

KAUFMAN COUNTY EMERGENCY SERVICE DISTRICT #3
MINUTES FROM August 9, 2022

Present: Commissioners: David Wallace, Chuck Carpenter, Chuck Shepard, Eric Porter, and Earl Bourland
Fire Departments: ASVFD, CMVFD, EVFD and TVFD

1. **Call meeting to order.** David Wallace declared a quorum was present and called the meeting to order at 7:03 p.m.
2. **Public comment on items not on the Agenda** David Wallace read the statement about public comment on items not on the Agenda. No public comment was presented.
3. **Public comment on Agenda items.** David Wallace read the statement about public comments on Agenda items. No public comment was presented.

Administrative

4. **Review and consider approval of July 12, 2022 meeting minutes;** Chuck Carpenter moved to approve the minutes from the meeting on July 12, 2022. Earl Bourland seconded the motion. The motion passed unanimously.

Reports

5. **Receive monthly report from the Treasurer and consider:**
 - (a) **Approval of reimbursements;** Eric Porter moved to reimburse Elmo VFD \$575.47 for training . The motion was seconded by Chuck Shepard. The motion passed unanimously. Eric asked how much of the training budget Elmo VFD had used. Kristie reported that Elmo had used \$3,169.47 of their \$5,000.
 - (b) **Approval of payment of monthly bills and invoices;** Chuck Carpenter moved to approve payment of invoices. The invoices consisted of The Carlton Law Firm for legal fees in the amount of \$930.00 and Kristie Jones \$700.00 for clerical duties. Earl Bourland seconded the motion. The motion passed unanimously.
 - (c) **Approval of monthly financial report;** A financial report was given stating the ANB tax account had a balance of \$694,188.00, the ANB operating account had a balance of \$3,026.91, and TBT with a balance of \$5,000.00. The current total for all accounts is \$702,214.91. The Commissioners were provided with copies of the bank statements. Kristie Jones provided a breakdown of the current budget and the amounts paid year to date for each item. The Pledge Security Listing from American National Bank for July was provided to the Commissioners. Chuck Carpenter moved to approve the financial report. Earl Bourland seconded the motion. The motion passed unanimously.

Chuck Carpenter explained he would like to move \$250,000.00 from the ANB Tax Account to Texas Bank and Trust to cover the contract payments in September. He reported that we will earn 2% interest on \$200,000 and 2.5% on \$250,000. This is actually higher than what we are earning with American National Bank. To clarify what was said at the July meeting, he can physically take a check and deposit this amount. He cannot transfer it online because of the \$3,000 a day limit for online transfers.

6. **Receive monthly report from Ables Springs Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Ables Springs VFD reported 28 calls for the month of July. There were no missed calls. The calls included 1 Other Fire, 4 Grass Fires, 18 Medical Assist, 2 Motor Vehicle Accidents, 2 Cover Assignment and 1 Authorized Controlled Burn. Average response time was 7:39 minutes. Average number of personnel per incident was 4.4. The turn-out time for the month was an average of 3:08 minutes. They received no mutual aid and provided mutual aid 5 times. Training for July included 2 hours EMS training and 8 hours of Fire Training.

7. **Receive monthly report from College Mound Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** College Mound VFD responded to 57 calls during July. 25 of the 57 were in ESD 3 and 32 calls occurred in ESD 1. The calls in ESD 3 consisted of 1 Other Fire, 1 Passenger Vehicle Fire, 7 Grass Fires, 1 Outside Rubbish Fire, 10 Medical Assist, 18 EMS, 4 Motor Vehicle Accidents, 1 Attempt to Burn, 2 Dispatched and Cancelled, and 12 Citizen Complaints. Average number of personnel per incident was 2.8. Average response time was 14:28 minutes. Average turn-out time was 5:16 minutes. Two of their firefighters were instructors at Texas A&M recently. The department currently has 25 firefighting members and 3 support services members. Due to a large number of mutual aid this month, their response time was up. Eric Porter asked them to try and separate their calls to not include the mutual aid. This will make their response time more accurate within their ESD 3 area.

8. **Receive monthly report from Elmo Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Elmo VFD reported 79 calls for the month of July. The calls consisted of 1 Building Fire, 6 Trash Fires, 1 Road Freight Fire, 1 Forest Fire, 9 Grass Fires, 3 Outside Rubbish Fires, 27 EMS calls, 12 Motor Vehicle Accidents, 1 Rescue, 1 Service Call, 1 Public Service, 1 Unauthorized Burning, 3 Cover Assignment, 8 Dispatched and Cancelled, 2 No Incident Found, and 1 Smoke Scare. They had no missed calls and requested mutual aid 6 times. They gave mutual aid 8 times. Average response time was 8:35 minutes. Average turn-out time was 3:22 minutes. Average number of personnel per incident was 2.8. July training consisted of 2 hours Atmos training. They currently have a total of 21 members.

