provided to the Commissioners. Chuck Carpenter moved to approve the financial report. Chuck Shepard seconded the motion. The motion passed unanimously.
6. **Receive monthly report from Ables Springs Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Ables Springs VFD reported 18 calls for the month of July. The calls included 1 Water Vehicle Fire, 13 Medical Assists, 1 Motor Vehicle Accident, 1 Person in Distress, 1 Public Service, and 1 Smoke Scare. Average response time was 9:17 minutes. Average number of personnel per incident was 3.9. The turn-out time for the month was an average of 4:26 minutes. Training for July included 2 hours of EMS training, 4 hours of Firefighter Training, and 4 hours Special Operations Training. Ables Springs currently has 17 firefighters on their roster.

7. **Receive monthly report from College Mound Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** College Mound VFD responded to 51 calls during July. 21 of the 51 were in ESD 3. The calls in ESD 3 consisted of 1 Building Fire, 1 Grass Fire, 14 EMS Calls, 3 Motor Vehicle Accidents, 1 Arcing, and 1 Dispatched and Cancelled. Average number of personnel per incident was 2.9. Average response time was 11:45 minutes. Average turn-out time was 5:39 minutes. Two members completed fire instructor at Texas A&M. College Mound currently has 25 firefighting and 3 support service members.
8. **Receive monthly report from Elmo Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Elmo VFD reported 58 calls for the month of July. The calls consisted of 1 Trash Fire, 4 Grass Fires, 23 EMS calls, 17 Motor Vehicle Accidents, 1 Power Line Down, 1 Public Service, 3 Dispatched and Cancelled, 1 Wrong Location, 2 No Incident Found, 1 Authorized Controlled Burning, 1 False Alarm, 1 Municipal Alarm System, and 2 Special Type Incidents. Average response time was 9 minutes. Average turn-out time was 4:58 minutes. Average number of personnel per incident was 2.3. They had 14 hours Fire training.
9. **Receive monthly report from Terrell Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Terrell VFD responded to 32 calls for the month of July. 26 of 32 calls occurred in ESD 3, 1 occurred in ESD #1, 1 in the City of Kaufman, and 4 in the City of Terrell. The calls included 1 Water Vehicle Fire, 2 Grass Fires, 1 Outside Rubbish Fire, 4 EMS Calls, 9 Motor Vehicle Accidents, 1 Lock-in, 1 Unauthorized Burning, 5 Dispatched and Cancelled, 3 No Incident Found, 1 Authorized Controlled Burning, 1 Steam thought to be smoke, and 3 Special Type of Incidents. Average Turnout Time was 1:44 minutes. Average Response Time was 6:40 minutes. Average number of personnel per incident was 5.2. Total time spent on calls was 32:35:56 (H:M:S). The department currently has 19 firefighting members and 1 support services member. Terrell VFD submitted their financial information for July.

Discussion/Action Items

10. **Consider taking action regarding 2021-22 budget;** After discussion, it was decided to budget \$920,000.00 towards the 4 fire departments for the FY 2021-22. Discussion continued as the requested amounts for each department were examined. Ables Springs VFD requested \$240,000, College Mound VFD requested \$142,000, Elmo VFD requested \$417,000, and Terrell VFD requested \$292,000. Elmo and College Mound provided information about the new station they are wanting to build in Shadow Lakes. They reported the cost to build the station will be \$225,000. Elmo has not looked at financing yet because they were waiting to see what funds they will receive from the ESD. Terrell provided information about their equipment that needs to be replaced.

David Wallace pointed out that Ables Springs VFD has only requested an additional \$40,000 over the amount they received last year. The additional will be used towards a truck. David went on to say that the residents of Able Springs deserve fire services just like all the residents in the county.

A question was asked about the name of the new station that will be shared by Elmo and College Mound. It was mentioned that it might be called Kaufman County ESD 3 Station. There were questions about the legal aspects of using that name. Harvey Chitty requested Kristie ask our attorney.

Chuck Shepard asked Elmo what the residents of Shadow Lakes would contribute towards the new station. The Shadow Lakes HOA says it expects its members to contribute \$5.00-\$10.00 per month. This will be \$1,100 to \$2,200 a month.

Harvey Chitty asked if it would work to budget College Mound at \$135,000, Able Springs at \$225,000 and divide the remaining \$560,000 equally between Elmo and Terrell at \$280,000 each. He said he would entertain a motion. No one was willing to make that motion.

Chuck Carpenter said there is no magic formula to figure how much each department receives. Chuck Shepard stated he wanted to find some way to build the station at Shadow Lakes.

Terry Van Sickle with Terrell VFD suggested taking \$10,000 from Terrell and giving it to Elmo, making Terrell's amount \$270,000 and Elmo's amount \$290,000.

Chuck Carpenter moved to set the 2021-22 amounts for College Mound at \$135,000, Ables Springs at \$225,000, Elmo at \$290,000 and Terrell at \$270,000. The motion died for lack of a second.

David Wallace moved to set the 2021-22 amounts for College Mound at \$135,000, Ables Springs at \$225,000, Elmo at \$295,000 and Terrell at \$265,000. The motion died for lack of a second.

After more discussion, Chuck Carpenter moved to set the 2021-22 amounts for College Mound at \$135,000, Ables Springs at \$225,000, Elmo at \$290,000 and Terrell at \$270,000. David Wallace seconded the motion. The motion passed unanimously.

11. Discuss and consider taking action regarding 2021 tax rate, including:

(a) **establishing proposed tax rate;** David Wallace moved to propose the 2021 tax rate at 0.091937/\$100. Chuck Carpenter seconded the motion. The motion passed unanimously.

(b) **authorizing publication of "Notice of Meeting on Tax Rate" in *The Terrell Tribune*;** Chuck Carpenter moved to approve the publication of the "Notice of Meeting on Tax Rate" in *The Terrell Tribune*. The meeting will take place Tuesday, September 14, 2021. David Wallace seconded the motion. The motion passed unanimously.

(c) **acknowledging and approving posting of tax rate notice and "Notice of Meeting on Tax Rate" to home page of District website.** Chuck Carpenter moved to approve posting the tax rate and "Notice of Meeting on Tax Rate" to the District website. David Wallace seconded the motion. The motion passed unanimously.

12. Discuss and answer questions about the Agreement for Providing Fire Protection Services with service providers; John Carlton has said he will have the new Agreement ready this week. Kristie will forward to the board and departments as soon as she receives it.

13. Discuss VFD 2021-22 Budgets; This item was discussed during the discussion about the ESD 2021-22 budget. The following departments will receive these amounts for FY 2021-22. Ables Springs VFD - \$225,000, College Mound VFD - \$135,000, Elmo VFD - \$290,000, and Terrell VFD - \$270,000.

14. **Discuss future strategic planning;** No action was taken. This item will remain on the agenda.
15. **Discuss agenda items, time and date for the next meeting;** Agenda items for September 14, 2021 include accepting and signing Agreement for Fire Protection Services, Approval of 2021-22 ESD budget, adopting proposed tax rate, and acknowledging and approving posting of tax rate statement on the ESD website.
16. **Adjournment.** Chuck Shepard moved to adjourn the meeting at 8:39 PM. Chuck Carpenter seconded the motion. The motion carried.

By: Kristie Jones

Kristie Jones, Clerk
Kaufman County Emergency Service Dist. #3