

KAUFMAN COUNTY EMERGENCY SERVICES DISTRICT #3  
MINUTES FROM June 11, 2024

**Present:** Commissioners: David Wallace, Chuck Carpenter, Ryan Hamilton, and Billy Bourland  
Absent: Jon Leigh  
Fire Departments: ASVFD, CMVFD, EVFD and TVFD

1. **Call meeting to order.** David Wallace declared a quorum was present and called the meeting to order at 7:01 p.m.
2. **Public comment on items not on the Agenda.** David Wallace read the statement about public comment on items not on the agenda. No public comment was presented.
3. **Public comment on Agenda items.** David Wallace read the statement about public comments on agenda items. No public comment was presented.

**Administrative**

4. **Review and consider approval of May 14, 2024 meeting minutes.** Chuck Carpenter moved to approve the minutes from the meeting on May 14, 2024. Ryan Hamilton seconded the motion. The motion passed unanimously.

**Reports**

5. **Receive monthly report from the Treasurer and consider:**
  - (a) **Approval of reimbursements;** There were no reimbursements.
  - (b) **Approval of payment of monthly bills, invoices and contract payments;** Chuck Carpenter moved to approve payments of bills, invoices, and contract payments. The bills included The Carlton Law Firm \$595.50 and \$795.50 (legal expenses), Visa \$38.73 (ink), and Kristie Jones \$1,000.00 for June clerical duties. The contract payments are \$83,087.50 for ASVFD, \$43,700.00 for CMVFD, \$115,000.00 for EVFD, and \$92,000.00 for TVFD. Billy Bourland seconded the motion. The motion passed unanimously.
  - (c) **Approval of monthly financial report;** A financial report was given stating the TBT operating account with a balance of \$1,716.19 and the TBT tax account with a balance of \$1,429,552.69. The current total for both accounts is \$1,431,268.88. The tax account earned \$4,473.58 interest this month and has earned \$26,006.34 YTD. The Commissioners were provided with copies of the bank statements. Kristie Jones provided a breakdown of the current budget and the amounts paid year to date for each item. The Pledge Security Listings from Texas Bank and Trust for May were provided to the Commissioners. Billy Bourland moved to approve the financial report. Ryan Hamilton seconded the motion. The motion passed unanimously.
6. **Receive monthly report from Ables Springs Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Ables Springs VFD reported 25 calls for the month of May. There were no missed calls. The calls included 15 EMS Calls, 1 Power line down, 3 Person in Distress, 1 Lock-out, 1 Public Service, 3 Dispatched and Cancelled, and 1 CO detector. Average response time was 5:21 minutes. Average number of personnel per incident was 6.4. The turn-out time for the month was an average of 1:57 minutes. The VFD did not receive mutual aid or provide mutual aid. Training for April included 2 hours EMS Training and 4 hours of Fire Training. They have 7 firefighters in Online Fire School, 2 in EMT school, and 1 who took State Test today.
7. **Receive monthly report from College Mound Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** College Mound VFD responded to 81 calls during May. 64 of the 81 calls were in ESD 1 and 17 calls occurred in ESD 3. The calls in ESD 3 consisted of 1 Road Freight Fire, 4 Medical Assist, 2 EMS calls, 5 Motor Vehicle Accidents, 1 Public Service, 3 Dispatched and cancelled, and 1 Smoke Detector. Average

number of personnel per incident was 3.3. Average response time in ESD 3 area was 9:33 minutes. Average turn-out time was 2:24. Training included EMS training. They currently have 25 firefighters and 3 support service members. They have 3 firefighters in EMT school.

8. **Receive monthly report from Elmo Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** Elmo VFD reported 82 calls for the month of May. The calls consisted of 1 Other Fire, 1 Medical Assists, 23 EMS calls, 17 Motor Vehicle Accidents, 3 Power line Down, 1 Service Call, 2 Public Service Assistance, 1 Assist Police, 1 Public Service, 3 Assist Invalid, 2 Good Intent, 6 Dispatched and Cancelled, 5 No Incident Found, 1 False Alarm, and 15 Incidents without Incident Type. They had no missed calls, provided mutual aid 3 times, and requested mutual aid 2 times. Average response time was 9:30 minutes. Average turn-out time was 2:20 minutes. Average number of personnel per incident was 3. May training consisted of SOP's, apparatus familiarization, EMS training, and Radio Communication and Swift Water Training. Currently, they have 22 members.