9. **Receive monthly report from Terrell Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** During July, TVFD responded to 77 calls. 50 of the 77 occurred in ESD 3, 4 in ESD 1, 5 in ESD 4, 4 in ESD 6, 2 in the city of Kaufman, and 12 in the city of Terrell. The calls included 2 Building Fires, 1 Road Freight Fire, 9 Brush Fires, 14 Grass Fires, 1 Crop Fire, 1 Medical Assist, 3 EMS, 13 Motor Vehicle Accidents, 2 Service Calls, 6 Unauthorized Burnings, 3 Cover Assignment, 7 Dispatched and Canceled, 6 No Incident Found, 1 Smoke, 2 Alarm Systems, 1 Smoke Detector, and 5 Special type Incidents. Average Turnout Time was 1:32 minutes, Average Response Time was 7:47 minutes, and Average number of personnel on each call was 7.1. There were no missed calls. They responded to a total of 31 aid requests. Total time spent on calls was 121:25:54 (H:M:S). Terrell also submitted their monthly financial report.

Eric Porter questioned Terry Van Sickle about submitting his reports on time. Terry said he has tried to delegate the task but has not had any luck. Terry reported Terrell's VFD response time is down and personnel is up. He will try to do better, but doesn't think getting the reports in is as important as responding to calls quickly with plenty of firefighters to do the job.

Eric did tell the board that he went to help Elmo VFD at a grass fire and Terry and his firefighters arrived and did a terrific job and gave Elmo the relief they needed.

Discussion/Action Items

10. **Consider taking action regarding 2022-23 budget;** The budget was discussed after the board proposed the tax rate. Based on the information provided by the attorney, the District should receive approximately \$1,378,676.00 in tax revenue FY 2022-23 with the \$0.10/100 proposed tax rate. Chuck Carpenter will have the budget ready for adoption before the tax rate is adopted. There was discussion about the amount of funds to hold in reserve. Eric Porter moved for the District to retain 1/3 of the budget in reserve. Chuck Shepard seconded the motion. The motion passed unanimously. Chuck Carpenter will figure this amount into the budget.

11. **Discuss and consider taking action regarding 2022 tax rate, including:**

- (a) **establishing proposed tax rate;** Based on the information received from the attorney's office today, the No New Revenue Rate has dropped from \$0.084249 last year to \$0.073240 this year. The Voter Approval Rate, which was adopted by ESD 3, in 2021 was \$0.091937. The Voter Approval Rate this

year is \$0.082420. If the board chooses to adopt any rate higher than the Voter Approval Rate, the District is subject to a petition election. However, because the De Minimis Rate exceeds \$0.10, the District may adopt a tax rate up to \$0.10 without calling an election. After discussion, Chuck Carpenter moved to propose a tax rate of \$0.10/\$100. Earl Bourland seconded the motion.

- (b) taking record vote and scheduling public hearing; Voting for the proposed tax rate of \$0.10/\$100 was David Wallace, Chuck Shepard, Chuck Carpenter, Eric Porter and Earl Bourland. No one voted against the motion. Eric Porter moved to schedule the public hearing and special meeting to adopt the tax rate on Thursday, August 18. Chuck Carpenter seconded the motion. The motion passed unanimously.
- (c) authorizing publication of "Notice of Public Hearing on Tax Rate" in *The Terrell Tribune*; and Chuck Shepard moved to authorize publication of "Notice of Public Hearing on Tax Rate" in *The Terrell Tribune*. The notice must be in *The Terrell Tribune* this Saturday, August 13. If that cannot be accomplished, the board will hold the public hearing on August 25 with the notice appearing in *The Terrell Tribune* on August 20, 2022. Earl Bourland seconded the motion. The motion passed unanimously.
- (d) acknowledging and approving posting of Notice About 2022 Tax Rates and "Notice of Public Hearing on Tax Increase" to home page of District website. Eric Porter moved to approve posting of Notice About 2022 Tax Rates and "Notice of Public Hearing on Tax Increase" on the website. Earl Bourland seconded the motion. The motion passed unanimously.

12. **Discuss potential CPA's to replace Misty Culpepper when she resigns (FY 2022-23);** David Wallace has contacted Murrey Paschall and Caperton PC in Forney. They represent KCESD 6 and other government entities. They are willing to attend the September meeting to introduce themselves and explain what would be required for the rotating VFD audit. The Volunteer Fire Departments agreed they would like this to happen. David Wallace will make the arrangements.

16. **Discuss agenda items, time and date for the next meeting;** The Special Meeting and Public Hearing will be on Thursday, August 18 at 7 p.m. The agenda items will include adoption of the 2022-23 ESD budget, public hearing on the proposed tax rate, record vote on the 2022 tax rate, adoption of an Order Levying Taxes, and posting of the statement regarding adopted tax rate on the District website.

The next regular meeting will be Tuesday, September 13, 2022 at 7:00 p.m. Agenda items will include meeting new CPA firm, final 2021-22 Contract Payments and FY 2022-23 VFD Agreement for Providing Fire Protection Services.

17. **Adjournment.** Chuck Shepard moved to adjourn the meeting at 8:35 p.m. Eric Porter seconded the motion. The motion carried.

By: Kristie Jones

Kristie Jones, Clerk
Kaufman County Emergency Service Dist. #3