

KAUFMAN COUNTY EMERGENCY SERVICE DISTRICT #3
MINUTES FROM December 10, 2019

Present: Commissioners: Harvey Chitty, Tricia Smith, David Wallace and Chuck Carpenter
Fire Departments: ASVFD, CMVFD, EVFD and TVFD

President Harvey Chitty declared a quorum was present and called the meeting to order.

Tricia Smith made the motion to approve the minutes from the meeting on November 12, 2019
Chuck Carpenter seconded the motion. The motion passed unanimously.

A financial report was given stating the tax account had a balance of \$241,420.49 and the operating account had a balance of \$1,213.98. The current total for both accounts is \$242,634.47. The commissioners were provided with a copy of the bank statements. Kristie provided a breakdown of the current budget and the amounts paid year to date for each item. The Pledge Security Listing from American National Bank for November was provided to the commissioners.

After the transfer of \$176,000.00 from the Tax Account to the Operating Account to cover the checks written at tonight's meeting the Tax Account has \$65,420.49.

Engagement Letter from The Carlton Law Firm

Harvey Chitty stated he has reread all the new state requirements and he isn't sure how the ESD will comply with everything without the help of an attorney this year. Our tax funds continue to increase and in his opinion that puts to ESD under more scrutiny.

Chuck Carpenter stated his concerns about the cost.

David Wallace suggested he and Harvey visit with John Carlton when they attend the Safe-D Conference in February. Harvey agreed because he always feels better talking face to face.

David Wallace made the motion to approve signing the engagement letter for a 1 year trial basis. Chuck Carpenter seconded the motion. The motion passed with three members voting yes and one member abstaining.

Engagement Letter from Misty Culpepper, CPA

Misty Culpepper sent her engagement letter to perform our audit for 2019-2020. Tricia Smith made the motion to approve and sign the engagement letter. Chuck Carpenter seconded the motion. The motion passed unanimously.

Interlocal Agreement

The Interlocal Agreement between Kaufman County and Kaufman County ESD 3 expired. A new agreement had to be signed so the county could provide material to Ables Springs VFD for their parking lot.

Harvey signed the new agreement on November 26, 2019 after the board members agreed via email.

Tricia Smith made the motion to approve the signing of the new Interlocal Agreement with Kaufman County. David Wallace seconded the motion. The motion passed unanimously.

ESD Audit

Chuck Carpenter made the motion to approve the 2018-19 Kaufman County ESD 3 Audit that was provided to the commissioners at the November meeting. Tricia Smith seconded the motion. The motion passed unanimously.

VFD Compiled Financial Reports

Misty Culpepper has completed the Compiled Financial Statements for the four Volunteer Fire Departments. Chuck Carpenter made the motion to accept the Compiled Financial Statements. Tricia Smith seconded the motion. The motion passed unanimously.

Fire Department Proposals for Paid Contractors

The Volunteer Fire Departments are still working on this. They are in discussions with an attorney.

This item will remain on the agenda for January.

Kaufman County ESD 3 Website

The website will be completed before the Christmas Holiday. Kristie Vento will get with Kristie Jones this next week to finalize the site. Kristie Jones will give her credit card information so the yearly fees can be billed and then she will turn in receipts for reimbursement.

VFD Updates

Ables Springs – They reported 13 calls for the month of November. The calls consisted of 2 Building Fires, 1 Medical Assist, 4 Motor Vehicle Accidents, 1 Good Intent, 1 Dispatched and Canceled, and 1 False Alarm.

Average response time to each call was 10:83 minutes.

College Mound – They responded to 29 calls during November. The calls included 3 Building Fires, 7 Grass Fires, 4 EMS calls, 6 Motor Vehicle Accidents, 1 Unauthorized Burning, 3 Dispatched and Canceled, 2 No Incident Found, and 3 Authorized Controlled Burnings.

Average response time to each call was 15:24 minutes.

Elmo – Their report stated that they responded to 48 calls during November. The calls consisted of 2 Building Fires, 7 Grass Fires, 14 EMS, 14 Motor Vehicle Accidents, 2 Smoke Investigation, 8 Dispatched and Canceled, and 1 No Incident Found.

Average response time to each call was 10:42 minutes.

Terrell – They responded to 44 calls during November. The calls included 3 Building Fires, 1 Vehicle Fire, 2 Brush Fires, 3 Grass Fires, 3 EMS, 9 Motor Vehicle Accidents, 1 Search for Person, 4 Public Service, 1 Unauthorized Burning, 1 Fill-in, 10 Dispatched and Canceled, 1 No Incident Found, and 5 Authorized Burnings.

Their average response time to each call was 12 minutes.

Public Comments

Peter Esposito asked a question about the Interlocal Agreement. He thinks a new agreement must be signed for every project. Harvey Chitty said he thinks the agreement is for a specified time and our previous agreement expired.

Harvey asked Kristie to get a copy of the agreement from Kaufman County Precinct 3.

Payments

David Wallace made a motion to pay the reimbursements, contracts, and invoices. Tricia Smith seconded the motion. The motion passed.

Checks for the following amount were issued:

- Ables Springs VFD - \$34,000.00 (1st Contract payment 2019-20)
- College Mound VFD - \$17,000.00 (1st Contract payment 2019-20)
- Elmo VFD - \$34,000.00 (1st Contract payment 2019-20)
- Terrell VFD - \$34,000.00 (1st Contract payment 2019-20)
- Ables Springs VFD - \$15,000.00 (Extra Payment)
- College Mound VFD - \$7,500.00 (Extra Payment)
- Elmo VFD - \$15,000.00 (Extra Payment)
- Terrell VFD - \$15,000.00 (Extra Payment)
- Safe-D - \$510.00 (Conference Fee – Harvey and David)
- Kaufman County Appraisal Dist. - \$2,250.91 (Quarter Payment)
- Misty Culpepper - \$850.00 (Elmo Compiled Financial Report)
- Kristie Jones - \$1,200.00 (December Clerical Duties and Christmas Bonus)

Agenda items for January – Fire Department Proposals on contract labor and Website update.

Tricia Smith made the motion to adjourn. David Wallace seconded the motion. The motion carried.

By: Kristie Jones

Kristie Jones, Clerk
Kaufman County Emergency Service Dist. #3