9. **Receive monthly report from Terrell Volunteer Fire Department regarding financial matters, training, management activities, membership, emergency operations and out of station times, and call volume for fire/rescue calls and for EMS calls.** During May, TVFD responded to 114 calls. 100 of the 114 were in ESD 3 and 14 in the City of Terrell. The 100 calls consisted of 1 Passenger Vehicle Fire, 1 Road Freight Fire, 34 EMS calls, 10 Motor Vehicle Accidents, 1 Person Search, 1 Electrical Wiring, 17 Power line down, 5 Arcing, 1 Police Matter, 2 Assist Invalid, 7 Dispatched and cancelled, 6 No Incident Found, 1 Authorized Controlled Burning, 1 Smoke Detector, 2 Alarm Systems, and 10 Severe Weather. They had no missed calls. Average turn-out time was 1:29. Average response time was 7:33 and average number of personnel was 7.3. They responded to mutual aid 11 times and did not request mutual aid. They have 24 firefighting members. Training included orientation and apparatus familiarization for new members. They have 3 firefighters enrolled in EMT School. Total time spent on calls was 59:02:13 (H:M:S).

#### **Discussion/Action Items**

10. **Presentation by Jake Hug with GIS Our Data, take action if necessary;** Jake Hug presented the GIS Our Data plan to make sure the ESD collects the sales tax money we are supposed to receive. If hired, the first step would be to map where all the physical businesses are located within the District that should be collecting the additional sales tax. He explained that the State Comptroller's office does not keep up with the businesses and it is the responsibility of the ESD to approve a list of businesses before the Comptroller's office would notify these businesses of the additional sales tax.

Online sales tax information is only available in a detailed confidentiality report. In order to obtain this information, the ESD must submit a letter each month requesting it. If hired, Jake might be made an agent and they would release it to him, but he isn't sure. The ESD will still receive funds from online sales tax even if we do not have the report. However, the report might allow the ESD to predict how much they will receive. A contract and NDA would need to be signed with Jake Hug and GIS Our Data before requesting him to be the ESD agent.

Jake explained the initial cost to verify and map the physical businesses within the District would be \$15,000.00 and the monthly monitoring would be \$1,000.00. He said he couldn't exactly say the initial amount for online monitoring because that is a new thing, but he expects it would be comparable with the physical business monitoring. He also stated the fees would not start until the ESD began collecting funds. If the ESD decides to hire GIS Our Data, he would like to sign a one-year contract. He also explained the ESD might want to pause or stop his data collection once they knew what to expect and the physical businesses were mapped.

GIS Our Data Presentation:

*This document outlines the services GIS Our Data can provide to ESD #3 to optimize the auditing and tracking of sales tax earnings. Our approach focuses on two key areas: physical business and online sales.*

*1. Physical Business Audit: Ensuring Accuracy and Efficiency*

- *Verification, Data Cleansing, and Correction: We will conduct a thorough search of businesses within the ESD's boundaries, including cross-referencing addresses with the Comptroller's list and independent searches of County Clerk records and Kaufman County appraisal data. This comprehensive approach ensures accurate data, identifies missing businesses (which will be added to the Comptroller's list), and ultimately maximizes the ESD's sales tax revenue collection.*
- *Ongoing Monitoring: We can establish a system to continually monitor newly registered businesses within the ESD. This proactive approach keeps the Comptroller's list up to date, minimizing potential revenue loss.*
- *GIS Layer for Business Visualization: We will create a GIS layer for the businesses enabling the ESD to identify high-concentration areas, analyze business proximity for discrepancies, and develop targeted outreach campaigns.*

## 2. Online Sales Audit: Deep Dive into Revenue Generation

- *Detailed Confidentiality Report Access (Subject to Approval): To comprehensively analyze online sales tax, we will seek authorization for ESD #3 to access the Detailed Confidentiality Report from the Texas Comptroller's office. (Note: Obtaining this authorization requires approval from the ESD's chief administrator and approval by the Texas Comptroller's office based on their regulations).*
- *Analysis of Online Sales Tax: Once access is granted, we will analyze the data within the report to assess online sales tax generated within the ESD. This will allow us to verify accurate calculations and ensure the ESD receives its rightful share of revenue from online sales activities.*
- *Sales Tax Revenue Forecasting: By analyzing trends and patterns of online sales tax data, we can develop forecasts of projected sales tax revenue for the ESD. This information is crucial for financial planning and resource allocation.*

### Benefits for ESD #3

- *Increased Revenue Collection: Our approach helps ensure the ESD captures sales tax revenue from all eligible businesses, both physical and online.*
- *Improved Data Accuracy: By verifying and updating business listings, the ESD can rely on accurate data for revenue tracking and decision-making.*
- *Enhanced Efficiency: Our ongoing monitoring system streamlines the process of identifying and incorporating new businesses into the sales tax collection system.*
- *Informed Financial Planning: Sales tax revenue forecasting provides valuable insights for budgeting and resource allocation within the ESD.*
- *Spatial Insights through GIS: The GIS layer facilitates targeted outreach and strategic decision making related to business activity within the ESD.*

The board thanked Mr. Hug for his presentation and said this would be discussed. After Mr. Hug left the meeting, Chuck Carpenter asked about other ESD's that were using the services of GIS Our Data. Billy Bourland moved to have Kristie email John Carlton and ask if he could obtain the physical address list for the ESD to approve and if he could write the letter requesting the online detailed report. Chuck Carpenter seconded the motion. The motion passed unanimously.

11. **Clarification regarding boundaries of VFD response areas, take action if necessary;** David explained that two issues had arisen that required him to speak with Sheriff Byan Beavers. Sheriff Beavers told David he and Lt. Heather Hall, who is over dispatch, only want to be contacted by the ESD. Sheriff Beavers does not want emails or phone calls from the fire departments about coverage areas. I-20 will not be divided East, West, North, or South. The first issue is I-20 east of the Terrell City limits to the Kaufman County line. This area of I-20, both east and west bound, will be covered by Elmo VFD. Josh Phillips said that was great with College Mound VFD and what he thought was correct. Josh also made the statement, "As long as the people hurt get the help they need" the firefighters are

happy. David strongly agreed with this statement. The second issue is Hwy 34 north of CR 322. This area was originally designated as Ables Springs VFD coverage area. Somehow, that has changed and needs to be corrected. Chuck Carpenter moved to have David write a letter to Sheriff Byan Beavers with mapping information that explains both east and west bound sides of I-20 east of the Terrell City limits (503) to the Kaufman County line (506) will belong to Elmo VFD and Hwy 34 north of CR 322 will be covered by Ables Springs VFD. Ryan Hamilton seconded the motion. The motion passed unanimously.

12. **Discuss purchase of a Rescue Boat, take action if necessary;** David asked the fire chiefs to work on a proposal for a District wide purchase to present at a future meeting. It should include options for an inflatable boat and other types that could be shared.

13. **Submission of Volunteer Fire Department budget requests;** All 4 departments submitted their budget requests. These will be discussed in detail at the budget workshop.

14. **Discuss and consider adopting the tax and budget planning calendar for 2024 and authorize payment for tax process publications;** Chuck Carpenter moved to adopt the tax and budget planning calendar for 2024 using the purple plan and to authorize payment for tax process publications. Billy Borland seconded the motion. The motion passed unanimously.

15. **Discuss and consider status of District website, accessibility, and posting requirements and take any related action;** The website is up to date. Tax rate information will be added at the appropriate time.

16. **Discuss date and time for contract and budget workshop;** The budget workshop will be June 25 at 6:00 PM.

17. **Discuss agenda items, time and date for next meeting.** The agenda for July 9, 2024 will include information received about sales tax and the Texas Comptroller Office and setting dates for tax rate public hearing and meeting to adopt the ESD budget and tax rate.

18. **Adjournment.** Ryan Hamilton moved to adjourn at 8:36 PM. Billy Bourland seconded the motion. The motion passed unanimously.

By: Kristie Jones

**Kristie Jones**, Clerk  
Kaufman County Emergency Service Dist. #3